

## Appendix A - Technical Specifications – Inventory

### Water and Wastewater Materials for JEA Inventory Stock

1. The Respondent must be the authorized manufacturer or authorized distributor of the items supplied under the agreement.
2. The Respondent is to ensure that all items delivered are in compliance with the most current JEA Mater Materials Catalog (MMO) found at [https://www.jea.com/engineering\\_and\\_construction/water\\_and\\_wastewater\\_development/reference\\_materials/](https://www.jea.com/engineering_and_construction/water_and_wastewater_development/reference_materials/)
3. The Respondent shall have an after-hours/emergency contact.
4. The Respondent should have an established Primary Point of Contact (POC) to ensure compliance to the agreement and continuous improvement along with resolve all issues such as order fulfillment issues invoicing issues, customer service complaints, etc..
5. The Respondent shall be responsible for sourcing all material awarded in a timely manner as to not only meet contractual lead-times, but to also reduce supply disruptions to JEA.
6. The Respondent shall provide a cut sheet and SDS (where applicable) for any items proposed as a substitution or that have a part number discrepancy.
  - a. Respondent shall submit required documentation for approval a minimum of 30-days prior to the scheduled ship date.
  - b. JEA Standards will review the proposed item’s cut sheet or part number within 14-days of submittal receipt to ensure compliance with JEA’s Water and Wastewater Standards.
  - c. Failure to notify JEA Standards in advance of pending part number changes, material manufacturers are subject to removal. JEA will not accept parts, shipping charges, or any restocking fees for parts shipped without JEA Standards approval. Once approved by JEA Standards in writing, Respondent may ship parts and JEA will accept delivery.

#### Delivery:

1. Fixed Locations:
  - a. All deliveries made in compliance with Purchase Order packaging information “Notes to Company” and the Terms and Conditions found in the Agreement.