




JEA[®]



**Example
Residential
SagesGov
Application**

This application is for a single residential address

Residential New Service Application

Date *	<input type="text" value="12/06/2020"/>		
Contact First Name *	<input type="text" value="Joe"/> 	Contact Last Name *	<input type="text" value="Customer"/>
Contact Phone # *	<input type="text" value="904-987-6543"/>	Contact Email	<input type="text" value="customer@company.com"/>
JEA Account Number *	<input type="text" value="1234567890"/>	Account Name *	<input type="text" value="Builder Company Inc"/>
Notes: <input type="text" value="Customer can add special notes here."/>			
What type of Service application are you submitting for? *	<input type="text" value="Individual address"/>		

All fields with an * are required. Some information can be prepopulated using log on information.

Options are Individual address and Multiple addresses in the same Development

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Cancel

Save & Continue

✓ Application Form » Residential New Service Application – Individual Address

Address the meter will serve.	Service Address	* 123 Church St	
	Subdivision		
Required for infill development	Lot #		
			Options are Existing tap and box – new meter, New tap and meter, No potable water service
What type of Potable water service do you need?	New tap and meter		Options are Existing tap and box – new meter, New tap and meter, No potable water service
What size Potable meter do you currently have or wish to install? (Typical Single Family Home meter is 3/4")	3/4-inch		Options are ¾ - inch, 1- inch, 1.5 – inch, 2 – inch, NA
Where do you want the potable meter installed?	See Stakes and/or Paint		Options are Left Property Line, Right Property Line, See Stakes Or Paint
Do you have a private well that needs a meter?	-- Select --		Options are Yes, No
	Private Well Meter size	-- Select --	Options are ¾ - inch, 1- inch, 1.5 – inch, 2 – inch, NA

If No potable water service was selected because a customer has a well and wants to connect to JEA sewer service, then these options would not be grayed out and can be selected.

<p>What type of sewer service do you need?</p>	<p>New tap ▼</p>	<p>Options are Existing service, New tap, No sewer service</p>
<p>Where do you want the sewer service installed?</p>	<p>Left Property Line ▼</p>	<p>Options are Left Property Line, Right Property Line, See Stakes Or Paint</p>
<p>What type of irrigation service do you need?</p>	<p>New tap ▼</p>	<p>Options are Existing service, New tap, No sewer service</p>
<p>What is your irrigation source?</p>	<p>Potable Water ▼</p>	<p>Options are Potable Water, Reclaim Water</p>
<p>What size irrigation meter do you wish to install?</p>	<p>3/4-inch ▼</p>	<p>Options are ¾ - inch, 1- inch, 1.5 – inch, 2 – inch, NA</p>
<p>Where do you want the irrigation meter installed?</p>	<p>See Stakes and/or Paint ▼</p>	<p>Options are Left Property Line, Right Property Line, See Stakes Or Paint</p>

Draft Fee Schedule

Standard fees or calculated special estimate	Water Tap Fee	\$610.00	Note
All Meter, Capacity, and Growth Capacity Fees are populated based on meter size	Water Meter Fee	\$202.33	Note
	Water Capacity Fee	\$339.50	Note
	Water Growth Capacity Fee	\$917.00	Note
	Box & Curb Stop Fee	\$0.00	Note
Standard fees or calculated special estimate	Sewer Tap Fee	\$1853.00	Note
	Sewer Capacity Fee	\$1274.00	Note
	Sewer Growth Capacity Fee	\$778.00	Note

The Note area is for JEA Water Preservice use only. If fees are adjusted an explanation is provided in these fields.

Total Draft Fees will be verified and confirmed during Preservice Review.
Application processing is not completed until after payment is made.

Standard fees or calculated special estimate

Irrigation Water Tap Fee	<input type="text" value="\$610.00"/>	Note	<input type="text"/>
Irrigation Water Meter Fee	<input type="text" value="\$202.33"/>	Note	<input type="text"/>
Irrigation Water Capacity Fee	<input type="text" value="\$339.50"/>	Note	<input type="text"/>
TOTAL	<input type="text" value="\$7,125.66"/>		

Submit application to JEA for review. They will verify costs and communicate back to you when the application is approved so that you can pay the applicable fees. Installation will not be scheduled until all fees have been paid and project has been accepted.

How would you like to pay the fee?

Pay Through JEA Account (Log onto JEA

Options are Check (Mail in or hand deliver check, Pay by phone, Pay through JEA Account (Log on to JEA account to pay by credit card or check)

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Save & Continue

If payment is made at the time of application, verification of payment can be uploaded here. A screen shot of a successful jea.com payment can be copied to a Word document and then uploaded. Please note, the payment amount will still be verified and confirmed during the Water Preservice Review. Any payment discrepancies must be corrected before the application process is completed.

Residential New Service Application

1

Service Availability Number

2

Application Forms

3

Upload files

4

Confirm & Submit

Upload New Files

Select files to upload

Optional files: [view](#)

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Save & Continue

Residential New Service Application

1

Service Availability Number

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Application Forms

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Confirm & Submit

▸ Application Form

▸ Residential New Service Application – Individual Address

▸ Uploaded Files

These are accordions - the Application Form and any Uploaded Files can be reviewed here

Page 1 of Application where Individual Address was selected

Page 2 of Application for Services needed

Any applicable uploaded files

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Cancel

Submit



If the Application is complete, click Submit.