

# **PUBLIC NOTICE OF JEA 401(a)/457 ADVISORY COMMITTEE MEETING**

**JEA**

**225 N. Pearl Street, 2<sup>nd</sup> Floor, Jacksonville, FL 32202**



## **PUBLIC NOTICE OF HYBRID VIRTUAL/IN-PERSON MEETING**

Notice is hereby given that the **401(a)/457 Plan Advisory Committee** will hold a Quarterly Meeting on **Wednesday, May 8, 2024, at 1:00 p.m.** at **JEA, 225 NORTH PEARL STREET, 2<sup>ND</sup> FLOOR, JACKSONVILLE, FLORIDA 32202** and via **Microsoft Teams**. The public is invited to attend this meeting in-person at the physical location or via Microsoft Teams. The public may attend the meeting virtually via Microsoft Teams (access information and instructions below).

### **WAYS FOR THE PUBLIC TO ACCESS THE MEETING AT NO COST VIA MICROSOFT TEAMS:**

1. Join the meeting via **Microsoft Teams** through your **internet browser** using the following meeting access information:

**Microsoft Teams login/access:**

Join on your computer, mobile app or room device

<https://jea.fyi/3tMdmYC>

Meeting ID: 245 458 889 096

Passcode: wi4vS2

Or call in (audio only)

[+1 469-208-1810,386411552#](tel:+14692081810386411552)

United States, Dallas

Phone Conference ID: 192 077 43#

**You can LISTEN to the meeting and/or VIEW the meeting this way.**

2. Join the Microsoft Teams meeting by phone by:  
Dialing: **+1-469-208-1810** and using access code: **192 077 43#**

**PUBLIC COMMENTS:** Instructions for providing public comments during the appropriate public comment speaking period are located in the detailed instructions. Interested persons who cannot attend the Microsoft Teams meeting but who wish to submit public comments to be read during the appropriate public comment speaking period may do so by emailing Jill Luster at [lustjr@jea.com](mailto:lustjr@jea.com) no later than 1:00 p.m. on May 7, 2024.

Please contact Ontario Blackmon by email at [WebExsupport@jea.com](mailto:WebExsupport@jea.com) if you have any questions regarding this notice or experience any technical difficulties during the meeting. If you have a

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If you have a disability that requires reasonable accommodations to participate in the above meeting, please call (904) 665-7550 or 800-955-8771(TTY) by 5:00 PM the day before the meeting and we will provide reasonable assistance for you.

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Please contact Jill Luster at (904) 776-3738 or [lustjr@jea.com](mailto:lustjr@jea.com) if you need additional information.

### **Joining 401(a)/457 Plan Advisory Committee Microsoft Teams from a Phone**

**1. Dial:**

**+1-469-208-1810 United States Toll**

- 2. When prompted enter access code: 192 077 43#**
- 3. When prompted for an attendee number Press # key to skip**
- 4. You are now in the meeting**
- 5. You are joined to the meeting with the MUTE feature turned on, so you are not able to talk during the meeting. We will unmute the lines at the appropriate time for public comment. Directions for public comment are below.**

### **Public Comment Directions**

Public Comments will conform to the instructions in the meeting notice and agenda. For those providing public comments during the Microsoft Teams meeting, we allow a maximum of 3 minutes per speaker.


Public Comment will happen at the defined time in the meeting and will happen in three phases. First all public comments received by email will be read for the record. The second phase will be to recognize any participant who has Raised Their Hand through the Microsoft Teams tools or stated they would like to provide comment through the Chat feature in Microsoft Teams. The final phase will be when the host asks if anyone that joined by dialing into the meeting directly would like to provide comment.

### ***Providing Comments if Dialed into the Meeting:***


- 1. The meeting host will announce that anyone that dialed into the meeting directly from a phone that would like to provide comment can unmute their line by pressing \*6 on their phone and politely stating that you would like to make a comment.**
- 2. The host will facilitate giving everyone that would like to comment the opportunity to do so.**
- 3. When it is your turn please state your full name prior to giving your comments.**
- 4. When your comments are complete, the host will mute your line so the meeting can proceed.**

### **Frequently Asked Questions**

- 1. Can I join a meeting prior to the scheduled start time?**
  - a. Yes, everyone is allowed to join 15 minutes prior to the scheduled start time.**
- 2. How to identify who has joined the meeting?**

- a. If you are joined via your computer, you can click  from the meeting controls at the bottom of the screen to display a list of participants on the right.
- b. If you are joined via your phone, you cannot identify who has joined the meeting.

3. Can I turn off my video if I don't want to show it after the meeting is started?

- a. If you are joined via your computer, you can click  from the meeting controls at the bottom of the screen to turn your video off or on during the meeting.

4. I connected to the meeting via my web browser and the audio is not very clear what can I do to make it better?

- a. The audio quality comes from the internet speeds you are connected and can at times may be negatively impacted. If the audio quality is so poor you cannot properly hear the meeting, we recommend trying to dial into the meeting via your phone.