

February, 2018

Subject: 2017 Annual Safety Statistical Data Request

The submission of your annual safety data is a requirement and important aspect of JEA's Contractor Safety Management Process. Through the accumulation and analysis of this information, we are able to monitor the on-going effectiveness of our process.

With this in mind, we request that you submit your company's **2017 annual statistical data** using the enclosed form by **April 15, 2018**. A link to OSHA's web page has been provided on the attachment should you have any questions regarding recordkeeping for injuries and illnesses in the workplace. Ultimately, failure to respond to this request will change your safety status to 'disqualified' and may require you to re-submit an application for JEA Safety Qualification.

Please fill out the form completely. Without complete information, we can't accept your update. Your completed form can be either mailed or faxed.

- Mail to: JEA, 21 West Church Street T-3, Jacksonville, FL 32202
- Fax to: (904) 665-4345.
- Email: ContractorSafety@jea.com

In either case, please mark your response to the attention of Jerry Fulop. Should you have any questions, please do not hesitate to contact Jerry at (904) 665-5810.

I look forward to your continued success and participation in the JEA Contractor Safety Management Process.

Sincerely,

Jerry E. Fulop
JEA
Safety & Health Services

JEA Contractor Safety Qualification Annual Update

Please provide current Contact Information:

Company Name:

Complete Mailing Address:

Primary Type of Business:

Name & Title of Contact Person:

Telephone:

Fax:

Email:

To maintain your Safety Qualified status with JEA, please provide the following information:

- | | 2017 |
|---|-------------|
| A. Recordable Injury/Illness <u>Cases</u>
<i>(total of columns G through J on 300 log)</i> | _____ |
| B. EMR Rate | _____ |
| C. Total Hours Worked by All Employees for the year | _____ |