



Certification of Construction Completion and Request for a Letter of Clearance to Place a Public Drinking Water System and/or JEA Domestic Wastewater Collection/Transmission System into Service

DO NOT PLACE ANY NEWLY CONSTRUCTED OR ALTERED WATER OR WASTEWATER FACILITY INTO SERVICE UNTIL JEA ISSUES A LETTER OF CLEARANCE FOR THE FACILITY.

INSTRUCTIONS: Complete and submit this form and the required attachments for projects permitted and constructed under a JEA construction permit. **The Professional Engineer must place his/her initials on the checklist below regarding the documents that are required to be attached:**

- _____ (1) a copy of as-builts/record drawings with each page signed and sealed by a Professional Surveyor and signed by the contractor. Ensure all water and sewer crossings are clearly indicated on drawings.
- _____ (2) if partial release is requested, please include a plat map which shows address, unit numbers, and/or lot numbers.
- _____ (3) a copy of satisfactory pressure test report (if applicable); and
- _____ (4) for water distribution projects, a copy of satisfactory bacteriological test results* that indicate the date and time each bacteriological sample was collected and that demonstrate compliance with JEA standards.

* **Bacteriological test results** for new and altered public drinking water facilities shall be considered satisfactory if **two consecutive daily samples** from each sample location show the absence of total coliform organisms. Bacteriological test results for all new and altered public drinking water facilities will be considered invalid if the results are for samples collected more than **60 days** before the certificate of clearance submittal is received by JEA's Environmental Services team, and bacteriological test results for new and altered public drinking water mains will be considered invalid if the pressure in the mains is not maintained at 20 psi or greater after the samples are collected.

I. PROJECT NAME AND CONSTRUCTION PERMIT NUMBER, PERMITTEE, ETC.

- Project Name:
- JEA Water Construction Permit No.: Date Permit Issued:
- JEA Wastewater Construction Permit No.: Date Permit Issued:
- Check all that applies:
Water Distribution Systems: ☐ Partial Request for Clearance; ☐ Full (entire project) Request for Clearance.
Wastewater Collection/Transmission Systems: ☐ Partial Request for Clearance; ☐ Full (entire project) Request for Clearance.
- Portion of Project for Which Construction Is Substantially Complete and for Which a Letter of Clearance Is Requested
(*if a partial release is requested, please indicate which portions are to be released):
- Permittee
Company Name: Telephone No.:
Address:
City: State: Zip Code:
- Professional Engineer in Responsible Charge of Inspecting Construction of Project
Name of Engineer: Firm Name:
Telephone No.: Email Address:
Address:
City: State: Zip Code:

II. STATEMENT BY PERMITTEE

I, the undersigned owner or authorized representative of _____, certify that the contractor has furnished us with as-builts/record drawings for the substantially completed portion of this project and that these record drawings are attached for your records. Also, I certify that the professional engineer as listed herein was in responsible charge of inspecting construction of the project.

Signature and Date

Name and Title (please type or print)

III. CERTIFICATION OF CONSTRUCTION COMPLETION BY PROFESSIONAL ENGINEER IN RESPONSIBLE CHARGE OF INSPECTING CONSTRUCTION OF PROJECT

I, the undersigned professional engineer registered in Florida, certify that I am in responsible charge of inspecting construction of this project for the purpose of determining in general if work is proceeding in compliance with the JEA Construction Permit and approved plans and specifications. Also, I certify the following:

- that the substantially completed portion of this project has been constructed in accordance with the construction permit and approved engineering plans and specifications or that, to the best of my knowledge and belief, any deviations from the construction permit and approved engineering plans and specifications will not prevent this project from functioning in compliance with Chapters 62-550, 62-555, and 62-560, F.A.C. and applicable JEA standards; and
- That the as-builts/record drawings for the substantially completed portion of this project are adequate and indicate all deviations from the construction permit and approved engineering plans and specifications; and
- that, to the best of my knowledge and belief, the new or altered water mains included in the substantially completed portion of this project, if applicable, have been pressure & leakage tested and disinfected and bacteriologically tested in accordance with Rules 62-555.315(6) and 62-555.340, F.A.C., and applicable AWWA disinfection standards, which are incorporated by reference in Rule 62-555 F.A.C., and applicable JEA standards.

This certification is based upon on-site observation of construction conducted by me or by a project representative under my direct supervision and, if applicable, upon a review of shop drawings, test results/records, and record drawings performed by me or by a project representative under my direct supervision.

This certification does not necessarily constitute a certification of final completion of construction. Additional construction may be needed to satisfy all conditions of the construction contract documents.

Were there any substantial deviations from the construction permit and approved engineering plans and specifications for the substantially completed portion of this project? (*If yes, each page of the as-builts/record drawings submitted must be signed and sealed by the Professional Engineer of record).

Yes ☐ No ☐

Description of Deviations:

The above is a description and explanation of all substantial deviations from the construction permit and approved engineering plans and specifications for the substantially completed portion of this project. (Attach additional sheets if necessary.):

This item has been electronically signed and sealed by _____, _____ on _____ using a Digital Signature.

Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

Name and License Number (please type or print)

Signature, Date, and Seal

The certificate of clearance will be generated by SAGES upon approval and can be located via navigating to the project via your worklist and selecting the Certificates hyperlink via the Files tab on the blue slide out bar on the left hand side of the browser window.