

**JEA BOARD MINUTES
May 28, 2019**

The JEA Board met in regular session on Tuesday, May 28, 2019, on the 19th Floor, 21 W. Church Street, Jacksonville, Florida. Present were April Green, Camille Lee-Johnson, Alan Howard, and Kelly Flanagan. Reverend Fredrick Newbill joined telephonically. John Campion was absent and excused.

Agenda Item I – Welcome

- A. The meeting was **called to order** at 9:00 AM by former Chair Howard who announced he was officially passing the gavel to now Chair Green.
- B. A **Moment of Reflection** was observed by all.
- C. The **Pledge of Allegiance** was led by Chair Green.
- D. **Adoption of Agenda** – The agenda was approved on **motion** by Ms. Flanagan and second by Mr. Howard.
- E. The **Safety Briefing** was given by Aaron Zahn, Managing Director/Chief Executive Officer.
- F. **Sunshine Law/Public Records Statement** – Lawsikia Hodges, Office of General Counsel (OGC), stated this Board Meeting is being held in compliance with Florida’s Government in the Sunshine Law, §286.011. The complete statement can be found in section I. F. of the Board package.

Agenda Item II – Comments / Presentations

- A. **Comments from the Public**–
Judy Franklin – address on file – spoke to the Board regarding the Bartram Springs project. Chair Green offered to provide the Bartram Springs community with another public meeting to ensure all of their concerns were addressed. Mr. Zahn also informed Ms. Franklin that Kerri Stewart, VP/ Chief Customer Officer was in the back of the room and was willing to address any concerns at this time.
- B. **Council Liaison’s Comments** – No comments
- C. **JEA Linemen Rodeo Presentation** – Angel Vilchez, Manager Energy Distribution Service Operations and Mike Hightower, Chief Public & Shareholder Affairs Officer presented to the Board the winners of the FMEA and APPA Rodeos.
- D. **Kiss of Life Hall of Fame Inductee, J.D. Thompson & Museum Presentation** – Mike Hightower, Chief Public & Shareholder Affairs Officer introduced J.D. Thompson subject of the iconic “Kiss of Life” photo who was recently inducted into the International Museum of Linemen Hall of Fame. Mr. Hightower also introduced Mr. Andy Price who is the founder and curator of the International Museum of Linemen Hall of Fame in Shelby, NC who presented the Board with a Hall of Fame trophy.

As an addition to the Board agenda, former Vice Chair of the Board, Husein Cumber was recognized for his service.

- E. **FWEA/FBC Benchmarking Award** – Aaron Zahn, Managing Director/CEO presented to the Board the FWEA/FBC Benchmarking Award for the work the Water group has completed relative to water performance.

Agenda Item III – Operations (Discussion/Action)

- A. Consent Agenda** – used for items that require no explanation, discussion or presentation and are approved by one motion and vote. On **motion** by Secretary Lee Johnson and second by Mr. Howard, Appendix A, B and C were unanimously approved.
- Appendix A: Board Meeting Minutes March 26, 2019** – approved
- Appendix B: Board Meeting Minutes April 2, 2019** – approved
- Appendix C: FY2018 Annual Disclosure Reports** – approved
- B. Monthly Reports and Updates** – The following monthly reports and updates are submitted to the Board as information only. These items require no explanation, discussion, presentation or action.
- Appendix A: Monthly Financial Statements** – received for information
- Appendix B: Monthly Financial and Operations Detail** – received for information
- Appendix C: Monthly FY19 Communications & Engagement Calendar and Plan Update** – received for information
- Appendix D: Sole Source & Emergency Procurement/Procurement Appeals Board Report** – received for information
- C. Monthly Financials and Operations Dashboard** – Melissa Dykes, President/COO, presented the Q2 Financial Update Video to demonstrate how employees receive this information and fielded questions from the Board.
- D. JEA’s Procurement and Jacksonville Small and Emerging Business (JSEB) Program Report** – John McCarthy, VP & Chief Supply Chain Officer provided the JSEB Program report for Q2.
- E. Hurricane Readiness Readout** – Kerri Stewart, VP & Chief Customer Officer gave a brief overview of JEA’s Hurricane Readiness. Ms. Stewart advised of the lessons learned from the last two storms and presented a video of this year’s hurricane exercise, which was conducted in JEA’s new Emergency Operations Center and the secondary site at the Cologix location. Ms. Stewart advised that this year’s exercise also consists of a Business Continuity piece.
- F. Quarterly Report** – information for the Quarterly report was presented with III. C.

Agenda Item IV – Strategy (Discussion Only)

- A. JEA’s Last 10 Years & Status Quo Baseline** – Melissa Dykes, President/COO and Ryan Wannemacher, CFO presented information on strategic planning and a report that provided information to the Board on the last 10 years of JEA’s sales and revenue and forecasts related to continuing to do business as it is today. Ms. Dykes also presented the Integrated Water Resource Plan (IWRP) and provided information on JEA’s investment in Water Evolution. Mr. Wannemacher presented information on technology disruption to the industry that JEA is currently experiencing. The Board held discussions on these topics following the presentation.

Board Chair Green requested a motion that management come back with strategic plans and options. Upon motion by Secretary Lee Johnson and second by Ms. Flanagan the motion carried. Due to this item not being on the approved Board agenda, legal advised that public comments had to be reopened. There were no public comments related to this item.

Agenda Item V – Subject Matter Exploration (Opportunities & Risks – Presentations)

A. N/A

Agenda Item VI – Committee Report

- A. **Finance and Audit Committee** – Committee Chair Flanagan presented the committee report to the Board. Mr. Howard added that through the efforts of Mr. Hightower’s group legislation was passed to allow shade meetings to discuss cyber security.
1. **Agenda – May 20, 2019** – received for information
 2. **Draft Minutes – March 18, 2019** – received for information
 3. **FY2020 Budget Presentations** – received for information
 4. **Quarterly Audit Services Update** – received for information
 5. **Ethics Officer Quarterly Report** – received for information
 6. **Electric System and Water and Sewer System Reserve Fund Quarterly Report** – received for information
 7. **JEA Energy Market Risk Policy Report** – received for information
 8. **Next Meeting, August 19, 2019, 8:00 AM – 10:00 AM** – received for information
 9. **Committee Discussions** – received for information
 - a. **Ernst & Young Engagement – Ted Hobson**
 - b. **Ernst & Young – John DiSanto**
 - c. **Director, Audit Services – Steve Tuten**
 - d. **Council Auditor’s Office – Jeff Rodda**
- B. **Nominating Committee**
1. **Resolution 2019 – 04 Amendment to Board Appointments** – Chair Green advised a correction was necessary to reflect the correct Board Appointments. A **motion** was made to reflect April Green as Board Chair, Reverend Frederick Newbill as Vice Chair and Camille Lee Johnson as Secretary by Mr. Howard and a second by Secretary Lee Johnson which passed unanimously.

Agenda Item VII – Other Business

- A. **Old Business** – Chair Green requested a monthly headquarters update.
- B. **Other New Business** – None
- C. **Open Discussion** – None
- D. **Managing Director/CEO’s Report** – Mr. Zahn recognized the management team for having two bills passed through Florida legislation including one for cyber security and one for protecting public utility’s customer data.
- E. **Chair’s Report** – Chair Green recognized the Senior Leadership team for their efforts so far and challenged them and all JEA employees to continue current efforts and provide ideas for future growth.

Public Comments were reopened and Ms. Judy Franklin addressed the Board regarding transparency.

Agenda Item VIII – Closing Considerations

- A. **Announcements** – Next Board Meeting – June 25, 2019
- B. **Adjournment**

With no further business claiming the attention of the Board, Chair Green adjourned the meeting at 11:07 AM.

SECRETARY

DATE: _____

Board Meeting recorded by:

Brandi N. Taylor, Executive Assistant