

AWARDS COMMITTEE MINUTES

Awards Committee met on **June 27, 2019**, in the Conference Room, 8th Floor, JEA Tower, 21 West Church Street, Jacksonville, Florida. The meeting was called to order at 10:02 a.m.

Members in attendance were Jenny McCollum as Chairperson, Kristina Quarterman as Budget Representative, Jeff Close as General Counsel Representative; with John McCarthy, Ted Hobson, Gabor Acs, Shawn Eads, and Hai Vu as voting Committee Members;

Jason Behr, Lynn Rix, Dan Kruck, David King, Tim Perkins, Brian Phillips, Steve McInall, Steve Bossier, Colin Roddy, Todd Mackey, Maurice Scarboro, Mike Hersey, Nick Dambrose, Kenny Pearson, Deanna Davis, Olivier Joseph, Heather Beard, Nathan Woyak, Chrissy Nunziato, Joe Perez, Cindy Edgar, Brad Russell

Awards:

1. Approval of the minutes from the last meeting (06/20/2019). **APPROVED**
2. Request approval to award a change order to TB Landmark Construction Inc. for additional construction services for the US-1 South Re-Pump, Booster Station and 20" Water Main project in the amount of \$118,798.95, for a new not-to-exceed amount of \$1,954,843.98, subject to the availability of lawfully appropriated funds. **APPROVED**
3. Request approval to award a contract to Sonoc Company LLC for the water main, reclaimed water main and sewer forcemain by John Woody, Inc. for Nocatee Crosswater Village PH 3A and 3B in the amount of \$962,331.00, subject to the availability of lawfully appropriated funds. **APPROVED**
4. Request approval to award a contract to Mattamy RiverTown LLC for the water main, reclaimed water main and sewer force main by Burnham Construction Inc. for the RiverTown Main Street Extension PH 1B project in the amount of \$962,331.00, subject to the availability of lawfully appropriated funds. **APPROVED**
5. Request approval to award a contract to DR Horton for the water main, reclaimed water main and sewer force main by Earthworks of Florida, LLC for the Pine Terrace at the Meadows Phase 1 and 2 project in the amount of \$922,713.27, subject to the availability of lawfully appropriated funds. **APPROVED W/DISCUSSION**
6. 094-19 - Request approval to award a contract to Arthur J. Gallagher Risk Management Services, INC. for JEA Property and Casualty Insurance Brokerage Services (Cyber Insurance Only) and the Cyber Insurance Premium in the not to exceed amount of \$688,758.40, subject to the availability of lawfully appropriated funds. **APPROVED W/DISCUSSION**
7. Request approval to award a contract increase to Complete Services Well Drilling, Inc for Water Well Repair Services in the amount \$500,000.00, for a new not to exceed amount of \$800,000.00, subject to the availability of lawfully appropriated funds. **APPROVED W/DISCUSSION**

Ratifications:

N/A

Informational Items: N/A

Public Comments: N/A

Adjournment: 10:19 a.m.



Formal Bid and Award System

Award #2 June 27, 2019

Type of Award Request: CHANGE ORDER
Requestor Name: Perkins, Timothy E.
Requestor Phone: (904) 665-4303
Project Title: Construction Services for the US-1 South Re-Pump, Booster Station and 20" Water Main
Project Number: 8003736
Project Location: JEA
Funds: Capital
Budget Estimate: \$1,997,549.00 (total horizontal directional drill work estimate)

Scope of Work:

The scope of work for this project is to furnish all labor, materials, equipment, and incidentals required to install approximately 5,000 feet of new 20" water main from the new US-1 South Re-Pump and Booster Pump Station to Nocatee Parkway. The project includes both open cut and horizontal directional drill construction methods. The existing US-1 Water Booster Station is located near the Duval/St. Johns County line and serves the Nocatee communities. Due to growth in the Nocatee area, water demand will outgrow the capabilities of the existing Booster Station and Water Transmission Main. Construction of this new 20" water main will provide more capacity to serve this growing area.

This project impacts the following JEA Measures of Value:

- Customer Value: Ensures a reliable and redundant water supply to an area of high growth.
- Environmental Value: Provides water supply that reduces the impact on the parts of the aquifer that has water quality issues.

JEA IFB/RFP/State/City/GSA#: 108-18
Purchasing Agent: Kruck, Daniel R.
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
TB LANDMARK CONSTRUCTION INC.	Marty Adams	madams@tblandmark.com	11220 New Berlin Rd, Jacksonville, FL 32226	(904) 751- 1016	\$118,798.95

Amount of Original Award: \$1,699,433.00
Date of Original Award: 07/12/2018
Change Order Amount: \$118,798.95

List of Previous Change Order/Amendments:

CPA #	Amount	Date
175631	\$136,612.03	02/05/2019

New Not-To-Exceed Amount: \$1,954,843.98

Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 08/22/2019
End Date (mm/dd/yyyy): Project Completion (Expected: July 2019)
JSEB Requirement: Ten Percent (10%) Goal

Comments on JSEB Requirements:

Original Award

Donna J. Hamilton Inc. (Materials) - 10%

This Change Order

N/A

Background/Recommendations:

Originally approved by Awards Committee on 07/12/2018 in the amount of \$1,699,433.00 to TB Landmark Construction Inc. A copy of the original award is attached as backup. A change order was previously issued for additional maintenance of traffic (MOT) materials required by the Florida Department of Transportation (FDOT) after the project was awarded.

During design, JEA provided the engineering firm with GIS data on existing utilities in the project area. This data was used by the engineering firm as the basis of their route and design. During construction, it was discovered that the existing utilities were not installed per the GIS data, resulting in a need to re-route and to relocate the drill pit. This resulted in a longer drill, and more material purchased. The additional scope items are listed below.

- 18 pipe bends
- Remobilization for traffic barrier wall
- 7 day delay in directional drill
- Additional utility location services
- Additional pipe

A copy of the change order bid is attached as backup. The original unit prices were used to calculate the change order amount. A budget trend has been approved for this award.

The project details are below:

- Planning Project Budget: \$6,000,000.00
 - Engineering Budget: \$550,000.00
 - Construction Budget: \$5,000,000.00
 - Water Main: \$1,250,000.00
 - Pump Station: \$3,750,000.00
 - Internal JEA Costs: \$450,000.00
- Revised Project Budget (at Construction Bid): \$10,252,211.00
 - Engineering Budget: \$952,647.00 (Engineering Firm: Mott MacDonald)
 - Construction Budget: \$8,890,433.00
 - Water Main (TB Landmark): \$1,699,433.00
 - Pump Station (Sawcross): \$7,191,000.00
 - Internal JEA Costs: \$409,131.00
- Estimate at Completion: \$10,527,463.98
 - Engineering Budget: \$972,489.00
 - Construction Budget: \$9,145,843.98
 - Water Main (TB Landmark): \$1,954,843.98
 - Booster Pump (Sawcross): \$7,191,000.00
 - Internal JEA Costs: \$409,131.00
- Original Project Schedule:
 - Engineering Completion: November 2017
 - Construction Completion: August 2019
- Revised Schedule:

- Engineering Completion: January 2019
- Construction Completion: November 2019

Major Changes/Issues

After initial project planning, but before engineering award, JEA updated the plans for the pump station to include a parallel booster pumps increasing the project costs and timeline. At 100% design, the construction cost estimates were updated to the design standards and current market conditions. The bids for construction on the two projects came in 2.6% over the 100% estimate and were deemed reasonable. After the construction contract was awarded to TB Landmark for the water main portion of the work, FDOT increased requirements for MOT resulting in a change order. During construction, it was discovered that some of the GIS information that JEA provided to the engineering firm was incorrect causing a need to buy more materials and extend the length of the pipeline to avoid existing utilities.

Request approval to award a change order to TB Landmark Construction Inc. for additional construction services for the US-1 South Re-Pump, Booster Station and 20" Water Main project in the amount of \$118,798.95, for a new not-to-exceed amount of \$1,954,843.98, subject to the availability of lawfully appropriated funds.

Manager: Phillips, Brian R. – Mgr W/WW Project Management
Director: Conner, Sean M. – Dir W/WW Project Engineering & Construction
VP: Calhoun, Deryle I. - VP/GM Water Wastewater Systems

APPROVALS:

 _____ 6/27/19

Chairman, Awards Committee **Date**

 _____ 6/27/19

Manager, Capital Budget Planning **Date**

Operating Budgets.



Formal Bid and Award System

Award #3 June 27, 2019

Type of Award Request: MISCELLANEOUS
Request #: 6645
Requestor Name: Davis, Deanna L. - Manager Development
Requestor Phone: (904) 665-8451
Project Title: 2018-2128 Nocatee Crosswater Village PH 3A and 3B
Project Number: 167-W, 167-R, 167-S
Project Location: JEA
Funds: Capital
Budget Estimate: \$1,098,937.00

Scope of Work:

The Nocatee Crosswater Village PH 3A and 3B project is part of the Nocatee Utility Service Agreement dated December 6, 2004 and subsequent amendments, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of this Agreement, JEA will reimburse the Developer, Sonoc Company LLC, for the improvements associated with the Nocatee Crosswater Village PH 3A and 3B project. This request includes approximately 6,800 LF of 12-inch water main 6,700 LF of 12-inch reclaimed main, and 700 LF of 4-inch sewer force main.

This project impacts the following JEA Measures of Value:

- Financial Value: JEA's development agreement with the Sonoc Company LLC will provide the necessary infrastructure to add additional water, sewer and reuse customers to our system as the developments are constructed.

JEA IFB/RFP/State/City/GSA#: N/A
Purchasing Agent: Kruck, Dan R.
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
SONOC COMPANY LLC/JOHN WOODY, INC.	John Zachary Brecht	brechtz@etminc.com	c/o England-Thims & Miller, Inc., 14775 Old St. Augustine, Rd, Jacksonville FL 32258	(904) 642-8990	\$962,331.00

Amount for entire term of Contract/PO: \$962,331.00
Award Amount for remainder of this FY: \$481,165.50
Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 07/01/2019
End Date (mm/dd/yyyy): Project Completion (Expected: February 2020)
JSEB Requirement: N/A - Developer Agreement

BIDDERS:

Name	Amount
SONOC COMPANY LLC/JOHN WOODY, INC	\$962,331.00
VALLENCOURT CONSTRUCTION CO INC	\$1,004,187.09
R & B CONTRACTING INC	\$1,460,600.00

Background/Recommendations:

The Nocatee Crosswater Village PH 3A and 3B project is part of the Nocatee Utility Service Agreement dated December 6, 2004 and subsequent amendments, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Sonoc Company LLC, for the improvements associated with the Nocatee Crosswater Village PH 3A and 3B project. This consists of approximately 6,800 feet of 12" water main, 6,700 feet of 12" reclaimed water main and 700 feet of 4" sewer forcemain.

The developer has followed JEA procurement directives by advertising and awarding to the lowest responsible bidder. The solicitation was advertised and a pre-bid meeting was held on April 9, 2019. The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. All of the bidders to the Sonoc Company, LLC are listed above, with John Woody, Inc. being the lowest bidder at \$962,331.00. This is \$136,606.00 or approximately 12.4% lower than JEA's estimate and is deemed reasonable.

The project details are below:

- Total Construction Cost: \$962,331.00
 - FY19: \$481,165.00
 - FY20: \$481,165.00
- Project Completion: February 2020

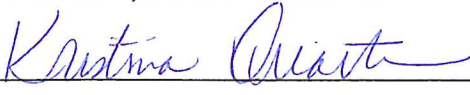
Request approval to award a contract to Sonoc Company LLC for the water main, reclaimed water main and sewer forcemain by John Woody, Inc. for Nocatee Crosswater Village PH 3A and 3B in the amount of \$962,331.00, subject to the availability of lawfully appropriated funds.

VP: McInall, Steven G. - VP & Chief Energy & Water Planning

APPROVALS:

 6/27/19

Chairman, Awards Committee Date

 6/27/19

Manager, ~~Capital Budget Planning~~ Date

Operating Budgets



Formal Bid and Award System

Award #4 June 27, 2019

Type of Award Request: MISCELLANEOUS
Request #: 6646
Requestor Name: Davis, Deanna L
Requestor Phone: (904) 665-8451
Project Title: 2018-1270 RiverTown Main Street Extension PH 1B
Project Number: 167-W, 167-R, 167-S
Project Location: JEA
Funds: Capital
Budget Estimate: \$435,188.00

Scope of Work:

The RiverTown Main Street Extension PH 1B project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Main Street Extension PH 1B project. This request includes approximately 1,500 LF of 12-inch water main, 1,500 LF of 12-inch reclaimed main, and 1,500 LF of 16-inch sewer force main.

This project impacts the following JEA Measures of Value:

- Financial Value: JEA's development agreement with the Mattamy RiverTown LLC will provide the necessary infrastructure to add additional water, sewer and reuse customers to our system as the developments are constructed.

JEA IFB/RFP/State/City/GSA#: N/A
Purchasing Agent: Kruck, Dan R.
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
MATTAMY RIVERTOWN LLC/BURNHAM CONSTRUCTION INC	Mark Roberts	mark.roberts@mattamycorp.com	39 Riverwalk Blvd, St Johns FL 32259	(904) 207-1538	\$366,150.00

Amount for entire term of Contract/PO: \$366,150.00
Award Amount for remainder of this FY: \$183,075.00
Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 07/01/2019
End Date (mm/dd/yyyy): Project Completion (Expected: March 2020)
JSEB Requirement: N/A - Developer Agreement

BIDDERS:

Name	Amount
MATTAMY RIVERTOWN LLC/BURNHAM CONSTRUCTION INC	\$366,150.00
GRIMES UTILITIES INC	\$376,449.50
T G UTILITY COMPANY INC	\$386,797.60
GULFSTREAM CONTRACTING INC	\$1,296,760.00

Background/Recommendations:

The RiverTown Main Street Extension PH 1B project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA System improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Main Street Extension PH 1B project. This includes approximately 1,500 LF of 12-inch water main, 1,500 LF of 12-inch reclaimed main, and 1,500 LF of 16-inch sewer force main.

The developer has followed JEA procurement directives by advertising and awarding to the lowest responsible bidder. The solicitation was advertised and a pre-bid meeting was held on April 30, 2019. The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. All of the bidders to Mattamy RiverTown, LLC are listed above, with Burnham Construction, Inc. being the lowest bidder at \$366,150.00. This is \$69,038.00 or approximately 15.9% lower than JEA's estimate and is deemed reasonable.

The project details are below:

- Total Construction Cost: \$336,150.00
 - FY19: \$183,075.00
 - FY20: \$183,075.00
- Project Completion: March 2020


Request approval to award a contract to Mattamy RiverTown LLC for the water main, reclaimed water main and sewer force main by Burnham Construction Inc. for the RiverTown Main Street Extension PH 1B project in the amount of \$962,331.00, subject to the availability of lawfully appropriated funds.

VP: McInall, Steven G. - VP & Chief Energy & Water Planning

APPROVALS:

 6/27/19

Chairman, Awards Committee Date

 6/27/19

Manager, ~~Capital Budget Planning~~ Date

Operating Budgets



Formal Bid and Award System

Award #5 June 27, 2019

Type of Award Request: MISCELLANEOUS
Request #: 6653
Requestor Name: Russell, Brad L.
Requestor Phone: (904) 665-7683
Project Title: Pine Terrace at the Meadows Phase 1 and 2
Project Number: 8005562
Project Location: JEA
Funds: Capital
Budget Estimate: \$895,071.00

Scope of Work:

The Pine Terrace at the Meadows Phase 1 and 2 project is part of the Cost Participation Agreement dated May 03, 2019, which outlines that certain JEA system improvements are reimbursable to the Developer. Per section 7 of the Agreement, JEA will reimburse the Developer, DR Horton, for the improvements associated with the Pine Terrace at the Meadows Phase 1 and 2. This request includes upsizing: 8,560 LF of 6" force main to 10" force main; 691 LF of 8" gravity sewer to 12" gravity sewer; 8' diameter wet well 10' diameter and increasing the depth by 4' and upgrading: Class I pump station to Class II standards and providing for 150' total dynamic head (TDH) versus 145' TDH.

This project impacts the following JEA Measures of Value:

- Financial Value: JEA's development agreement with DR Horton will provide the necessary infrastructure to add additional sewer customers to our system as the developments are constructed.

JEA IFB/RFP/State/City/GSA#: N/A
Purchasing Agent: Kruck, Dan R.
Is this a Ratification?: YES

Construction for this cost participation agreement started before the agreement was signed on May 03, 2019 at the developer's risk.

RECOMMENDED AWARDEE(S):

Name	Contact Name	Address	Phone	Revised JEA Amount
DR HORTON/EARTHWORKS OF FLORIDA, LLC	George Goodhue	9456 Phillips Hwy Ste 1, Jacksonville FL 32256	(904) 268-2845	\$922,713.27

Amount for entire term of Contract/PO: \$922,713.27
Award Amount for remainder of this FY: \$461,356.64
Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 07/01/2019
End Date (mm/dd/yyyy): Project Completion (Expected: September 2019)

JSEB Requirement:

N/A - Cost Participation Agreement

BIDDERS:

Name	Bid Price (Basis of Award)	JEA Bid Items	Revised JEA Costs
DR HORTON/EARTHWORKS OF FLORIDA, LLC	\$4,097,300.57	\$878,415.51	\$922,713.27
WATSON CIVIL CONSTRUCTION INC.	\$4,217,875.40	\$737,871.00	N/A
FLORIDA ROADS CONTRACTING LLC	\$4,251,985.00	\$833,825.00	N/A
BURNHAM CONSTRUCTION INC.	\$5,052,699.00	\$600,483.00	N/A

Background/Recommendations:

The Pine Terrace at the Meadows Phase 1 and 2 project is part of the Cost Participation Agreement dated May 03, 2019, which outlines that certain JEA system improvements are reimbursable to the Developer. Per section 7 of the Agreement, JEA will reimburse the Developer, DR Horton, for the improvements associated with the Pine Terrace at the Meadows Phase 1 and 2. This request includes upsizing: 8,560 LF of 6" force main to 10" force main; 691 LF of 8" gravity sewer to 12" gravity sewer; 8' diameter wet well 10' diameter and increasing the depth by 4' and upgrading: Class I pump station to Class II standards and providing for 150' total dynamic head (TDH) versus 145' TDH. The cost participation agreement allows the developer to award the construction work to the low bidder for the developer's work. JEA reserved the right to not participate if JEA's costs were unreasonable.

The developer requested Bids for all the utility work and the project was awarded based upon the lowest lump sum total for the developer's work in February 2018. All of the Bidders to DR Horton are listed above, with Earthworks of Florida, LLC being the lowest Bidder. The JEA portion of the work was valued at \$878,415.51. The developer did not proceed with the work until January 2019, at which time prices with the low bidder were updated to reflect market increases. This change resulted in an increase of the JEA portion of the work to \$922,713.27. This is \$27,642.27 or approximately 3.1%, higher than JEA's estimate and is deemed reasonable due to increased market conditions. Completing the project through this cost participation agreement saves JEA the cost of engineering, services during construction and project management resulting in a lower total project cost than completing this work as a JEA project.

The project details are below:


- Total Construction Cost: \$922,713.27
- Project Completion: September 2019

Request approval to award a contract to DR Horton for the water main, reclaimed water main and sewer force main by Earthworks of Florida, LLC for the Pine Terrace at the Meadows Phase 1 and 2 project in the amount of \$922,713.27, subject to the availability of lawfully appropriated funds.

Manager Dvoroznak, Michael T. – Mgr W/WW System Planning
VP: McNall, Steven G. - VP & Chief Energy & Water Planning

APPROVALS:

 6/27/19
Chairman, Awards Committee Date

 6/27/19
Manager, ~~Capital Budget Planning~~ Date
 operating Budgets



Formal Bid and Award System

Award #6 June 27, 2019

Type of Award Request: INVITATION TO NEGOTIATE (ITN)
Request #: 6584
Requestor Name: Bossier, Steven M.
Requestor Phone: (904) 665-6019
Project Title: Property & Casualty Insurance Brokerage Services (Cyber Insurance Only)
Project Number: Z0000 - 8004052, 8004053, 8004054
Project Location: JEA
Funds: O&M
Budget Estimate: \$711,308.00

Description of Request:

The purpose of this Invitation to Negotiate (the "ITN") is to purchase Property and Casualty Insurance Brokerage Services for Cyber Insurance only (also referred to as the "Work" or "Services"). These services shall be provided annually to JEA during the period of the Contract:

- \$50,000,000.00 Cyber Liability Coverage
- \$50,000,000.00 Property Damage Coverage
- Procurement of Insurance (Property and Casualty – Cyber Insurance ONLY)
- Property Loss Prevention Engineering
- Claims Settlement (Property and Casualty – Cyber Insurance ONLY)
- Risk Management Consulting, including Cyber Security
- Computer Internet/Intranet Resources, including Insurance Broker's Professional Risk Newsletter

This award will impact the following Measures of Value:

- **Customer Impact Value:** The purchase of Cyber Liability Insurance will afford protection to those customers affected by an intrusion of JEA's computer systems by a third party. The protection/reimbursement of costs associated with the customer's compromised data will be provided for by said Insurance.
- **Financial Value:** If JEA's computer systems are infiltrated, by a third party, this Insurance will protect JEA's liability and damaged property to the limits afforded by this Insurance Policy. (\$50,000,000.00)

JEA IFB/RFP/State/City/GSA#: 094-19
Purchasing Agent: Selders, Elaine
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.	Scott Saporito	scott_saporito@ajg.com	111 Veterans Blvd., Ste. 1130 Metairie, LA 70005	(504) 888- 1100	\$688,758.40

Amount for entire term of Contract/PO: \$688,758.40
Award Amount for remainder of this FY: \$688,758.40
Length of Contract/PO Term: One (1) Year w/One (1) – One (1) Yr. Renewal
Begin Date (mm/dd/yyyy): 07/01/2019
End Date (mm/dd/yyyy): 06/30/2020
Renewal Options: YES – One (1) – One (1) Yr. Renewal
JSEB Requirement: N/A – Optional

RESPONDENTS:

Name	Response Amount	Rank
J ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.	\$688,758.40	1
AON RISK SERVICES NORTHEAST, INC.	\$839,999.66	2
MCGRUFF, SEIBELS & WILLIAMS	N/A	Disqualified

Background/Recommendations:

Advertised 05/03/2019. Prior to Bid advertisement, McGriff, Seibels & Williams, JEA’s existing Broker, was contacted and asked whether or not they were able to provide the requested Cyber Insurance. They responded that they were not able to provide that coverage. At Response opening on 05/14/2019, JEA received three (3) Responses. Two (2) of the Responses were in compliance with the requirements while one (1) company was disqualified. There were clarifications made to confirm we were receiving comparable response pricing. McGriff, Seibels & Williams was disqualified as they did not provide the requested stand-alone policy for this coverage. McGriff, Seibles & Williams was only willing to provide \$45M in Cyber Insurance coverage, relying on coverage under an existing policy held by FM Global. JEA contacted FM Global to inquire about leveraging \$5M against our existing policy. There would have been an additional cost to JEA in the amount of roughly \$300,000. A copy of the Response Form is attached as backup.

This will be JEA’s first policy for Property and Casualty Insurance for Cyber Insurance. Under this contract, JEA shall pay Arthur J. Gallagher Risk Management Services, INC. (AJG) a flat annual fee of \$62,614.40 for Insurance Brokerage Services and \$626,144.00 for the Insurance Premium issued by Brit Global Specialty through Lloyds of London. Per the contract terms, AJG is not permitted to add any mark up or commissions to the Insurance Premium throughout this contract. The award amount of \$688,758.40 is three percent (3%) lower than the award estimate and is within the forecasted budget estimate.

094-19 - Request approval to award a contract to Arthur J. Gallagher Risk Management Services, INC. for JEA Property and Casualty Insurance Brokerage Services (Cyber Insurance Only) and the Cyber Insurance Premium in the not to exceed amount of \$688,758.40, subject to the availability of lawfully appropriated funds.

Manager: N/A
Director: Bossier, Steven M. - Director Risk Management Services
VP: Wannemacher, Ryan F. - Chief Financial Officer

APPROVALS:

J. McLean *6/27/19*
Chairman, Awards Committee **Date**

Kristin Quait *6/27/19*
Manager, ~~Capital Budget Planning~~ **Date**
Operating Budgets



Formal Bid and Award System

Award #7 June 27, 2019

Type of Award Request: CONTRACT INCREASE
Contract #: 172034
Requestor Name: Hersey, Michael T. - Water Wastewater Engineer
Requestor Phone: (904) 665-7883
Project Title: Water Well Repair Services
Project Number: Various
Project Location: JEA
Funds: Capital
Budget Estimate: \$300,000.00 (Original Budget - 3 year term)

Scope of Work:

The purpose of this Request to Quote (RFQ) is to solicit competitive Responses from well companies to provide, labor, materials and services necessary to support operational reliability and disaster recovery of JEA water wells and water treatment plants. The Well Services Contract will not only allow for expedited return to service for impacted well facilities, but will serve to minimize emergency work justifications to the Awards Committee.

The task(s) may include, but not limited to:

- Emergency mobilization (<6 hours' notice to provide crews to commence work)
- Well pump repairs
- Removal and installation of well pumps
- Drawdown Testing
- Video logging wells
- Geophysical logging wells
- On-site pump evaluation
- Shaft straightening and threading

This award will impact the following JEA Measures of Value:

- Community Impact Value - The ability to return well facilities to service will serve the by minimizing the potential risk of service outages and by allowing more time for coordination with Project Outreach to effectively communicate local impacts where applicable.
- Financial Value - Provides a cost effective way to return wells to service potentially minimizing the risk of having to replace an out of service well.

JEA IFB/RFP/State/City/GSA#: 90221
Purchasing Agent: King, David
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
COMPLETE SERVICES WELL DRILLING INC.	Justin Merritt	jaxwelldrilling@bellsouth.net	9785-1 Well Water Rd., Jacksonville, FL 32220	(904) 693-8635	\$500,000.00

Amount of Original Award: \$250,000.00

Date of Original Award: 02/02/2018

List of Previous Change Order/Amendments:

CPA #	Amount	Date
172034	\$50,000.00	04/16/2019

New Not-To-Exceed Amount: \$800,000.00

Length of Contract/PO Term: Three (3) Years w/ Two (2) - One (1) Year Renewals

Begin Date (mm/dd/yyyy): 02/02/2018

End Date (mm/dd/yyyy): 02/02/2021

Renewal Options: Yes - Two (2) - One (1) Year Renewals

JSEB Requirement: N/A - Optional

Comments on JSEB Requirements:

Complete Services Well Drilling, Inc is a JSEB

Background/Recommendations:

Originally bid as an informal solicitation on 12/18/2017 and awarded in the amount of \$250,000.00 to Complete Services Well Drilling, Inc. A copy of the original intent to award email is attached as backup.

This contract increase request will add \$500,000.00 to finish out the remaining twenty (20) months on the contract. JEA has spent \$264,642.70 under this contract to date (average monthly spend: \$16,540.17, sixteen (16) months). JEA has in excess of 137 wells that require maintenance and rehabilitation. This past Spring, demands on the South Grid of the water system approached 102 mgd, which was near the maximum production capacity of the system. Any failures or loss of well pump capacity can jeopardize JEA's ability to meet demands. This contract allows for the rapid response to various well maintenance situations as they arise. The increase will cover the current average monthly spend rate and provide additional flexibility to stay current with maintenance issues. JEA attempted to receive a discount on the unit prices, however, the contractor was unable to decrease unit prices due to increased market prices since the original bid. It is estimated if this contract was re-bid at this time the unit prices would be increased by approximately 20% due to market conditions.

The contract details are below:

- Original Budget: \$300,000.00 authorized February 2018 (Part of 8004560 FY18 and 8005068 FY19)
- Historical Fiscal Year Spend (RCP 435-04) Note: This budget is also used for wells and swing pumps in addition to well services.
 - FY18 (02/2018 - 09/2018) = \$116,857.00
 - FY19 (10/2018 - 06/2019) = \$147,786.00
 - Total Spent to Date = \$264,642.70
- Contract Increase: \$500,000.00 (estimated monthly spend: \$25,000.00 x 20 months. The increased spend rate is based on additional work, expected at 1.2-1.5 wells per month, and more complicated repairs that are anticipated.)
- Estimate at Contract Completion: \$800,000.00

Major Changes/Issues:

Due to increases in the number of water well related repairs and activities JEA has had over the past year, this contract has been used more extensively than originally anticipated. This is JEA's first continuing services contract for well repair, and it was unknown how many wells would need to be worked on per year. With the water demands increasing but supply remaining constant for the next several years (until we get the Well Rehab/Replacement and SIPS programs underway), we expect an increase in workload for Complete Services to immediately address any out-of-service issues.


Request approval to award a contract increase to Complete Services Well Drilling, Inc for Water Well Repair Services in the amount \$500,000.00, for a new not to exceed amount of \$800,000.00, subject to the availability of lawfully appropriated funds.

Manager: Mackey, Todd Dwight - Mgr W/WW Reuse Treatment Maint Planning & Eng

Director: Vu, Hai Xuan – Dir W/WW & Reuse Treatment

VP: Calhoun, Deryle I. - VP/GM Water Wastewater Systems

APPROVALS:

 6/27/19

Chairman, Awards Committee

Date

 6/27/19

Manager, Capital Budget Planning

Date

operating Budgets