

**APPENDIX B – MINIMUM QUALIFICATIONS FORM
RFP 98931 INSPECTION AND SERVICE OF FIRST AID EQUIPMENT FOR JEA**

GENERAL

THE MINIMUM QUALIFICATIONS SHALL BE SUBMITTED ON THIS FORM. IN ORDER TO BE CONSIDERED A QUALIFIED PROPOSER BY JEA YOU MUST MEET THE MINIMUM QUALIFICATIONS LISTED BELOW, AND BE ABLE TO PROVIDE ALL THE SERVICES LISTED IN THIS SOLICITATION.

THE PROPOSER MUST COMPLETE THE PROPOSER INFORMATION SECTION BELOW AND PROVIDE ANY OTHER INFORMATION OR REFERENCE REQUESTED. THE PROPOSER MUST ALSO PROVIDE ANY ATTACHMENTS REQUESTED WITH THIS MINIMUM QUALIFICATIONS FORM.

PLEASE SUBMIT THE ORIGINAL VIA EMAIL TO SHEREA HARPER AT HARPSB@JEA.COM AND ANY REQUESTED ADDITIONAL DOCUMENTATION WITH THE PROPOSAL SUBMISSION.

PROPOSER INFORMATION

COMPANY NAME: _____

BUSINESS ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE: _____

FAX: _____

E-MAIL: _____

PRINT NAME OF AUTHORIZED REPRESENTATIVE: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE: _____

MINIMUM QUALIFICATIONS:

MINIMUM QUALIFICATIONS FOR SUBMISSION

Proposer shall have the following Minimum Qualifications to be considered eligible to submit a Proposal in response to this Solicitation.

It is the responsibility of the Proposer to ensure and certify that it meets the Minimum Qualifications stated below. A Company not meeting all of the following criteria shall not have their Proposals considered for Award:

- The Proposer shall possess a current business license issued by the City of Jacksonville/Duval County or surrounding counties at the time of bid opening.
- The Proposer shall maintain a branch office located in Duval County or surrounding Counties for the term of the project.
- The Proposer shall provide two (2) account references for similar work as referenced in Appendix A – Technical Specifications. References should cover work within the last three (3) years ending September 30, 2020.

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- A similar contract is defined as the inspection and servicing of first aid kits, single eyewash and combo emergency showers, medical oxygen units, and hydrostatic testing of oxygen cylinders (industrial and non-industrial settings) in excess of \$50,000 for any one (1) year period of each contract. Only one (1) of the two projects can be work performed for JEA.

- The Proposer must provide documentation to show State of Florida Department of Health Drugs, Devices, and Cosmetics Permit for Compressed Medical Gases Wholesaler.

- The account references must include the reference company name, contact person, phone number, email address and a summary of scope of work provided. JEA will contact and verify the account references.

REFERENCE 1

Reference Company Name _____

Reference Contact Name _____

Reference Phone Number _____

Reference E-Mail Address _____

Contract Duration/Amount _____

Description of Project _____

REFERENCE 2

Reference Company Name _____

Reference Contact Name _____

Reference Phone Number _____

Reference E-Mail Address _____

Contract Duration/Amount _____

Description of Project _____
