

ADDENDUM 1 - APPENDIX B – RESPONSE FORM
009-20 SPECIAL WASTE HANDLING SERVICES FOR NON-HAZARDOUS WASTE /HAZARDOUS WASTE

RESPONDENT INFORMATION:

RESPONDENT NAME: _____
 BUSINESS ADDRESS: _____
 CITY, STATE, ZIP CODE: _____
 TELEPHONE: _____
 FAX: _____
 EMAIL OF CONTACT: _____
 WEBSITE: _____

QUOTATION OF RATES

Maximum points for this criterion: 55 points

Respondent shall provide a firm-fixed price quote for all Work in this ITN by completing the enclosed Response Workbook. The prices shall include all profit, taxes, benefits, travel, and all other overhead items.

Please note, the rates or lump sums quoted by Respondent on the Response Form must be firm prices, not estimates. Any modifications, exceptions, or objections contained within the response form may subject the response to disqualification.

Description of Services	Total Three (3) Year Response Price
Total Three (3) Year Response Price – Transfer total from Appendix B – Response Workbook	\$

PAST PERFORMANCE /COMPANY EXPERIENCE

Maximum points for this criterion: 15 points

Respondent shall provide three (3) similar project references. The Respondent may use the project submitted in Section 1.2.1, Minimum Qualifications. The similar projects shall have been completed within the last three (3) years as of the Response due date.

Note - if the Company has performed a similar project **for JEA** in the past three (3) years, the company shall submit that project as one of the three (3) similar project references for evaluation. Companies that have not performed similar projects for JEA, will submit three (3) projects references from other companies.

The JEA lead evaluator will contact the similar project references and grade based on the companies responses to scripted questions.

At a minimum include the following information:

- o Reference Company Name
- o Reference Contact Person Name
- o Reference Contact Person Name Phone and Email Address
- o Describe how the project/contract is similar to JEA’s Technical Specifications

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- o Describe company’s timeliness in providing requested services
- o Describe the Company call off (did not perform) jobs, when requested to provide service.

If a company does not provide the three (3) requested projects, the company will only be given points for the projects that are submitted, missing projects will be scored zero. Additionally, if a company has performed a qualifying project for JEA and does not submit that project for experience points, that project will be scored as zero.

Proposer may provide this information in its own format to be attached to **Appendix B - Response Form**.

ABILITY TO DESIGN AN APPROACH AND WORK PLAN TO MEET THE PROJECT REQUIREMENTS

Maximum score for this criterion: 20 Points

Respondent shall explain how the Respondent will manage the project to control costs, provide a high level of service, meet response time requirements, provide appropriate levels of manpower and equipment to support JEA needs and quality control objectives.

- Describe your staffing and infrastructure to support environmental services and work as described in the technical specifications
- Describe your call support services to meet JEA's waste clean-up needs
- Describe your organization approach to and any redundancies your company can leverage to minimize the number of call-off's (unable to perform) for JEA work
- Describe your companies approach to booms & staging gear
- Describe your companies vacuum trucks and staging locations and mobilization planning
- Describe your companies capabilities to provide on water clean-up services
- Describe your companies field testing capabilities
- Describe your companies access to laboratory services

Companies that do not provide a Design Approach and Work Plan will be scored zero.

Proposer may provide this information in its own format to be attached to **Appendix B - Response Form**.

SAFETY

Maximum score for this criterion: 5 Points

Respondent shall submit their Experience Modification Rate (EMR) from their insurance carrier or similar third party for the past three (3) years (2016, 2017, & 2018). The average of these rates will be used to determine the number of points that each Respondent will receive in this category.

The point will be awarded as follows:

- 5 Points – EMR average is less than .80
- 3 Points – EMR average is less than .90
- 1 Point – EMR average is less than 1.0
- 0 Points – EMR average over 1.0

Companies that do not provide EMR’s will be scored zero.

JACKSONVILLE SMALL AND EMERGING BUSINESS PROGRAM (JSEB)

Maximum Score for this criterion is: 5 Points

Respondent shall indicate (Yes or No) if Company is certified as a Jacksonville Small and Emerging Business Program (JSEB) as defined by Jacksonville Ordinance 2004-602; Chapter 126, Part 6A and 6B. Proposer shall also indicate whether it intends to subcontract any services to JSEB certified firms. Points in this category will be assigned as follows:

If Respondent is not a certified JSEB, the Respondent shall list any JSEB certified subcontractors that it intends to utilize in the performance of this Work. The listing should include names of the JSEBs, the type of service they will provide, and the percentage of work being subcontracted. Points will be awarded based on the type and amount of work that will be conducted by JSEB firms.

The point will be awarded as follows:

- Respondent is a COJ/JEA certified JSEB = 5 pts,

Respondent is not a JSEB but will subcontract Work to JSEBs:

Non-JSEB with JSEB partner:

- Greater than or equal to 5% of work = 4 pts,
- Greater than or equal to 3% of work, but less than 5% of work = 3 pts.
- Greater than or equal to 2% of work, but less than 3% of work = 2 pts.
- Greater than or equal to 1% of work, but less than 2% of work = 1 pt.

Respondent's Certification

By submitting this Response, the Respondent certifies (1) that the Respondent has read and reviewed all of the documents pertaining to this RFP and agrees to abide by the terms and conditions set forth therein, (2) that the person signing below is an authorized representative of the Respondent, and (3) that the Respondent is legally authorized to do business and maintains an active status, in the State of Florida. The Company certifies that its recent, current, and projected workload will not interfere with the Respondent 's ability to Work in a professional, diligent and timely manner.

The Respondent certifies, under penalty of perjury, that it holds all licenses, permits, certifications, insurances, bonds, and other credentials required by law, contract or practice to perform the Work. The Respondent also certifies that, upon the prospect of any change in the status of applicable licenses, permits, certifications, insurances, bonds or other credentials, the Respondent shall immediately notify JEA of status change.

Please initial below:

____ (Initials) I have read and understood the Sunshine Law/Public Records clauses contained within this solicitation. I understand that in the absence of a redacted copy my proposal will be disclosed to the public “as-is”.

We have received addenda _____ through _____

Signature of Authorize Officer of Respondent or Agent

Date

Printed Name & Title

Phone Number