

Solicitation
For Participation in
St Johns River Coal Terminal and Conveyor Demolition, Remediation and Restoration
STEP I – REQUEST FOR QUALIFICATIONS



Jacksonville, FL

Solicitation Number

048-20

Optional Pre-Qualification call-in Meeting on April 15, 2020 (By Teleconference Only).

Call-in Number: 1-866-907-1051

Participation Code: 763550

Pre-Qualification call-in Meeting Time: 9:00 AM

All meeting attendees are encouraged to email lovgrd@jea.com 48 hours prior to the prebid meeting to facilitate documenting attendance. Email should reference this RFQ number and title along with your company's corporate name, company representative's name, phone and email for the development of communication list for this RFQ and future IFB.

QUALIFICATION PACKAGES ARE DUE ON APRIL 30, 2020, 12:00 PM NOON

Qualification packages shall be submitted by email to: lovgrd@jea.com, in pdf.

JEA will post to JEA.com the names of the companies that have submitted qualifications packages. No other information will be provided. Until the issuance of the Step II Bid process.

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SOLICITATION

1. REQUEST FOR QUALIFICATIONS (RFQ)

1.1. SCOPE OF WORK & SELECTION PROCESS

JEA is requesting companies to participate in a two (2) step process to provide demolition services for the Coal Conveyor that interconnects St. Johns River Power Park (SJRPP) with Blount Island.

Selection Process:

The Request for Qualifications (RFQ) is **Step 1** in which JEA will evaluate a company's qualifications. JEA is requesting companies to submit their qualifications (the "Qualifications Package") for JEA to develop a list of qualified companies (the "Qualified List"). The Qualified List will be developed on a Pass / Fail basis as to whether the company's experience meets the Minimum Qualifications stated in this RFQ.

The companies on the Qualified List will be eligible to participate in **Step 2** to submit a bid (the "Bid") in response to JEA's Invitation for Bid ("IFB"). The IFB will require the qualified companies (the "Bidders") to submit an all-inclusive Bid price to complete the scope of services identified in the IFB.

Scope of Work:

Demolition and remediation of the coal conveyor system on SJRPP that interconnects with Blount Island (ship terminal) for St. John's River Power Park complex, located at 11201 New Berlin Road, Jacksonville, FL 32226 (the "Work" or "Services").

This contract will include the demolition of equipment and structures located on the coal terminal site and the conveyor right-of-way. It will also include the proper removal of regulated materials, the remediation of any contaminated soil, and the restoration of the site to an industrial standard.

Worked is planned to start July 1, 2020.

A scope of work is provided in Appendix A – Technical Specification. Companies that are qualified to participate in the Step II Bid will be provided a complete section of drawings and specifications.

1.2. INVITATION

You are invited to submit a Qualifications Package in response to this Request For Qualifications:

RFQ NUMBER: 048-20

RFQ TITLE: St Johns River Coal Terminal and Conveyor Demolition, Remediation and Restoration

To obtain more information about this RFQ, download a copy of the RFQ and any required forms at JEA.com.

Qualification Package **Due Time: 12:00 PM (NOON) Eastern Standard Time**

Qualifications Package **Due Date: April 30, 2020**

All Qualification Packages must reference the RFQ Title and RFQ Number noted above. All Qualification Packages must be made on the appropriate forms as specified within the RFQ and emailed to: lovgrd@jea.com. The company shall be solely responsible for delivery of its Qualification Packages.

1.3. OPTIONAL PRE-QUALIFICATIONS SUBMITTAL MEETING OR TELECONFERENCE

There will be an Optional Pre-Qualifications Submittal Meeting. All interested companies may attend or call into this meeting. A company representative should be call-in at the start of the meeting. Companies may email: lovgrd@jea.com to have their contact information documented for attendance to the call and be added to the mailing list for communications regarding this RFQ and the subsequent IFB.

PRE- QUALIFICATIONS MEETING TIME: 9:00am

PRE- QUALIFICATIONS SUBMITTAL MEETING DATE: April 14, 2020
DIAL IN: 1-866-907-1051
PASSCODE: 763550

1.4. OPENING OF QUALIFICATION PACKAGES

Qualification packages shall be submitted by email to: lovgrd@jea.com, in pdf.
JEA will post to JEA.com the names of the companies that have submitted qualifications packages. No other information will be provided until the issuance of the Step II Bid process.

1.5. QUESTIONS REGARDING THE REQUEST FOR QUALIFICATION

For Procurement Related Questions:
Buyer: RODNEY LOVGREN
E-mail: LOVGRD@JEA.COM

For Technical Questions:
Contact: LARRY BRADLEY
E-mail: BRADLF@JEA.COM

1.6. PROPOSED PROJECT SCHEDULE MILESTONES

The proposed dates for evaluation of the RFQ Qualification Packages, the issuance of the ITN, and the Award of the Contract is tentatively scheduled as outlined below. JEA reserves the right, at its own discretion, to alter this schedule prior to the execution of a Contract.

- o RFQ Advertised March 28, 2020
- o RFQ Optional Pre-Qualification Meeting April 14, 2020
- o RFQ Responses Due April 30, 2020
- o IFB Issued to Companies May 7, 2020
- o IFB Mandatory Site Walkthroughs May 11-21, 2020 (scheduled individually)
- o IFB Due Date July 14, 2020

1.7. MINIMUM QUALIFICATIONS TO BE ASSIGNED TO THE QUALIFIED LIST

The company shall meet the following minimum qualifications to be assigned to the Qualified List:

- The Bidder or their Subcontractor that will perform the Work will be required to have a Marine Construction Contractors License and a General Contractors License issued by the State of Florida.
- The Bidder or the Bidder’s subcontractor shall have successfully performed as the prime contractor for each of the following similar projects listed below in the past five (5) years, date ending April 30, 2020. A Bidder or Prime Contractor using a subcontractor’s experience (similar project) to meet the requirements listed below, shall use the subcontractor to perform the work in the Contract.
 - o The Bidder or the Bidder’s subcontractor shall have successfully completed, as the Prime Contractor, one (1) similar projects within the last ten (10) years, date ending the Bid Due Date. A similar project is defined as conveyance system demolition project with a minimum of a \$500,000 value and at least 50% of the project shall have been self-performed.
 - o The Bidder or the Bidder’s subcontractor shall have successfully completed, as the Prime Contractor, a Marine construction or demolition project, which shall have included wetland restoration, with a minimum of a \$500,000 value and at least 50% of the project shall have been self-performed.
- Valid and up to date contact information must be provided for each project reference. Outdated or incorrect contact information may result in disqualification.

Please note, any Bidder whose Contract with JEA was terminated for default within the last two (2) years shall not be determined to be a responsible Bidder and their Bidder will be rejected.

1.8. COMPLETING AND SUBMITTING THE QUALIFICATIONS PACKAGE

A company shall submit their Qualifications Package by email to: lovgrd@jea.com including any documents attached to this RFQ. The company's authorized agent or officer of the company, shall sign the Qualifications Form. Failure to sign the Qualifications Form may disqualify the submittal.

1.9. REQUIRED FORMS TO BE SUBMITTED-REQUEST FOR QUALIFICATIONS

Qualification Packages must include all of the following documents. If the company fails to complete or fails to submit one or more of the required documents, their submittal may be rejected.

- o **RFQ Response Form (Appendix B)**
- o **RFQ Minimum Qualification Form (Appendix B)**

1.10. ETHICS-REQUEST FOR QUALIFICATIONS

By signing the Qualifications Form, the company certifies its submittal is made without any previous understanding, agreement or connection with any other person, firm, or corporation submitting a Qualifications Package for the same Work other than as a Subcontractor or supplier, and that its submittal is made without outside control, collusion, fraud, or other illegal or unethical actions. The company shall comply with all JEA and City of Jacksonville ordinances, policies and procedures regarding business ethics.

The company shall disclose the name(s) of any public officials who have any financial position, directly or indirectly, with this RFQ by completing and submitting the Conflict of Interest Certificate Form found at jea.com. If JEA has reason to believe that collusion exists among the companies, JEA shall reject any and all Qualification Packages from the suspected company and will proceed to debar company from future JEA Awards in accordance with the JEA Procurement Code.

JEA is prohibited by its Charter from awarding contracts to JEA officers or employees, or to a company in which a JEA officer or employee has a financial interest. JEA shall reject any and all Qualifications Package from JEA officers or employees, as well as, any and all Qualification Packages in which a JEA officer or employee has a financial interest.

In accordance with Florida Statutes Sec. 287.133, JEA shall reject Qualifications Packages from any persons or affiliates convicted of a public entity crime as listed on the Convicted Vendor list maintained by the Florida Department of Management Services. JEA shall not make an Award to any officer, director, executive, partner, shareholder, employee, member, or agent active in management of the Company listed on the Convicted Vendor list for any transaction exceeding \$35,000.00 for a period of thirty-six (36) months from the date of being placed on the Convicted Vendor list.

If the Company violates any requirement of this clause, the Qualifications Package may be rejected and JEA may debar offending companies and persons.

1.11. EX PARTE COMMUNICATION-RFQ

Ex Parte Communication is defined as any inappropriate communication concerning a RFQ or ITN between a company submitting a Qualifications Package or Response and a JEA representative during the time in which the RFQ or ITN is being advertised through the time of Award. Examples of inappropriate communications include: private communications concerning the details of RFQ or ITN in which a company becomes privy to information not available to the other companies. Social contact between companies and JEA Representatives should be kept to an absolute minimum during the RFQ and ITN process.

Ex Parte Communication is strictly prohibited. Failure to adhere to this policy will disqualify the noncompliant company. Any questions or clarifications concerning a RFQ or ITN must be sent in writing via email to the JEA Buyer at least five (5) business days prior to the opening date. If determined by JEA, that a question should be answered or an issue clarified, JEA will issue an addendum to all companies.

1.12. QUESTIONS- REQUEST FOR QUALIFICATIONS

All questions regarding this RFQ must be submitted in writing to the JEA Buyer identified herein at least (5) five business days prior to the Response opening date.

1.13. RESERVATIONS OF RIGHTS (RFQ)

- A. This RFQ is not a contractual offer or commitment by JEA to purchase products or services.

- B. JEA reserves the right to reject any or all Qualifications Packages, or any part thereof, and/or to waive informalities if such action is in its best interest. JEA may reject any Qualifications that it deems incomplete, obscure or irregular including and Responses from companies who have previously failed to satisfactorily complete JEA Contracts of any nature or who have been scored by JEA as "Unacceptable" and as a result are temporarily barred from bidding additional JEA work.

- C. JEA reserves the right to cancel, postpone, modify, reissue and amend this RFQ at its discretion.

1.14. MODIFICATON OR WITHDRAWAL OF QUALIFICATION PACKAGES

A Company may modify or withdraw its Qualifications Package at any time.

1.15. AVAILABILITY OF QUALIFICATIONS PACKAGE

All Qualifications shall be maintained in accordance with the Florida Public Records Law, Florida Statute, Chapter 119.

1.16. PROTESTS

A company shall file any protests regarding this RFQ in writing, in accordance with the JEA Procurement Code, as amended. The JEA Procurement Code is available online at jea.com.

1.17. CERTIFICATION AND REPRESENTATIONS OF THE COMPANY-RFQ

By signing and submitting the Qualifications Form, the company certifies and represents as follows:

- A. That the individual signing the Qualifications Form is a duly authorized agent or officer of the company. Qualifications submitted by a corporation must be executed in the corporate name by the President or Vice President. If an individual other than the President or Vice President signs the Qualifications Form, satisfactory evidence of authority to sign must be submitted upon request by JEA. If the Qualifications Package is submitted by a partnership, the form must be signed by a partner whose title must be listed under the signature. If an individual other than a partner signs the form, satisfactory evidence of authority to sign must be submitted upon request by JEA.

- B. The corporation or partnership must be in active status at the Florida Division of Corporations (www.sunbiz.org) prior to any subsequent Award of Contract.

- C. That the company maintains in active status any and all licenses, permits, certifications, insurance, bonds and other credentials including, but not limited to, contractor's license and occupational licenses necessary to perform the Work. The company also certifies that, upon the prospect of any change in the status of applicable licenses, permits, certifications, insurances, bonds or other credentials, the company shall immediately notify JEA of status change.

- D. That the company has read, understands and will comply with the Section titled "Ethics" of this RFQ.

1.18. SUNSHINE LAW

General

Article I, Section 24, Florida Constitution, guarantees every person access to all public records and Chapter 119, Florida Statutes, provide a broad definition of public records. JEA is a body politic and corporate and subject to

these laws and related statutes ("Florida's Public Records Laws"). All responses to this Solicitation are public records and available for public inspection unless specifically exempt by law.

Redacted Submissions

If a company believes that any portion of the documents, data or records submitted in response to this RFQ are exempt from Florida's Public Records Law, the company must (1) clearly segregate and mark the specific sections of the document, data or records as "Confidential," (2) cite the specific Florida Statute or other legal authority for the asserted exemption, and (3) provide JEA with a separate redacted copy of its response (the "Redacted Copy"). The cover of the Redacted Copy shall contain JEA's title and number for this Solicitation and company's name, and shall be clearly titled "Redacted Copy." The company should only redact those portions of records that company claims are specifically exempt from disclosure under Florida's Public Records Laws. If the company fails to submit a redacted copy of information it claims is confidential, JEA is authorized to produce all documents, data and other records submitted to JEA in answer to a public records request for such information.

In the event of a request for public records to which documents that are marked as confidential are responsive, JEA will provide the Redacted Copy to the requestor. If a requestor asserts a right to any redacted information, JEA will notify the company that such an assertion has been made. It is the company's responsibility to respond to the requestor to assert that the information in question is exempt from disclosure under applicable law. If JEA becomes subject to a demand for discovery or disclosure of the company's redacted information under legal process, JEA shall give the company prompt notice of the demand prior to releasing the information (unless otherwise prohibited by applicable law.) The company shall be responsible for defending its determination that the redacted portions of its response are not subject to disclosure.

By submitting a response to this RFQ, the company agrees to protect, defend and indemnify JEA from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, costs and expenses (including but not limited to reasonable attorney fees and costs) arising from or relating to the company's determination that the redacted portions of its response to this RFQ are not subject to disclosure.

IF THE BIDDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE RESPONDENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS SOLICITATION, CONTACT THE JEA CUSTODIAN OF PUBLIC RECORDS AT:

**Public Records Request Coordinator
JEA, 21 West Church Street, T-8
Jacksonville, FL 32202
Ph: 904-665-8606
publicrecords@jea.com**

1.19. ATTACHMENTS

- o EXHIBIT A – DRAFT INVITATION FOR BID (IFB)
- o APPENDIX A – SCOPE OF WORK
- o APPENDIX A – TECHNICAL SPECIFICATION
- o APPENDIX B – RFQ RESPONSE FORM
- o APPENDIX B – MINIMUM QUALIFICATIONS FORM

APPENDIX B – MINIMUM QUALIFICATION FORMS

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The minimum qualifications shall be submitted in the format attached. The report shall be presented in the order described below. In order to be considered a qualified supplier by JEA you must meet all the criteria listed and be able to provide all the services listed in this specification. The supplier must complete the following form and included in the RFQ package submission email.

BIDDER INFORMATION

COMPANY NAME: _____

BUSINESS ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE: _____

FAX: _____

E-MAIL: _____

- The Bidder or Bidder’s Subcontractor shall have the following Licenses issued by the State of Florida.
 - Enter State of Florida GC License Number: _____
 -
 - Enter Marine GC License Number: _____
- The Bidder or their Subcontractor that will perform the Work will be required to have a Marine Construction Contractors License and a General Contractors License issued by the State of Florida.
- The Bidder or the Bidder’s subcontractor shall have successfully performed as the prime contractor for each of the following similar projects listed below in the past five (5) years, date ending April 30, 2020. A Bidder or Prime Contractor using a subcontractor’s experience (similar project) to meet the requirements listed below, shall use the subcontractor to perform the work in the Contract.
 - The Bidder or the Bidder’s subcontractor shall have successfully completed, as the Prime Contractor, one (1) similar projects within the last ten (10) years, date ending the Bid Due Date. A similar project is defined as conveyance system demolition project with a minimum of a \$500,000 value and at least 50% of the project shall have been self-performed.
 - The Bidder or the Bidder’s subcontractor shall have successfully completed, as the Prime Contractor, a Marine construction or demolition project, which shall have included wetland restoration, with a minimum of a \$500,000 value and at least 50% of the project shall have been self-performed.
- Valid and up to date contact information must be provided for each project reference. Outdated or incorrect contact information may result in disqualification.

Reference ____ of ____

Primary Nature of Service Provided: _____

Geographic Location: _____

Client (Customer): _____

Customer Reference Name: _____

Reference Phone Number _____

Email Address: _____

Year(s) Project performed: _____

Project Value: _____

Description of Project

APPENDIX B RFQ RESPONSE FORM

048-20 St Johns River Coal Terminal and Conveyor Demolition, Remediation and Restoration

The Company shall submit one electronic copy by email to: lovgrd@jea.com by the due date.

COMPANY INFORMATION:

RESPONDING COMPANY NAME: _____

BUSINESS ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE: _____

FAX: _____

EMAIL OF CONTACT: _____

WEBSITE: _____

BIDDER'S CERTIFICATION

By submitting this Bid, the Bidder certifies (1) that it has read and reviewed all of the documents pertaining to this RFQ and agrees to abide by the terms and conditions set forth therein, (2) that the person signing below is an authorized representative of the Bidder, and (3) that the Bidder is legally authorized to do business and maintains an active status in the State of Florida. The Bidder certifies that its recent, current, and projected workload will not interfere with the Bidder's ability to work in a professional, diligent and timely manner.

The Bidder certifies, under penalty of perjury, that it holds all licenses, permits, certifications, insurances, bonds, and other credentials required by law, contract or practice to perform the Work. The Bidder also certifies that, upon the prospect of any change in the status of applicable licenses, permits, certifications, insurances, bonds or other credentials, the Bidder shall immediately notify JEA of status change.

I have read and understood the Sunshine Law/Public Records clauses contained within this solicitation. I understand that in the absence of a redacted copy my proposal will be disclosed to the public "as-is".

We have received addenda _____ through _____

Signature of Authorize Officer of Bidder or Agent

Date

Printed Name & Title

Phone Number