



Building Community®

Procurement Department Bid Section
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

September 13, 2019

ADDENDUM NUMBER: Three (3)

TITLE: ITN – 127-19 Strategic Alternatives

BID DUE DATE: October 7, 2019

TIME OF RECEIPT: 12:00 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. **Revise and Replace: Section 2.11 Designated Procurement Representatives and Limit on Communications with the following language:**

Ex Parte Communication is strictly prohibited. Ex Parte Communication is any communication concerning this ITN during the time beginning when the ITN was released on August 2, 2019 through the time of an award resulting from this solicitation process between a firm or any agent or representative of a firm submitting or potentially submitting a Reply and any JEA board member, employee, agent or representative (other than the two Designated Procurement Representatives). A JEA “representative” includes the City of Jacksonville Mayor and City of Jacksonville Council Members and their immediate staff. Examples of such prohibited communications include but are not limited to: private communications, whether initiated by a JEA representative or a Respondent representative, concerning the details or merits of or participation in this ITN by which a Respondent becomes privy to information not available to the other Respondents.

In furtherance of a fair, transparent, and open process, any bidder that utilizes any advisor, consultant, or representative (each, a “JEA Advisor”) in connection with this ITN, which JEA Advisor is also providing services to JEA in support of or related to this ITN until the time of an award resulting from this solicitation process may be subject to disqualification.

Failure to adhere to this policy may disqualify the noncompliant Respondent’s Reply. Any questions or clarifications concerning this ITN must be sent in writing to the Designated Procurement Representatives in accordance with the terms of Section 2.1.1. If determined by JEA that a question should be answered or an issue clarified, JEA will respond in accordance with the provisions of this ITN.

For more information on Ex Parte Communications, see JEA Procurement Code, Article 1-110, which is available at www.jea.com/strategicalternatives.

For purposes of this ITN, the Designated Procurement Representatives are:

Jenny McCollum	John McCarthy
Phone: (904) 665-4103	Phone: (904) 665-5544

Email: StrategicAlternative@JEA.com

All contact by Vendors must be directed to the Designated Procurement Representatives identified in this section. The Designated Procurement Representatives will have access to subject matter experts, including, but not limited to, the Advisors, and can assist Vendors with the formal question and answer process discussed in Section 2.1.1.

As all questions should be submitted in writing, JEA is under no obligation to acknowledge or respond to oral inquiries, and potential Respondents are not entitled to rely upon any clarification or change to this ITN, or answer to any Vendor question, except as may be provided in writing by JEA in response to the formal question and answer process or in an addendum to this ITN.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON ATTACHMENT 1 – RESPONDENT’S CERTIFICATION