Building Community

ACCEPTANCE CHECKLIST

PROJECT:_____

ENGINEER:_____**PHONE:**_____

DEVELOPER: _____**PHONE:**_____

UTILITY CONTRACTOR:_____**PHONE:**_____

AVAILABILITY NO.:_____

ACCEPTANCE CHECKLIST AND ATTACHMENTS

_____ 1. Engineer's Certificate of Compliance: Certificate in accordance with para 654.124 (Subdivision Regulations is on file.) ***Original with PE Seal***

_____ 2. Clearance Certificates on Water, Sewer and Reclaim Mains: Letters of certification.

_____ 3. Pressure Test Certification: "Passed" pressure test results for both water, reclaim and sewer force mains.

_____ 4. Pump Station "Start-Up": A copy of pump station start-up report with the name of Pump (ex: Myers), control panel (ex:Unitron) and pump site address.

_____ 5. Record of Final Inspection: Final inspection record should indicate attendees and deficiencies noted. The original with Project Engineer/Inspector's Certification that all punch-list items have been satisfied.

_____ 6. Owner's Affidavit: The original affidavit should be completed by the owner or developer. The affidavit should address JEA not the City of Jacksonville. ***Original and Notarized***

_____ 7. Approved As-Built Drawing Letter: Approval letter received for water main, sewage collection systems, sewage lift stations and reclaim to be accepted by maintenance prior to issuance of final acceptance letter.

_____ 8. Dedication Asset Breakdown Letter –A detailed letter of the utility assets being dedicated shall be submitted.

Example:

Sanitary Sewer Collection System
Mains

	Quantity	Cost Per Unit	Total Cost
8" PVC (SDR 35)	850	$25.00	$21,250.00

Water Distribution System
Mains

	Quantity	Cost Per Unit	Total Cost
8" PVC (DR 25)	800	$14.50	$11,600.00

Reclaim Distribution System
Mains

	Quantity	Cost Per Unit	Total Cost
6" PVC (DR 25)	400	$12.50	$ 5,000.00

_____ 9. Bill of Sale for water and/or sewer improvements: This is required under the water and sewer code, whereby all materials and appurtenances in the system(s) legally become the property of the JEA. ***Original and Notarized***

_____ 10. Deed of Dedication and/or Easements or Recorded Plat: The documentation for dedication of these facilities must be submitted for review and approval. Recorded plat depicting easements or the original executed Grant of Easement or Deed of Dedication document signed and sealed reproducible mylar of the survey drawing, & and opinion of title letter declaring the ownership of the lands being dedicated.

_____ 11. Original Warranty Letter: 1-year Contractor warranty for infrastructure improvements. ***Original – Letter must include Contractor's License No ***

_____ 12. Address of Pump/Lift Station. _____

Electric Meter # _____ **Service Provider** Clay Electric Co-op FPL JEA

_____ 13. If applicable, City Development Number

_____ 14. Construct and Dedicate Application

Please submit all applicable documents for final utility acceptance.