

Welcome to the JEA Awards Meeting

You have been joined to the meeting with your **audio muted** by default.

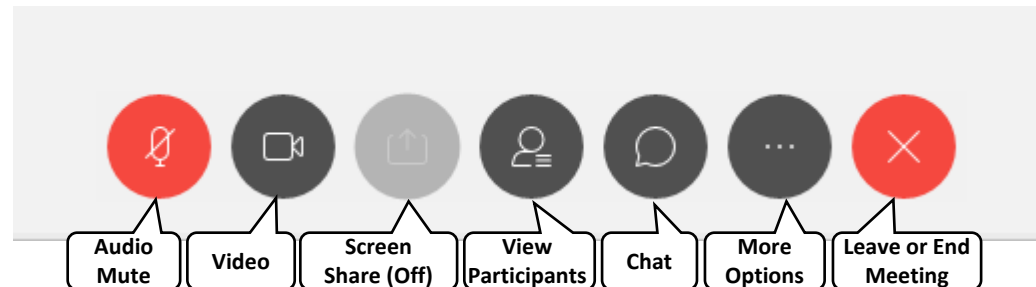
We will unmute your lines during the public comment time and provide opportunity for you to speak.

During the meeting, interested persons can also email **Victoria Holloway** at **hollvl@jea.com** to submit public comments to be read during the meeting regarding any matter on the agenda for consideration.

Public comments by e-mail must be received no later than 9:00 a.m. to be read during the public comment portion of the meeting.

Please contact **Victoria Holloway** by telephone at **(904) 651-7171** or by email at **hollvl@jea.com** if you experience any technical difficulties during the meeting.

Below is a summary of the meeting controls you will see at the bottom of your screen.



AWARDS COMMITTEE AGENDA

DATE: Thursday, July 28, 2022

TIME: 10:00 A.M.

PLACE: JEA, Customer Center, Bid Office, 1st Floor, 21 West Church Street, Jacksonville, FL 32202
OR
WebEx/Teleconference
WebEx Meeting Number (access code): 2309 526 2709
WebEx Password: cQMmJPHA823

Public Comments:

Awards:

1. Approval of the minutes from the last meeting(07/21/2022)
2. Request approval to award a contract to the developer, Mattamy Jacksonville, LLC for the installation of a sewer force main and a duplex lift station by Grimes Utilities, Inc. for the RiverTown Parcel 35 project in the amount of \$834,750.00, subject to the availability of lawfully appropriated funds.
3. Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$408,224.44, for a new total not-to-exceed amount of \$11,334,291.21, subject to the availability of lawfully appropriated funds.

Informational Items: N/A

Open Discussion: N/A

Public Notice: N/A

General Business: N/A

SPECIAL NOTES: Copies of the above items are available in JEA Procurement, if needed for review. If a person decides to appeal any decision made by the Awards Committee, with respect to any matter considered at this meeting, that person will need a record of the proceedings, and, for such purpose, needs to ensure that a verbatim record of the proceedings is made, which record includes the evidence and testimony upon which the appeal is to be based. If you have a disability that requires reasonable accommodations to participate in the above meeting, please call 665-8625 by 8:30 a.m. the day before the meeting and we will provide reasonable assistance for you.

07-28-2022 Awards Committee

	<u>Type of Award</u>	<u>Business Unit</u>	<u>Estimated/Budgeted Amount</u>	<u>Amount</u>	<u>Awardee</u>	<u>Term</u>	<u>Summary</u>
1	Minutes	N/A	N/A	N/A	N/A	N/A	Approval of minutes from the 7/14/2022 meeting.
2	DEVELOPER AGREEMENT 3 BIDDERS	VU	\$743,714.00	\$834,750.00	MATTAMY JACKSONVILLE LLC/GRIMES UTILITIES, INC	Project Completion (Estimated: March 2023)	<p><u>2021-4411 RiverTown Parcel 35</u> The scope of this phase of the RiverTown development is the installation of approximately 780 linear feet (LF) of 6-inch sewer force main and a duplex lift station.</p> <p>The RiverTown Parcel 35 project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Parcel 35 Project. This includes approximately 780 LF of 6-inch sewer force main and a duplex lift station.</p> <p>The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. Mattamy Jacksonville, LLC publicly bid the project and received three Bids. All of the Bidders to Mattamy Jacksonville, LLC are listed above, with Grimes Utilities, Inc. being the lowest Bidder. The bid is approximately 11% higher than JEA's estimate. JEA reviewed the bids and determined that almost 10% of the budget variance was due to the General Conditions amount submitted by the bidders. The remaining budget variance is due to items that were not in the JEA estimate. These include surveying, testing, as-built drawings, air release valves, gate valves, dewatering of the force main, removing/replacing soil, among others.</p> <p>Request approval to award a contract to the developer, Mattamy Jacksonville, LLC for the installation of a sewer force main and a duplex lift station by Grimes Utilities, Inc. for the RiverTown Parcel 35 project in the amount of \$834,750.00.</p>
3	CONTRACT RENEWAL	MCELROY	\$408,224.44	\$408,224.44	GATE FLEET SERVICES	Five (5) Years w/ One (1) - 1 Yr. Renewal	<p><u>Gate Fleet Services Contract Renewal</u> Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services, in the amount of \$1,440,801.63 through a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services. The agencies that participated in this joint effort were JEA, City of Jacksonville (COJ), and the Duval County Public School System. Since inception, four contract increases have been processed.</p>

07-28-2022 Awards Committee

							<p>The first was on 03/07/2019 in the amount of \$3,069,171.48, on 11/12/2020 in the amount of \$2, 246,568.11, on 01/13/2022 in the amount of \$3,176,246.76 and on 05/18/2022 in the amount of \$993,278.79.</p> <p>Recently, JEA joined The City of Jacksonville and other agencies, in another joint fueling solicitation effort. This effort is still on-going, and a contract has not been awarded by COJ. In support of JEA, Gate Fleet Services has agreed to a partial renewal of the agreement under the current contract rates to support JEA through 09/01/2022 to mitigate JEA risk. Once an award has been finalized through City of Jacksonville, JEA Fleet will return to the Awards Committee for approval of a long-term solution for JEA fuel.</p> <p>This request is to exercise a partial renewal and add additional funding in the amount of \$408,224.44 to provide adequate support of fuel through 09/01/2022 for JEA vehicles and equipment. This amount was calculated using fuel demand estimates from the Fleet Operations Group and was derived from actual consumption and expenditures under the current contract.</p> <p>Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$408,224.44, for a new total not-to-exceed amount of \$11,334,291.21, subject to the availability of lawfully appropriated funds.</p>
Total Award				\$1,242,974.44			

JEA AWARDS COMMITTEE JULY 21, 2022, MEETING MINUTES

The JEA procurement Awards Committee met on July 21, 2022, in person with a WebEx option.

WebEx Meeting Number (access code): 2309 526 2709

WebEx Password: cQMmJPHA823

Members in attendance were Joe Perez (onsite) for Jenny McCollum as Chief Procurement Officer, Stephen Datz as chairperson (onsite) Jackie Scheel (onsite) for Hai Vu as Vice Chairperson, Laure Whitmer as Budget Representative, Rebecca Lavie as Office of General Counsel Representative, Ricky Erixton (onsite), Joe Orfano (onsite), and Laura Schepis. Unless otherwise indicated, all attendees were via WebEx.

Chair Datz called the meeting to order at 10:00 a.m., introduced the Awards Committee Members, and confirmed that there was an in-person quorum of the Committee membership present.

Public Comments:

Chair Datz recognized the public comment speaking period and opened the meeting floor to public comments. No public comments were provided by email, phone or videoconference.

Awards:

1. Approval of the minutes from the last meeting (07/14/2022). Chair Datz verbally presented the Committee Members the proposed JULY 14, 2022, minutes as presented.

MOTION: Joe Orfano made a motion to approve the July 14, 2022, minutes (Award Item 1). The motion was seconded by Ricky Erixton and approved unanimously by the Awards Committee (5-0).

The Committee Members reviewed and discussed the following Awards Items 2 – 6:

2. Request approval to award a change order to Anderson Diving Inc. dba Logan Diving & Salvage to install 13 support piers and six retention bands adjacent to the remaining eroded H-pile bent supports for the Mandarin WRF in the amount of \$338,225.00, for a new not to exceed amount of \$684,450.00 subject to the availability of lawfully appropriated funds.

MOTION: Jackie Scheel made a motion to approve Award Item 2 as presented in the committee packet. The motion was seconded by Joe Orfano and approved unanimously by the Awards Committee (5-0).

3. Request approval to award a contract increase to England-Thims & Miller Inc. for CEI services for the Beverly Hills East Septic Tank Phase-Out project in the amount of \$1,174,719.80, for a new not-to-exceed amount of \$2,892,813.13, subject to the availability of lawfully appropriated funds.

MOTION: Laura Schepis made a motion to approve Award Item 3 as presented in the committee packet. The motion was seconded by Joe Orfano and approved unanimously by the Awards Committee (5-0).

4. 1410618446– Request approval to award a contract to J.B Coxwell Contracting, Inc. for construction services for the Beverly Hills East Septic Tank Phase-Out project in the amount of \$16,803,657.00, subject to the availability of lawfully appropriated funds.

MOTION: Jackie Scheel made a motion to approve Award Item 4 as presented in the committee packet. The motion was seconded by Ricky Erixton and approved unanimously by the Awards Committee (5-0).

5. Request approval to award Phase 2 Progressive Design Build Services to Auld & White Constructors, LLC for the Southside Services Center (SSSC) Renovation Project in the amount of \$5,806,100.00, for a new not-to-exceed amount of \$5,991,400.00, subject to the availability of lawfully appropriated funds.

MOTION: Ricky Erixton made a motion to approve Award Item 5 as presented in the committee packet. The motion was seconded by Joe Orfano and approved unanimously by the Awards Committee (5-0).

6. 1410760846 - Request approval to award a contract to Tri-state Utility Products for the supply of JEA Distribution Transformers for Inventory Stock in the amount of \$2,445,850.00, subject to lawfully appropriated funds.

MOTION: Ricky Erixton made a motion to approve Award Item 6 as presented in the committee packet. The motion was seconded by Joe Orfano and approved unanimously by the Awards Committee (5-0).

Informational Item:

No informational items were presented to the Awards Committee.

Ratifications:

No ratifications were presented to the Awards Committee

Public Comments:

No additional public comment speaking period was taken.

Adjournment:

Chair Datz adjourned the meeting at 10:18 a.m.

NOTE: These minutes provide a brief summary only of the Awards Committee meeting. For additional detail regarding the content of these minutes or discussions during the meeting, please review the meeting recording. The recording of this meeting as well as other relevant documents can be found at the link below: https://www.jea.com/About/Procurement/Awards_Meeting_Agendas_and_Minutes/



Formal Bid and Award System

Award #2 July 28, 2022

Type of Award Request: DEVELOPER AGREEMENT
Requestor Name: Davis, Deanna L. - Manager Development
Requestor Phone: (904) 665-8451
Project Title: 2021-4411 RiverTown Parcel 35
Project Number: 167-65S, 167-65P
Project Location: JEA
Funds: Capital
Award Estimate: \$743,714.00

Scope of Work:

The scope of this phase of the RiverTown development is the installation of approximately 780 linear feet (LF) of 6-inch sewer force main and a duplex lift station.

Purchasing Agent: King, David

Is this a ratification?: NO

If yes, explain:

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
MATTAMY JACKSONVILLE LLC/GRIMES UTILITIES, INC.	Shane Haslauer	shaslauer@prosserinc.com	13901 Sutton Park Drive S. Suite 200 Jacksonville, FL 32224	904-739-3655	\$834,750.00

Amount for entire term of Contract/PO: \$834,750.00

Award Amount for remainder of this FY: \$0.00

Length of Contract/PO Term: Project Completion

Begin Date: 09/06/2022

End Date: Project Completion (Estimated: March 2023)

JSEB Requirement: N/A - Developer Agreement

BIDDERS:

Name	Amount
MATTAMY JACKSONVILLE LLC/ GRIMES UTILITIES, INC.	\$834,750.00
BURNHAM CONSTRUCTION	\$869,620.41
VALLENCOURT CONSTRUCTION	\$1,050,747.64

Background/Recommendations:

The RiverTown Parcel 35 project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy Jacksonville,

LLC, for the improvements associated with the RiverTown Parcel 35 Project. This includes approximately 780 LF of 6-inch sewer force main and a duplex lift station.

The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. Mattamy Jacksonville, LLC publicly bid the project and received three Bids. All of the Bidders to Mattamy Jacksonville, LLC are listed above, with Grimes Utilities, Inc. being the lowest Bidder. The bid is approximately 12% higher than JEA's estimate. JEA reviewed the bids and determined that almost 10% of the budget variance was due to the General Conditions amount submitted by the bidders. The remaining budget variance is due to items that were not in the JEA estimate. These include surveying, testing, as-built drawings, air release valves, gate valves, dewatering of the force main, removing/replacing soil, among others.

Request approval to award a contract to the developer, Mattamy Jacksonville, LLC for the installation of a sewer force main and a duplex lift station by Grimes Utilities, Inc. for the RiverTown Parcel 35 project in the amount of \$834,750.00, subject to the availability of lawfully appropriated funds.

Director: Zammataro, Robert J. - Dir W/WW Planning & Development
VP: Vu, Hai X. - VP Water Wastewater Systems

APPROVALS:

<u>Stephen Datz</u>	<u>7/28/2022</u>
Chairman, Awards Committee	Date

<u>Laure A Whitmer</u>	<u>7/28/22</u>
Budget Representative	Date

BID FORM- SCHEDULE OF VALUES

2021-4411 Rivertown Parcel 35

Project													
Item	Description	Unit	Qty	Vallencourt Construction	Unit	Qty	Grimes Utilities	Unit	Qty	Burnham Construction	Unit	Qty	JEA
	Low Bidder												
1	Duplex Lift Station	LS	1	711,116.37	LS	1	701,175.00	LS	1	614,522.23	LS	1	642,979.00
2	Force Main 6" PVC	LS	1	339,631.27	LS	1	133,575.00	LS	1	255,098.18	LS	1	65,320.00
	780 LF												35,415.00
	Total			1,050,747.64			834,750.00			869,620.41			743,714.00



ARTICLE 1 – BID RECIPIENT

1.01 The Entity the bid is addressed to:

**Mattamy Jacksonville, LLC
39 Riverwalk Blvd
St Johns, FL 32259**

The physical address the bid is submitted to:

**Prosser, Inc. Attn: Shane Haslauer
13901 Sutton Park Drive S. Suite 200
Jacksonville, FL 32224**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for **60 days** after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>6/10/2022</u>
<u>2</u>	<u>6/23/2022</u>

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in SC-4.02, and (2) reports and drawings of Hazardous Environmental Conditions that have been identified in SC-4.06

E. Bidder has obtained and carefully studied (or accepts the consequences for not doing so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

F. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.



- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- K. Bidder will submit written evidence of its authority to do business in the state where the Project is located not later than the date of its execution of the Agreement.

ARTICLE 4 – FURTHER REPRESENTATIONS

4.01 Bidder further represents that:

- A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

	EIGHT HUNDRED THIRTY FOUR THOUSAND SEVEN HUNDRED FIFTY DOLLARS & ZERO CENTS	\$834,750.00
Lump Sum Price-	<u>Written</u>	<u>Numeric</u>

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete within 180 calendar days, after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 14.07.B of the General Conditions within 210 calendar days after the date when the Contract Times commence to run.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.
 - A. Liquidated damages for failure to meet times specified will be \$1000/ calendar day.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are attached to and made a condition of this Bid:

- A. Schedule of Values
-

ARTICLE 8 - DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 - BID SUBMITTAL

9.01 This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____ (SEAL)
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: Grimes Utilities, Inc. (SEAL)

State of Incorporation: FL
Type (General Business, Professional, Service, Limited Liability): Underground Utilities

By: Jessica Fitzgerald, VP.
(Signature – attach evidence of authority to sign)

Name (typed or printed): Jessica Fitzgerald, VP

Title: Vice President

Attest: _____ (CORPORATE SEAL)

(Signature of Corporate Secretary)

Date of Qualification to do business in Florida [State Where Project is Located] is 08/14/2008

A Joint Venture

Name of Joint Venturer: _____

First Joint Venturer Name: _____ (SEAL)



By: _____
(Signature of first joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of second joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business address: 385 Corporate Way, Orange Park, FL 32073

Phone: 904-264-0046 Facsimile: 904-264-0103

Submitted on July 6, 20 22.























State Contractor License No. CUCA50629, (If applicable)

Schedule of Values

RiverTown Parcel 35 - Public Utilities

Item	Description	Unit	Unit Cost	Qty	Totals
1	Duplex Lift Station	LS	701,175.00	1	701,175.00
2	Force Main 6" PVC	LF	171.25	780	133,575.00
	Total Bid Amount				834,750.00

ID	Task Name	Duration	Start	Finish	Septem	Octobe	Novem	Decem	January	Februa	March	April	May
					B	M	E	B	M	E	B	M	E
1	PROJECT DURATION: 180 CALENDAR DAYS	180 days											
2	MOBILIZATION/ SURVEY & LAYOUT	5 days?	Mon 9/5/22	Fri 9/9/22									
3	INSTALLATION OF LIFT STATION & APPURTENANCES	80 days?	Mon 9/12/22	Fri 12/30/22									
4	INSTALLATION OF FORCE MAIN	30 days?	Mon 1/2/23	Fri 2/10/23									
5	START UP	5 days?	Mon 2/13/23	Fri 2/17/23									
6	FINAL & CLOSE OUT	10 days?	Mon 2/20/23	Fri 3/3/23									

Project: RT P35 Bid Schedule Date: 7/6/2022	Task		Rolled Up Progress		Manual Summary Rollup	
	Split		External Tasks		Manual Summary	
	Milestone		External Milestone		Start-only	
	Summary		Inactive Task		Finish-only	
	Project Summary		Inactive Milestone		Deadline	
	Group By Summary		Inactive Summary		Progress	
	Rolled Up Task		Manual Task			
	Rolled Up Milestone		Duration-only			

BID BOND

STATE OF FLORIDA

COUNTY OF: Duval

KNOW ALL PERSONS BY THESE PRESENTS, That we, Grimes Utilities Inc (hereinafter called "Principal"), and Merchants Bonding Company (Mutual) as Surety (hereinafter called "Surety"), are held and firmly bound unto the JEA of the City of Jacksonville, Florida (hereinafter called the "JEA"), in the sum of \$ 5% of bid, lawful money of the United States of America, for the payment which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents:

WHEREAS, the Principal contemplates submitting or has submitted a Bid to the JEA for:

RiverTown Bluffs Parcel 35, Public Utilities

WHEREAS, it was a condition precedent to the submission of said Bid that a certified check or Bid Bond in the amount of 5% of bid be submitted with said Bid as a guaranty that the Principal would, if awarded the contract, enter into a written contract with the JEA and furnish a Section 255.05 Florida Statutes Contract Bond in an amount equal to 100% for the performance of said contract, within ten consecutive calendar days after written notice being given of acceptance by the JEA.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that if the Bid of the Principal herein be accepted and said Principal, within ten consecutive calendar days after written notice being given of such acceptance, enters into a written contract with the JEA, and furnishes a Section 255.05, Florida Statutes Contract Bond in an amount equal to 100% satisfactory to the JEA, then this obligation shall be void; otherwise, the sum herein stated shall be due and payable to the JEA, and the Surety herein agrees to pay said sum immediately upon demand of said JEA, in good and lawful money of the United States of America; as liquidated damages for failure thereof of said Principal.

IN WITNESS WHEREOF, the said Principal and the said Surety have duly executed this bond the 24th day of June, 2022.

ATTEST:

Dallas Grimes
Signature

Dallas Grimes
Type/Print Name

Samantha Grimes
Signature

Samantha Grimes
Type/Print Name

Signed, Sealed and Delivered
in the Presence of:

A. Evans
Signature

A. Evans
Type/Print Name

Kassandra Sullins
Signature

Kassandra Sullins
Type/Print Name

Countersigned:

By Robert J. Theus
Resident Agent
State of Florida

Name of Firm: Cecil W Powell & Company Inc.

Address: 219 N Newnan Street
Jacksonville, FL 32202

Grimes Utilities Inc

(Principal Company Name)

Jessica Fitzgerald, VP
Signature

Jessica Fitzgerald, VP
Type/Print Name

Vice President
Title

AS PRINCIPAL

Merchants Bonding Company (Mutual)

(Surety Company Name)

Robert T. Theus
Signature

Robert T. Theus

Type/Print Name

Attorney in Fact

Title

AS SURETY

Name of Agent: Robert T. Theus

Address: 219 N Newnan Street

Jacksonville, FL 32202

Form Approved:

Assistant General Counsel

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Benjamin Powell; Fitzhugh K Powell Jr; Robert T Theus; Susan W Jordan

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

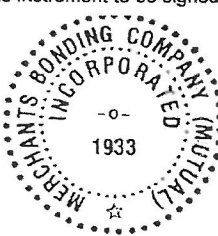
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of February, 2020.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of February, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



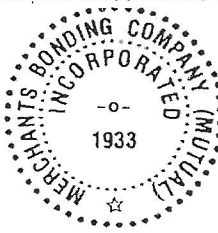
POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

Polly Mason
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 24th day of June, 2022.



William Warner Jr.
Secretary

**UNANIMOUS WRITTEN CONSENT
OF
"GRIMES UTILITIES, INC."**

The undersigned, being the directors of GRIMES UTILITIES, INC. (the "Corporation"), hereby consents pursuant to §607.0205(2), Florida Statutes, to the adoption of the following resolutions in lieu of meeting:

WHEREAS, in the normal course of business the Corporation submits quotations and responses to invitations to bid for work to be performed by the Corporation; and

WHEREAS, the President, Vice President, Secretary and Treasurer are responsible for preparing and executing quotations and bid proposals

NOW THEREFORE, be it resolved: the President/Director/Treasurer, Richard S. Grimes; Vice President, Jessica A. Fitzgerald; and Secretary, Dallas M. Grimes are each hereby authorized to execute and deliver quotations and responses to invitations to bid for work to be performed by the Corporation

IN WITNESS WHEREOF, the undersigned have duly executed this Consent on this 6th day of July, 2018.



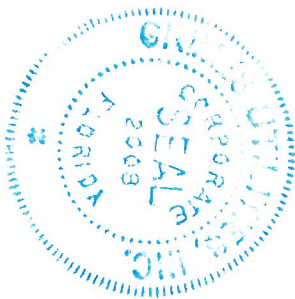
Richard S. Grimes, President/Director/Treasurer



Jessica A. Fitzgerald, Vice President



Dallas M. Grimes, Secretary





Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

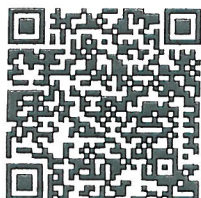
GRIMES, RICHARD SCOTT

GRIMES UTILITIES INC
1244 LAKEVIEW DR
ORANGE PARK FL 32073

LICENSE NUMBER: CUCA50629

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

GRIMES, RICHARD S

GRIMES UTILITIES INC
385 CORPORATE WAY
★ ORANGE PARK FL 32073 ★

LICENSE NUMBER: CGC1518790

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CUCA 50629

CGC1518790

7/13/2022

PARCEL 35 LIFT STATION & FORCE MAIN: PUBLIC UTILITIES	QTY	UNIT	UNIT COST	TOTAL
SUMMARY OF PROPOSED WORK				
GENERAL CONDITIONS	1	LS	\$78,000.00	\$78,000.00
LIFT STATION & JUNCTION MANHOLE	1	LS	\$674,600.00	\$674,600.00
FORCE MAIN SYSTEM	1	LS	\$82,150.00	\$82,150.00
GRAND TOTAL LUMP SUM				\$834,750.00
SCHEDULE OF VALUES FOR PROPOSED WORK				
LIFT STATION & JUNCTION MANHOLE				
96" DIA LIFT STATION & ASSOCIATED PIPING	1	EA	\$ 225,300.00	\$ 225,300.00
60" JUNCTION MANHOLE	1	EA	\$ 24,600.00	\$ 24,600.00
8" SDR26 GRAVITY SEWER PIPING	65	LF	\$ 80.00	\$ 5,200.00
LIFT STATION PUMPS & PANELS	1	LS	\$ 118,850.00	\$ 118,850.00
PONY PUMP & ASSOCIATED PIPING	1	EA	\$ 148,450.00	\$ 148,450.00
ELECTRICAL SERVICE & PUMP CONTROLS	1	LS	\$ 59,550.00	\$ 59,550.00
FENCE	1	LS	\$ 19,700.00	\$ 19,700.00
CONCRETE SITE PAD & DRIVEWAY, BOLLARDS	1	LS	\$ 39,050.00	\$ 39,050.00
PUNCH OUT/TESTING	1	LS	\$ 21,500.00	\$ 21,500.00
START UP	1	LS	\$ 6,000.00	\$ 6,000.00
LAYOUT/ASBUILTS	1	LS	\$ 6,400.00	\$ 6,400.00
LIFT STATION & JUNCTION MANHOLE SUBTOTAL				\$ 674,600.00
FORCE MAIN SYSTEM				
CONNECT TO EXISTING FORCE MAIN	1	EA	\$ 4,000.00	\$ 4,000.00
6" DR18 PVC & FITTINGS	780	LF	\$ 78.00	\$ 60,840.00
6" MJ GATE VALVE	2	EA	\$ 2,950.00	\$ 5,900.00
PUNCH OUT/TESTING	1	LS	\$ 9,000.00	\$ 9,000.00
LAYOUT/ASBUILTS	1	LS	\$ 2,410.00	\$ 2,410.00
REUSE MAIN SYSTEM SUBTOTAL				\$ 82,150.00



Formal Bid and Award System

Award #3 July 28, 2022

Type of Award Request: CONTRACT RENEWAL
Request #: 6919
Requestor Name: Hightower, Justin – Manager Fleet Services & Business Operations
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply, Fuel Cards, & Related Services
Project Number: A0800
Project Location: JEA
Funds: O&M
Budget Estimate: \$408,224.44
Scope of Work:

This agreement provides fuel supply products, fuel cards, and related services to JEA, City of Jacksonville (COJ), and the Duval County Public School System (the “Participating Agencies”).

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Eddie Bayouth
Is this a ratification?: No

RECOMMENDED AWARDEE(S):

Name	Vendor Contact	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Nix	Enix@gatefleet.com	PO Box 40505, Jacksonville, FL 32203	904-732-2336	\$408,224.44

Amount of Original Award: \$1,440,801.63
Date of Original Award: 07/20/2017
Contract Increase Amount: \$408,224.44
New Not-To-Exceed Amount: \$11,334,291.21
Length of Contract/PO Term: Five (5) Years w/One (1) - 1 Yr. Renewal
Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 09/01/2022
Renewal Options: Yes – One (1) – 1 Yr. Renewal
JSEB Requirement: N/A – No JSEBs available

List of Previous Change Orders/ Renewals:

Name	Original Award	Change Order 1	Change Order 2	Change Order 3	Administrative	Contract Increase Amount	New Not-to-Exceed
Date	07/20/2017	03/07/2019	11/12/2020	01/13/2022	05/18/2022	07/28/2022	07/28/2022
Gate Fleet Services	\$1,440,801.63	\$3,069,171.48	\$2,246,568.11	\$3,176,246.76	\$993,278.79	\$408,224.44	\$11,334,291.21

Background/Recommendations:

Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services, in the amount of \$1,440,801.63 through a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services. The agencies that participated in this joint effort were JEA, City of Jacksonville (COJ), and the Duval County Public School System. Since inception, four contract increases have been processed. The first was on 03/07/2019 in the amount of \$3,069,171.48, on 11/12/2020 in the amount of \$2, 246,568.11, on 01/13/2022 in the amount of \$3,176,246.76 and on 05/18/2022 in the amount of \$993,278.79. The original award and contract increases are attached as references.

Recently, JEA joined The City of Jacksonville and other agencies, in another joint fueling solicitation effort. This effort is still on-going, and a contract has not been awarded by COJ. In support of JEA, Gate Fleet Services has agreed to a partial renewal of the agreement under the current contract rates to support JEA through 09/01/2022 to mitigate JEA risk. Once an award has been finalized through City of Jacksonville, JEA Fleet will return to the Awards Committee for approval of a long-term solution for JEA fuel.

This request is to exercise a partial renewal and add additional funding in the amount of \$408,224.44 to provide adequate support of fuel through 09/01/2022 for JEA vehicles and equipment. This amount was calculated using fuel demand estimates from the Fleet Operations Group and was derived from actual consumption and expenditures under the current contract.

Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$408,224.44, for a new total not-to-exceed amount of \$11,334,291.21, subject to the availability of lawfully appropriated funds.

Manager: Justin Hightower, Manger, Fleet Services
Director: Brunell, Baley – Director, Facilities and Fleet Services
VP: McElroy, Alan. – VP Supply Chain & Operations Support

APPROVALS:

Stephen Datz 7/28/2022
Chairman, Awards Committee Date

Laure A Whitmer 7/28/22
Budget Representative Date

CPA 166925

Approved by JEA Award Committee
Date 7/20/17 Item 8**Formal Bid and Award System**

Award #8

July 20, 2017

Type of Award Request: INVITATION TO NEGOTIATE (ITN)
Request #: 1877
Requestor Name: Brunell, Baley L. - Contract Specialist
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
Project Location: JEA
Funds: O&M
Award Estimate: \$1,924,000.00
Scope of Work:

The purpose of this Invitation to negotiate (the "ITN") is to evaluate and select a vendor that can provide fuel supply products, fuel cards, and related services at the best value to the participating agencies (the "Work" or "Services"). The participating agencies to this ITN are JEA, City of Jacksonville (COJ), Duval County Public School System (DCPS) (the "Participating Agencies"); JEA shall serve as the lead agency for this Procurement. Once a Company is chosen for the Services, each agency will establish a requirements Contract with rack plus pricing on applicable fuels.

Once a Contract is established by each agency, the Company must communicate directly with the individual agency concerning the placement of orders, issuance of purchase orders, contractual disputes, invoicing, and payment, credit applications, or lease documents. A Participating Agency shall not be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by another participating agency's Contract with the Company.

Fuel consumption, is an estimated yearly forecast for all three (3) participating agencies combined, which is compiled based on historical data. Each Participating Agency reserves the right to change (increase and decrease) the number of gallons and types of fueling throughout the Contract Term. The Contract Term will be up to five (5) years, with an optional one (1) year renewal.

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Woyak, Nathan
Is this a ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO BOX 40505, Jacksonville FL 32203-0505	(904) 732-2336	\$1,440,801.63

Amount for entire term of Contract/PO: \$1,440,801.63
Award Amount for remainder of this FY: \$83,008.55
Length of Contract/PO Term: Five (5) years with w/One (1) – 1 Yr. Renewal

Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: YES - One (1) – 1 Yr. Renewal
JSEB Requirement: N/A- No JSEB available

BIDDERS:

Name	Amount	Rank
GATE FLEET SERVICES	\$61,978,024.50	1
FUELMAN	\$63,598,725.00	2
MANSFIELD OIL COMPANY	\$63,861,675.00	3

Background/Recommendations:

Advertised 04/25/2017. The first pre-response meeting was held on 5/1/2017 and included four (4) companies. A second pre-response meeting was held on 5/11/2017 after discovering several companies had not received the original solicitation communication. As a result, two (2) additional companies attended. At Response opening on 5/20/2017, JEA received three (3) Responses. The Participating Agencies agreed to move forward with submitted pricing and not request Best and Final Offers (BAFOs) because of immediate savings realized across the board. Gate was determined to be the lowest responsible bidder at a total of \$61,978,024.50 for five (5) years for all three agencies (JEA, COJ, DCPS). The Participating Agencies will award separate contracts based off of the particular agency usage. The Gate Bid Form is attached as back-up. Note, the forms were adjusted to remove tax that was included when doing the bid pricing analysis.

JEA consumes approximately two (2) million gallons of diesel and unleaded fuel annually. The combined fueling requirements of the three (3) agencies is approximately seven (7) million gallons of fuel per year. Currently, JEA receives fuel from three (3) separate sources:

- City of Jacksonville (COJ) fueling stations (bulk fuel)
- Gate Fleet Services Card program
- Afterhours wet hose fueling (QuickFuel contract)

The total award amount of \$1,440,801.63 is for JEA Gate retail card fuel consumption spend only over the five (5) year term. The current JEA markup for both gasoline and diesel using Gate fleet cards is \$0.0100 per gallon over OPIS compared to the new rate of \$0.00583 per gallon over OPIS, or a \$0.0417 lower markup. JEA estimates using Gate fleet cards for 201,720 gallons of gasoline and 375,825 gallons of diesel over the next five (5) years. The total gallons of 577,545 with a \$0.0417 lower markup equates to an estimated savings of \$24,083.50 over the term of the contract. Backup documentation is attached.

Bulk fuel and afterhours fueling is not included in this award total. The bulk fuel is purchased through COJ fueling stations and will be handled through a different agreement. The afterhours fueling is currently being performed by QuickFuel and may be added as a change order upon expiration of the current contract in November 2018. The current JEA markup for afterhours fueling is \$0.55 per gallon over OPIS compared to the new rate of \$0.49100 per gallon below OPIS, or a \$0.05900 lower markup.

088-17 - Request approval to award a contract to Gate Fleet Services for fuel card services in the amount of \$1,440,801.63, subject to lawfully appropriate funds.

Manager:

McElroy, Alan D. - Manager Fleet Services

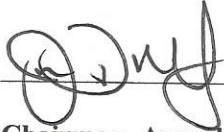
Director:

McCarthy, John P. - Dir, Supply Chain Management

VP:

Dykes, Melissa H. - Chief Financial Officer

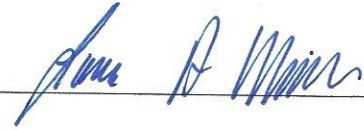
APPROVALS:



7-20-17

Chairman, Awards Committee

Date



7/20/17

Manager, Capital Budget Planning

Date

APPENDIX B RESPONSE FORM
088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services

Submit an **original and three (3) copies and one (1) CD/Thumb Drive** along with other required forms in a sealed envelope to: JEA Procurement Dept., 21 W. Church St., Bid Office, Customer Center, 1st Floor, Room 002, Jacksonville, FL 32202-3139.

Company Name: GATE PETROLEUM COMPANY
 Company's Address: 9540 SAN JOSE BLVD, JACKSONVILLE, FL 32257
 License Number (if applicable): N/A
 Phone Number: 904-737-7220 FAX No: 904-448-3038 Email Address: efletcher@gatefleet.com

BID SECURITY REQUIREMENTS

- ☒ None required
☐ Certified Check or Bond Five Percent (5%)

TERM OF CONTRACT

- ☐ One Time Purchase
☒ Annual Requirements 5 yrs- Optional one (1) – 1 yr renewals
☐ Other, Specify- Project Completion

SAMPLE REQUIREMENTS

- ☒ None required
☐ Samples required prior to Response Opening
☐ Samples may be required subsequent to Bid Opening

SECTION 255.05, FLORIDA STATUTES CONTRACT BOND

- ☒ None required
☐ Bond required 100% of Bid Award

QUANTITIES

- ☐ Quantities indicated are exacting
☒ Quantities indicated reflect the approximate quantities to be purchased Throughout the Contract period and are subject to fluctuation in accordance with actual requirements.

INSURANCE REQUIREMENTS

Insurance required

PAYMENT DISCOUNTS

- ☐ 1% 20, net 30
☐ 2% 10, net 30
☐ Other
☒ None Offered

Item No.	ENTER YOUR BID FOR THE FOLLOWING DESCRIBED ARTICLES OR SERVICES	TOTAL RESPONSE PRICE
1	TOTAL FIVE (5) YEAR PRICE (Transfer Total Bulk Delivery Fuel and Retail Fuel from Appendix B Bid Workbook. Do not included Optional Pricing in this Total.)	\$ <u>71,409,996.15</u>

TAXES REMOVED
 ADJUSTMENT

\$61,978,024.⁵⁰

RESPONDENT CERTIFICATION

By submitting this Response, the Respondent certifies that it has read and reviewed all of the documents pertaining to this Solicitation, that the person signing below is an authorized representative of the Respondent Company, that the Company is legally authorized to do business in the State of Florida, and that the Company maintains in active status an appropriate contractor's license for the work (if applicable). The Respondent also certifies that it complies with all sections (including but not limited to Conflict Of Interest and Ethics) of this Solicitation.

We have received addenda

1 through 8

Mitchell Rhodes

Handwritten Signature of Authorized Officer of Company or Agent

6/19/2011

Date

Mitchell Rhodes COO

Printed Name and Title

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
(Estimated Five (5) Year Consumption represents total volume for all participating agencies, separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIS pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	15,000,000	\$0.31641	\$1.90	\$33,246,150.00	
Diesel Fuel Grades					
# 2 Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.01656	\$1.60	\$12,124,200.00	
Diesel Exhaust Fluid**	10,000	\$0.49000	\$1.60	\$20,900.00	
Retail Fuel (Fleet Credit Cards)					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	2,500,000	\$0.39141	\$2.00	\$5,978,525.00	
Mid-Grade Unleaded	5,000	\$0.39141	\$2.15	\$12,707.05	
Premium Grade Unleaded	5,000	\$0.39141	\$2.25	\$13,207.05	
Ethanol Blended (E85)**	5,000	\$0.39141	\$2.15	\$12,707.05	
Diesel Fuel Grades					
Ultra Low Sulfur Diesel	10,000,000	\$0.40015	\$1.60	\$20,001,600.00	
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only, Enter total on Appendix B Bid Form)				\$71,409,995.15	
Optional Fuel Pricing					
(For information only will not be used in award evaluation)					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Wet Hose Fueling***	2,500,000	\$0.51486	\$1.60	\$5,287,150.00	
Compressed Natural Gas (CNG) - Retail	60,000	\$0.00		\$0.00	
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.00		\$0.00	
Propane - Retail	5,000	\$0.00		\$0.00	
Propane - Bulk	2,000	\$0.00		\$0.00	
Kerosene****	2,500	\$2.034	\$2.50	\$11,335.00	
Fixed Generator Refueling Services	2,500	\$2.114	\$2.50	\$11,535.00	
Tank Monitoring Telemetry Hardware	300	\$0.00	\$2.50	\$750.00	
Temporary Fixed Tanks	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Diesel	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Unleaded	5,000	\$0.00	\$2.50	\$12,500.00	
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00	

*Per bid specifications, prices above include all taxes. Current tax rates listed below and are subject to change.

Current Retail Tax Rate (per gallon)

Diesel - 0.34186

Gasoline - 0.33311

Red Dye Diesel - 0.02386

Gasoline - 0.33311

**Product not listed through OPIS Jacksonville market. Price listed is based on actual cost.

***Per bid specifications, product E (Regular Unleaded Gasoline 87-88 Octane Ethanol Free) is not listed in table above.

****Red Dye Diesel only

*****Red Dye Kerosene

TAXES REMOVED
ADJUSTMENT
\$61,978,024.50

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services (Estimated Five (5) Year Consumption represents total volume for all participating agencies, separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIS pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	Tax Per Gallon	Tax Adjusted Margin
Gasoline Grades						
Regular Unleaded	15,000,000	\$0.316410	\$1.90	\$33,246,150.00	0.33311	-\$0.016700 \$
Diesel Fuel Grades						
#2 Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.016560	\$1.60	\$12,124,200.00	0.02386	-\$0.007300 \$
Diesel Exhaust Fluid	10,000	\$0.490000	\$1.60	\$20,900.00		\$0.490000 \$
Retail Fuel (Fleet Credit Cards)						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)		
Gasoline Grades						
Regular Unleaded	2,500,000	\$0.391410	\$2.00	\$5,978,525.00	0.33311	\$0.058300 \$
Mid-Grade Unleaded	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Premium Grade Unleaded	5,000	\$0.391410	\$2.25	\$13,207.05	0.33311	\$0.058300 \$
Ethanol Blended (E85)	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Diesel Fuel Grades						
Ultra Low Sulfur Diesel	10,000,000	\$0.400160	\$1.60	\$20,001,600.00	0.34186	\$0.058300 \$
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only, Enter total on Appendix B Bid Form)				\$71,409,996.15		\$ 61,978,024.50

Optional Fuel Pricing (for information only will not be used in award evaluation)						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)		
Wet Hose Fueling	2,500,000	\$0.514860	\$1.60	\$5,287,150.00		\$0.491000
Compressed Natural Gas (CNG) - Retail	60,000	\$0.000000		\$0.00		\$0.000000
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.000000		\$0.00		\$0.000000
Propane - Retail	5,000	\$0.000000		\$0.00		\$0.000000
Propane - Bulk	2,000	\$0.000000		\$0.00		\$0.000000
Kerosene	2,500	\$2.034000	\$2.50	\$11,335.00		\$2.034000
Fixed Generator Refueling Services	2,500	\$2.114000	\$2.50	\$11,535.00		\$2.114000
Tank Monitoring Telemetry Hardware	300	\$0.000000	\$2.50	\$750.00		\$0.000000
Temporary Fixed Tanks	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Terminal Fueling - Diesel	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Terminal Fueling - Unleaded	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00		

RETAIL TAX PER GALLON		
DIESEL - \$.34186	\$	\$0.0238600
GASOLINE - .33311	\$	\$0.3331100

\$0.491000
\$0.000000
\$0.000000
\$0.000000
\$0.000000
\$0.000000
\$2.034000
\$2.114000
\$0.000000
\$0.000000
\$0.000000
\$0.000000

**GATE FLEET CARDS
RETAIL FUEL**

Provider	Delivery Method	Fuel Type	Markup / Discount Over OPIS	Fuel Consumption (Avg. Annual Gallons)	OLD Gate mark up / discount	New Gate Mark Up/ Discount	OPIS	Total - New Contract	Total - Old pricing
Gate Fleet Card	Credit Card	Diesel	\$ -	75165	\$ 0.10	\$ 0.0583	\$ 2.15	\$ 165,986.38	\$ 169,120.76
Gate Fleet Card	Credit Card	Unleaded	\$ -	40344	\$ 0.10	\$ 0.0583	\$ 2.00	\$ 83,039.25	\$ 84,721.58
							Annual Total Spend	\$ 249,025.63	253,842.33
							5 Year Total Spend	\$ 1,245,128.17	\$ 1,269,211.67
							5 Years Savings	\$ 24,083.50	



Formal Bid and Award System

CPA 166925

Award #5 March 7, 2019

Type of Award Request: CONTRACT INCREASE
Request #: 6537
Requestor Name: Brunell, Baley – Manager Fleet Services & Business Operations
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply, Fuel Cards, & Related Services
Project Number: A0800
Project Location: JEA
Funds: O&M
Budget Estimate: See Attached

Scope of Work:

This agreement provides fuel supply products, fuel cards, and related services to JEA, City of Jacksonville (COJ), and the Davul County Public School System (the "Participating Agencies").

This contract increase impacts the following two (2) JEA Measures of Value:

- Customer Value – This renewal ensures JEA can continue to efficiently and effectively operate the electric network grid
- Community Impact Value – This renewal will minimize network outages by ensuring a consistent flow of materials from strategic supply chain partners

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Roddy, Colin P.

Is this a ratification?: YES – To incorporate existing Standard PO's into the contract value for tracking purposes which were previously not linked to the CPA in Oracle

RECOMMENDED AWARDEE(S):

Name	Vendor Contact	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO Box 40505, Jacksonville, FL 32203	904-732-2336	\$3,069,171.48

Amount of Original Award: \$1,440,801.63
Date of Original Award: 07/20/2017
Contract Increase Amount: \$3,069,171.48
New Not-To-Exceed Amount: \$4,509,973.11
Length of Contract/PO Term: Five (5) Years w/One (1) - 1 Yr. Renewal
Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: Yes – One (1) – 1 Yr. Renewal

JSEB Requirement:

N/A – No JSEBs available

Background/Recommendations:

Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services in the amount of \$1,440,801.63 as a result of a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services featuring JEA, City of Jacksonville (COJ), and the Duval County Public School System (the "Participating Agencies"). The original award item is attached for reference.

This request is to add funding in the amount of \$3,069,171.48 to cover the forecasted requirements for the rest of the contract term, which runs until 07/31/2022. This amount was calculated using demand estimates from the Fleet Operations Group and incorporating variable pricing based on eia.gov fuel pricing forecasts. The need for this contract increase are:

- JEA has transitioned most fueling efforts away from the COJ pumps to the Gate fuel cards as the total cost is less and the logistics and reliability of Gate is exponentially better. JEA employees now have the convenience of utilizing Gate's extensive network of fuel centers located across the JEA network instead of the few COJ locations.
- JEA's internal fuel truck drivers once fueled their tankers up at the COJ pump. This practice has been discontinued as the practice was taking in excess of one hour longer than filling at the alternative Gate location allowing for a more efficient use of time, while still utilizing the contracted rate for bulk fuel.
- An increase in the fleet size of 140 units (10%) means more vehicles utilizing this service than when the Gate contract was originally awarded.

Because of these reasons, JEA has moved some fuel purchasing away from COJ to Gate and continues to only see a slight increase in commodity spend despite the increase in fuel consumption as shown below. The breakout for the rest of the contract term by FY is attached as backup.

Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$3,069,171.48, for a new total not-to-exceed amount of \$4,509,973.11, subject to the availability of lawfully appropriated funds.

Manager:

Brunell, Baley – Manager, Fleet Services & Business Operations

Director:

McElroy, Alan – Director, Operations Support Services

VP:

McCarthy, John P. – VP Logistics & Chief Supply Chain Officer

APPROVALS:

 3/7/19
Chairman, Awards Committee Date

 3/7/19
Manager, Capital Budget Planning Date

Vendor Fuel Dollars Spent					
Vendor	FY15	FY16	FY17	FY18	
COJ	\$ 3,599,479.82	\$ 1,623,039.21	\$ 1,455,213.73	\$ 1,333,834.63	↓
Gate	\$ 205,315.06	\$ 283,378.74	\$ 455,299.04	\$ 849,535.17	↓
Quickfuel ¹	\$ -	\$ 779,265.35	\$ 1,281,096.58	\$ 1,183,101.43	
Totals	\$ 3,804,794.88	\$ 2,685,683.30	\$ 3,191,609.35	\$ 3,366,471.24	

	FY 19 ANNUAL BUDGET	FORECASTED ANNUAL SPEND	YTD BUDGET	YTD EXPENSES	BUDGET VARIANCE
FUELS, NON-GENERATION					
Gate Fleet Services (Retail Fuel Cards)	1,661,532	2,075,403.00	553,844	691,801	-25%
Gate Fuel Services (Terminal Fuel)	507,306	1,102,905.00	169,102	367,635	-117%
Quick Fuel Wet Hose Fueling	-	342,954.00	-	114,318	100%
MOTOR POOL - COJ FUEL	1,154,226	629,544.00	384,742	209,848	45%
	1,325,360	1,025,979	441,787	341,993	23%
TOTAL	2,986,892	3,101,382			
	Over Budget FY19	\$ 114,490			

Fleet Back-up for Fuel

Current Value	\$1,440,801.63
Current Invoiced/Released	\$1,625,560.00
Deficit	\$184,758.37
Feb-19	\$65,000.00
Mar-19	\$65,000.00
Apr-19	\$65,000.00
May-19	\$65,000.00
Jun-19	\$65,000.00
Jul-19	\$65,000.00
Aug-19	\$65,000.00
Sep-19	\$65,000.00
FY20	\$811,374.57
FY21	\$835,715.81
FY22 until July 31,2022	\$717,322.73
Total Funding Needed	\$3,069,171.48
New NTE	\$4,509,973.11



CPA 166925

7/20/17

8

Formal Bid and Award System

Award #8

July 20, 2017

Type of Award Request: INVITATION TO NEGOTIATE (ITN)
Request #: 1877
Requestor Name: Brunell, Baley L. - Contract Specialist
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
Project Location: JEA
Funds: O&M
Award Estimate: \$1,924,000.00

Scope of Work:

The purpose of this Invitation to negotiate (the "ITN") is to evaluate and select a vendor that can provide fuel supply products, fuel cards, and related services at the best value to the participating agencies (the "Work" or "Services"). The participating agencies to this ITN are JEA, City of Jacksonville (COJ), Duval County Public School System (DCPS) (the "Participating Agencies"); JEA shall serve as the lead agency for this Procurement. Once a Company is chosen for the Services, each agency will establish a requirements Contract with rack plus pricing on applicable fuels.

Once a Contract is established by each agency, the Company must communicate directly with the individual agency concerning the placement of orders, issuance of purchase orders, contractual disputes, invoicing, and payment, credit applications, or lease documents. A Participating Agency shall not be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by another participating agency's Contract with the Company.

Fuel consumption, is an estimated yearly forecast for all three (3) participating agencies combined, which is compiled based on historical data. Each Participating Agency reserves the right to change (increase and decrease) the number of gallons and types of fueling throughout the Contract Term. The Contract Term will be up to five (5) years, with an optional one (1) year renewal.

JEA IFB/RFP/State/City/GSA#:: 088-17
Purchasing Agent: Woyak, Nathan
Is this a ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO BOX 40505, Jacksonville FL 32203-0505	(904) 732- 2336	\$1,440,801.63

Amount for entire term of Contract/PO: \$1,440,801.63
Award Amount for remainder of this FY: \$83,008.55
Length of Contract/PO Term: Five (5) years with w/One (1) - 1 Yr. Renewal

Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: YES - One (1) – 1 Yr. Renewal
JSEB Requirement: N/A- No JSEB available

BIDDERS:

Name	Amount	Rank
GATE FLEET SERVICES	\$61,978,024.50	1
FUELMAN	\$63,598,725.00	2
MANSFIELD OIL COMPANY	\$63,861,675.00	3

Background/Recommendations:

Advertised 04/25/2017. The first pre-response meeting was held on 5/1/2017 and included four (4) companies. A second pre-response meeting was held on 5/11/2017 after discovering several companies had not received the original solicitation communication. As a result, two (2) additional companies attended. At Response opening on 5/20/2017, JEA received three (3) Responses. The Participating Agencies agreed to move forward with submitted pricing and not request Best and Final Offers (BAFOs) because of immediate savings realized across the board. Gate was determined to be the lowest responsible bidder at a total of \$61,978,024.50 for five (5) years for all three agencies (JEA, COJ, DCPS). The Participating Agencies will award separate contracts based off of the particular agency usage. The Gate Bid Form is attached as back-up. Note, the forms were adjusted to remove tax that was included when doing the bid pricing analysis.

JEA consumes approximately two (2) million gallons of diesel and unleaded fuel annually. The combined fueling requirements of the three (3) agencies is approximately seven (7) million gallons of fuel per year. Currently, JEA receives fuel from three (3) separate sources:

- City of Jacksonville (COJ) fueling stations (bulk fuel)
- Gate Fleet Services Card program
- Afterhours wet hose fueling (QuickFuel contract)

The total award amount of \$1,440,801.63 is for JEA Gate retail card fuel consumption spend only over the five (5) year term. The current JEA markup for both gasoline and diesel using Gate fleet cards is \$0.0100 per gallon over OPIS compared to the new rate of \$0.00583 per gallon over OPIS, or a \$0.0417 lower markup. JEA estimates using Gate fleet cards for 201,720 gallons of gasoline and 375,825 gallons of diesel over the next five (5) years. The total gallons of 577,545 with a \$0.0417 lower markup equates to an estimated savings of \$24,083.50 over the term of the contract. Backup documentation is attached.

Bulk fuel and afterhours fueling is not included in this award total. The bulk fuel is purchased through COJ fueling stations and will be handled through a different agreement. The afterhours fueling is currently being performed by QuickFuel and may be added as a change order upon expiration of the current contract in November 2018. The current JEA markup for afterhours fueling is \$0.55 per gallon over OPIS compared to the new rate of \$0.49100 per gallon below OPIS, or a \$0.05900 lower markup.

088-17 - Request approval to award a contract to Gate Fleet Services for fuel card services in the amount of \$1,440,801.63, subject to lawfully appropriate funds.

Manager:

Director:

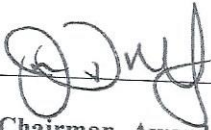
VP:

McElroy, Alan D. - Manager Fleet Services

McCarthy, John P. - Dir, Supply Chain Management

Dykes, Melissa H. - Chief Financial Officer

APPROVALS:



Chairman, Awards Committee

7-20-17

Date



Manager, Capital Budget Planning

7/20/17

Date

APPENDIX B RESPONSE FORM
088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services

Submit an original and three (3) copies and one (1) CD/Thumb Drive along with other required forms in a sealed envelope to: JEA Procurement Dept., 21 W. Church St., Bid Office, Customer Center, 1st Floor, Room 002, Jacksonville, FL 32202-3139.

Company Name: GATE PETROLEUM COMPANY

Company's Address: 9540 SAN JOSE BLVD, JACKSONVILLE, FL 32257

License Number (if applicable): N/A

Phone Number: 904-737-7220 FAX No: 904-448-3038 Email Address: efletcher@gatefleet.com

BID SECURITY REQUIREMENTS

- ☒ None required
☐ Certified Check or Bond Five Percent (5%)

TERM OF CONTRACT

- ☐ One Time Purchase
☒ Annual Requirements 5 yrs- Optional one (1) - 1 yr renewals
☐ Other, Specify- Project Completion

SAMPLE REQUIREMENTS

- ☒ None required
☐ Samples required prior to Response Opening
☐ Samples may be required subsequent to Bid Opening

SECTION 255.05, FLORIDA STATUTES CONTRACT BOND

- ☒ None required
☐ Bond required 100% of Bid Award

QUANTITIES

- ☐ Quantities indicated are exacting
☒ Quantities indicated reflect the approximate quantities to be purchased Throughout the Contract period and are subject to fluctuation in accordance with actual requirements.

INSURANCE REQUIREMENTS

Insurance required

PAYMENT DISCOUNTS

- ☐ 1% 20, net 30
☐ 2% 10, net 30
☐ Other
☒ None Offered

Item No.	ENTER YOUR BID FOR THE FOLLOWING DESCRIBED ARTICLES OR SERVICES	TOTAL RESPONSE PRICE
1	TOTAL FIVE (5) YEAR PRICE (Transfer Total Bulk Delivery Fuel and Retail Fuel from Appendix B Bid Workbook. Do not include Optional Pricing in this Total.)	<u>\$ 71,409,996.15</u>

TAXES REMOVED
ADJUSTMENT

\$61,978,024.50

RESPONDENT CERTIFICATION

By submitting this Response, the Respondent certifies that it has read and reviewed all of the documents pertaining to this Solicitation, that the person signing below is an authorized representative of the Respondent Company, that the Company is legally authorized to do business in the State of Florida, and that the Company maintains in active status an appropriate contractor's license for the work (if applicable). The Respondent also certifies that it complies with all sections (including but not limited to Conflict Of Interest and Ethics) of this Solicitation.

We have received addenda

1 through 8

Mitchell Rhodes

Handwritten Signature of Authorized Officer of Company or Agent

6/19/2011

Date

Mitchell Rhodes COO

Printed Name and Title

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
(Estimated Five (5) Year Consumption represents total volume for all participating agencies; separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIS pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	15,000,000	\$0.31641	\$1.90	\$33,246,150.00	
Diesel Fuel Grades					
# 2 Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.01656	\$1.60	\$12,124,200.00	
Diesel Exhaust Fluid**	10,000	\$0.49000	\$1.60	\$20,900.00	
Retail Fuel/Fleet Credit Cards					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	2,500,000	\$0.39141	\$2.00	\$5,578,525.00	
Mid-Grade Unleaded	5,000	\$0.39141	\$2.15	\$12,707.05	
Premium Grade Unleaded	5,000	\$0.39141	\$2.25	\$13,207.05	
Ethanol Blended (E85)**	5,000	\$0.39141	\$2.15	\$12,707.05	
Diesel Fuel Grades					
Ultra Low Sulfur Diesel	10,000,000	\$0.40016	\$1.60	\$20,001,600.00	
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only. Enter total on Appendix B Bid Form)				\$71,409,895.15	
Optional Fuel Pricing					
(For information only will not be used in award evaluation)					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Wet Hose Fueling****	2,500,000	\$0.51486	\$1.60	\$5,287,150.00	
Compressed Natural Gas (CNG) - Retail	60,000	\$0.00		\$0.00	
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.00		\$0.00	
Propane - Retail	5,000	\$0.00		\$0.00	
Propane - Bulk	2,000	\$0.00		\$0.00	
Kerosene*****	2,500	\$2.094	\$2.50	\$11,335.00	
Fixed Generator Refueling Services	2,500	\$2.114	\$2.50	\$11,335.00	
Tank Monitoring Telemetry Hardware	300	\$0.00	\$2.50	\$750.00	
Temporary Fixed Tanks	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Diesel	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Unleaded	5,000	\$0.00	\$2.50	\$12,500.00	
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00	

**Per bid specifications, prices above include all taxes. Current tax rates listed below and are subject to change.
Current Retail Tax Rate (per gallon)
Diesel - 0.34186
Gasoline - 0.33311
Red Dye Diesel - 0.02386
Gasoline - 0.33311

***Product not listed through OPIS Jacksonville market. Price listed is based on actual cost.
****Per bid specifications, product E (Regular Unleaded Gasoline 87-88 Octane Ethanol Free) is not listed in table above.
*****Red Dye Diesel only
*****Red Dye Kerosene

TAXES REMOVED
ADJUSTMENT
\$61,978,024.50

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services (Estimated Five (5) Year Consumption represents total volume for all participating agencies, separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIs pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	Tax Per Gallon	Tax Adjusted Margin
Gasoline Grades						
Regular Unleaded	15,000,000	\$0.316410	\$1.90	\$3,246,150.00	0.33311	-\$0.016700 \$
Diesel Fuel Grades						
# 2 Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.016560	\$1.60	\$12,124,200.00	0.02386	-\$0.007300 \$
Diesel Exhaust Fluid	10,000	\$0.490000	\$1.60	\$20,900.00		\$0.490000 \$
Retail Fuel (Fleet Credit Cards)						
	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)		
Gasoline Grades						
Regular Unleaded	2,500,000	\$0.391410	\$2.00	\$5,978,525.00	0.33311	\$0.058300 \$
Mid-Grade Unleaded	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Premium Grade Unleaded	5,000	\$0.391410	\$2.25	\$13,207.05	0.33311	\$0.058300 \$
Ethanol Blended (E85)	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Diesel Fuel Grades						
Ultra Low Sulfur Diesel	10,000,000	\$0.400160	\$1.60	\$20,001,600.00	0.34186	\$0.058300 \$
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only, Enter total on Appendix B Bid Form)				\$71,409,996.15		\$

Optional Fuel Pricing

(For information only will not be used in award evaluation)

Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)
Wet Hose Fueling	2,500,000	\$0.514860	\$1.60	\$5,287,150.00
Compressed Natural Gas (CNG) - Retail	60,000	\$0.000000		\$0.00
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.000000		\$0.00
Propane - Retail	5,000	\$0.000000		\$0.00
Propane - Bulk	2,000	\$0.000000		\$0.00
Kerosene	2,500	\$2.034000	\$2.50	\$11,335.00
Fixed Generator Refueling Services	2,500	\$2.114000	\$2.50	\$11,535.00
Tank Monitoring Telemetry Hardware	300	\$0.000000	\$2.50	\$750.00
Temporary Fixed Tanks	5,000	\$0.000000	\$2.50	\$12,500.00
Terminal Fueling - Diesel	5,000	\$0.000000	\$2.50	\$12,500.00
Terminal Fueling - Unleaded	5,000	\$0.000000	\$2.50	\$12,500.00
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00

RETAIL TAX PER GALLON

DIESEL - \$0.34186 \$

GASOLINE - .33311 \$

\$0.0238600

\$0.3331100

\$0.491000
\$0.000000
\$0.000000
\$0.000000
\$0.000000
\$2.034000
\$2.114000
\$0.000000
\$0.000000
\$0.000000
\$0.000000

Vendor Fuel Dollars Spent					
Vendor	FY15	FY16	FY17	FY18	
COJ	\$ 3,599,479.82	\$ 1,623,039.21	\$ 1,455,213.73	\$ 1,333,834.63	
Gate	\$ 205,315.06	\$ 283,378.74	\$ 455,299.04	\$ 849,535.17	
Quickfuel ¹	\$ -	\$ 779,265.35	\$ 1,281,096.58	\$ 1,183,101.43	
Totals	\$ 3,804,794.88	\$ 2,685,683.30	\$ 3,191,609.35	\$ 3,366,471.24	

	FY 19 ANNUAL BUDGET	FORECASTED ANNUAL SPEND	YTD BUDGET	YTD EXPENSES	BUDGET VARIANCE
FUELS, NON-GENERATION					
Gate Fleet Services (Retail Fuel Cards)	1,661,532	2,075,403.00	553,844	691,801	-25%
Gate Fuel Services (Terminal Fuel)	507,306	1,102,905.00	169,102	367,635	-117%
Quick Fuel Wet Hose Fueling	-	342,954.00	-	114,318	100%
MOTOR POOL - COJ FUEL	1,154,226	629,544.00	384,742	209,848	45%
	1,325,360	1,025,979	441,787	341,993	23%
TOTAL	2,986,892	3,101,382			
	Over Budget FY19	\$ 114,490			



Formal Bid and Award System

Award #3 November 19, 2020

Type of Award Request: CONTRACT AMENDMENT
Request #: 6919
Requestor Name: Brunell, Baley – Manager Fleet Services & Business Operations
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply, Fuel Cards, & Related Services
Project Number: A0800
Project Location: JEA
Funds: O&M
Budget Estimate: \$2,246,568.11

Scope of Work:

This agreement provides fuel supply products, fuel cards, and related services to JEA, City of Jacksonville (COJ), and the Duval County Public School System (the “Participating Agencies”).

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Roddy, Colin P.
Is this a ratification?: No

RECOMMENDED AWARDEE(S):

Name	Vendor Contact	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO Box 40505, Jacksonville, FL 32203	904-732-2336	\$2,246,568.11

Amount of Original Award: \$1,440,801.63
Date of Original Award: 07/20/2017
Contract Increase Amount: \$2,246,568.11
New Not-To-Exceed Amount: \$6,756,541.22

List of Previous Change Orders/ Renewals:

Agreement #	Amount	Date
166925	\$3,069,171.48	03/07/2019

Length of Contract/PO Term: Five (5) Years w/One (1) - 1 Yr. Renewal
Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: Yes – One (1) – 1 Yr. Renewal
JSEB Requirement: N/A – No JSEBs available

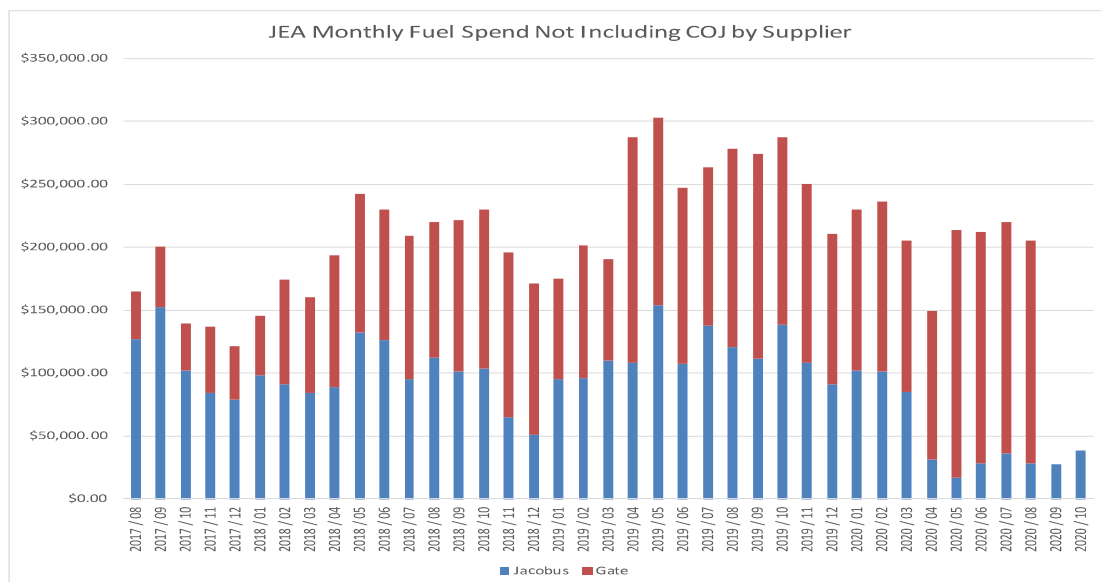
Background/Recommendations:

Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services, in the amount of \$1,440,801.63 as a result of a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services. The agencies that participated in this joint effort were JEA, City of Jacksonville (COJ), and the Duval County Public School System. A contract increase was processed on 03/07/2019 in the amount of \$3,069,171.48. The original award and contract increase are attached as reference.

This request is to add additional funding in the amount of \$2,246,568.11 to cover the forecasted requirements for the rest of the contract term, which runs until 07/31/2022. This amount was calculated using fuel demand estimates from the Fleet Operations Group and was derived from actual realized spend under the current contract. To date, the average realized spend per day under the agreement is \$3,718.51 dollars.

The need for this second contract increase primarily has been driven by the recent market changes relating to COVID and the effect it has on JEA's operations. After COVID began to impact JEA, the JEA field employee base began dispatching from other locations other than the service centers of past practice. This means that many of the crews who previously were fueled by the overnight wet fueling supplier, Jacobus, are now instead fueling themselves at the Gate stations. Jacobus is unable to fit safely into the substations for fueling, and consequently unable to fuel trucks overnight. Since May of this year, the monthly contract spend for Gate is up 59.50% compared to the average. On the other hand, Jacobus's monthly contract spend is down 61.85% from its normal average.

The chart below provides the combined monthly fuel spend for both Gate and Jacobus as reference. The data excludes fuel procured from the City of Jacksonville (COJ). It should be noted that JEA continues a slow transition away from the COJ fuel pumps and towards Gate, so this also contributes to a rise each year to the Gate agreement. There are few invoices that are awaiting to be processed for Gate pending this contract increase, which is not factored into the numbers below, but are in line with the percentage increases realized recently.



Request approval to award a contract amendment to increase the Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services contract in the amount of \$2,246,568.11, for a new total not-to-exceed amount of \$6,756,541.22, subject to the availability of lawfully appropriated funds.

Manager:

Brunell, Baley – Manager, Fleet Services & Business Operations

Chief:

McElroy, Alan – Interim Chief Supply Chain Officer

APPROVALS:

 11/20/2020
Type text here

Chairman, Awards Committee

Date

 11/20/2020

Budget Representative

Date



CPA 166925

7/20/17

8

Formal Bid and Award System

Award #8

July 20, 2017

Type of Award Request: INVITATION TO NEGOTIATE (ITN)
Request #: 1877
Requestor Name: Brunell, Baley L. - Contract Specialist
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
Project Location: JEA
Funds: O&M
Award Estimate: \$1,924,000.00
Scope of Work:

The purpose of this Invitation to negotiate (the "ITN") is to evaluate and select a vendor that can provide fuel supply products, fuel cards, and related services at the best value to the participating agencies (the "Work" or "Services"). The participating agencies to this ITN are JEA, City of Jacksonville (COJ), Duval County Public School System (DCPS) (the "Participating Agencies"); JEA shall serve as the lead agency for this Procurement. Once a Company is chosen for the Services, each agency will establish a requirements Contract with rack plus pricing on applicable fuels.

Once a Contract is established by each agency, the Company must communicate directly with the individual agency concerning the placement of orders, issuance of purchase orders, contractual disputes, invoicing, and payment, credit applications, or lease documents. A Participating Agency shall not be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by another participating agency's Contract with the Company.

Fuel consumption, is an estimated yearly forecast for all three (3) participating agencies combined, which is compiled based on historical data. Each Participating Agency reserves the right to change (increase and decrease) the number of gallons and types of fueling throughout the Contract Term. The Contract Term will be up to five (5) years, with an optional one (1) year renewal.

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Woyak, Nathan
Is this a ratification?: NO

RECOMMENDED AWARDEE(S):

Name	Contact Name	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO BOX 40505, Jacksonville FL 32203-0505	(904) 732-2336	\$1,440,801.63

Amount for entire term of Contract/PO: \$1,440,801.63
Award Amount for remainder of this FY: \$83,008.55
Length of Contract/PO Term: Five (5) years with w/One (1) – 1 Yr. Renewal

Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: YES - One (1) – 1 Yr. Renewal
JSEB Requirement: N/A- No JSEB available

BIDDERS:

Name	Amount	Rank
GATE FLEET SERVICES	\$61,978,024.50	1
FUELMAN	\$63,598,725.00	2
MANSFIELD OIL COMPANY	\$63,861,675.00	3

Background/Recommendations:

Advertised 04/25/2017. The first pre-response meeting was held on 5/1/2017 and included four (4) companies. A second pre-response meeting was held on 5/11/2017 after discovering several companies had not received the original solicitation communication. As a result, two (2) additional companies attended. At Response opening on 5/20/2017, JEA received three (3) Responses. The Participating Agencies agreed to move forward with submitted pricing and not request Best and Final Offers (BAFOs) because of immediate savings realized across the board. Gate was determined to be the lowest responsible bidder at a total of \$61,978,024.50 for five (5) years for all three agencies (JEA, COJ, DCPS). The Participating Agencies will award separate contracts based off of the particular agency usage. The Gate Bid Form is attached as back-up. Note, the forms were adjusted to remove tax that was included when doing the bid pricing analysis.

JEA consumes approximately two (2) million gallons of diesel and unleaded fuel annually. The combined fueling requirements of the three (3) agencies is approximately seven (7) million gallons of fuel per year. Currently, JEA receives fuel from three (3) separate sources:

- City of Jacksonville (COJ) fueling stations (bulk fuel)
- Gate Fleet Services Card program
- Afterhours wet hose fueling (QuickFuel contract)

The total award amount of \$1,440,801.63 is for JEA Gate retail card fuel consumption spend only over the five (5) year term. The current JEA markup for both gasoline and diesel using Gate fleet cards is \$0.0100 per gallon over OPIS compared to the new rate of \$0.00583 per gallon over OPIS, or a \$0.0417 lower markup. JEA estimates using Gate fleet cards for 201,720 gallons of gasoline and 375,825 gallons of diesel over the next five (5) years. The total gallons of 577,545 with a \$0.0417 lower markup equates to an estimated savings of \$24,083.50 over the term of the contract. Backup documentation is attached.

Bulk fuel and afterhours fueling is not included in this award total. The bulk fuel is purchased through COJ fueling stations and will be handled through a different agreement. The afterhours fueling is currently being performed by QuickFuel and may be added as a change order upon expiration of the current contract in November 2018. The current JEA markup for afterhours fueling is \$0.55 per gallon over OPIS compared to the new rate of \$0.49100 per gallon below OPIS, or a \$0.05900 lower markup.

088-17 - Request approval to award a contract to Gate Fleet Services for fuel card services in the amount of \$1,440,801.63, subject to lawfully appropriate funds.

Manager:

McElroy, Alan D. - Manager Fleet Services

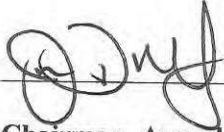
Director:

McCarthy, John P. - Dir, Supply Chain Management

VP:

Dykes, Melissa H. - Chief Financial Officer

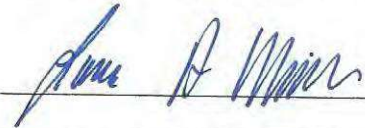
APPROVALS:



7-20-17

Chairman, Awards Committee

Date



7/20/17

Manager, Capital Budget Planning

Date

APPENDIX B RESPONSE FORM
088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services

Submit an **original and three (3) copies and one (1) CD/Thumb Drive** along with other required forms in a sealed envelope to: JEA Procurement Dept., 21 W. Church St., Bid Office, Customer Center, 1st Floor, Room 002, Jacksonville, FL 32202-3139.

Company Name: GATE PETROLEUM COMPANY

Company's Address: 9540 SAN JOSE BLVD, JACKSONVILLE, FL 32257

License Number (if applicable): N/A

Phone Number: 904-737-7220 FAX No: 904-448-3038 Email Address: efletcher@gatefleet.com

BID SECURITY REQUIREMENTS

- ☒ None required
☐ Certified Check or Bond Five Percent (5%)

TERM OF CONTRACT

- ☐ One Time Purchase
☒ Annual Requirements 5 yrs- Optional one (1) – 1 yr renewals
☐ Other, Specify- Project Completion

SAMPLE REQUIREMENTS

- ☒ None required
☐ Samples required prior to Response Opening
☐ Samples may be required subsequent to Bid Opening

SECTION 255.05, FLORIDA STATUTES CONTRACT BOND

- ☒ None required
☐ Bond required 100% of Bid Award

QUANTITIES

- ☐ Quantities indicated are exacting
☒ Quantities indicated reflect the approximate quantities to be purchased Throughout the Contract period and are subject to fluctuation in accordance with actual requirements.

INSURANCE REQUIREMENTS

Insurance required

PAYMENT DISCOUNTS

- ☐ 1% 20, net 30
☐ 2% 10, net 30
☐ Other
☒ None Offered

Item No.	ENTER YOUR BID FOR THE FOLLOWING DESCRIBED ARTICLES OR SERVICES	TOTAL RESPONSE PRICE
1	TOTAL FIVE (5) YEAR PRICE (Transfer Total Bulk Delivery Fuel and Retail Fuel from Appendix B Bid Workbook. Do not included Optional Pricing in this Total.)	\$ <u>71,409,996.15</u>

TAXES REMOVED
 ADJUSTMENT

\$ 61,978,024.50

RESPONDENT CERTIFICATION

By submitting this Response, the Respondent certifies that it has read and reviewed all of the documents pertaining to this Solicitation, that the person signing below is an authorized representative of the Respondent Company, that the Company is legally authorized to do business in the State of Florida, and that the Company maintains in active status an appropriate contractor's license for the work (if applicable). The Respondent also certifies that it complies with all sections (including but not limited to Conflict Of Interest and Ethics) of this Solicitation.

We have received addenda

1 through 8



Handwritten Signature of Authorized Officer of Company or Agent

6/19/2011

Date

Mitchell Rhodes COO

Printed Name and Title

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and Related Services
(Estimated Five (5) Year Consumption represents total volume for all participating agencies; separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIS pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	15,000,000	\$0.31641	\$1.90	\$33,245,150.00	
Diesel Fuel Grades					
# 2 Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.01656	\$1.60	\$12,124,200.00	
Diesel Exhaust Fluid**	10,000	\$0.49000	\$1.60	\$20,900.00	
Retail Fuel (Fleet Credit Cards)					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Gasoline Grades					
Regular Unleaded	2,500,000	\$0.39141	\$2.00	\$5,978,525.00	
Mid-Grade Unleaded	5,000	\$0.39141	\$2.15	\$12,707.05	
Premium Grade Unleaded	5,000	\$0.39141	\$2.25	\$13,207.05	
Ethanol Blended (E85)**	5,000	\$0.39141	\$2.15	\$12,707.05	
Diesel Fuel Grades					
Ultra Low Sulfur Diesel	10,000,000	\$0.40015	\$1.60	\$20,001,600.00	
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only. Enter total on Appendix B Bid Form)				\$71,409,995.15	
Optional Fuel Pricing					
(For Information only will not be used in award evaluation)					
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	
Wet Hose Fueling***	2,500,000	\$0.51486	\$1.60	\$5,287,150.00	
Compressed Natural Gas (CNG) - Retail	60,000	\$0.00		\$0.00	
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.00		\$0.00	
Propane - Retail	5,000	\$0.00		\$0.00	
Propane - Bulk	2,000	\$0.00		\$0.00	
Kerosene****	2,500	\$2.034	\$2.50	\$11,335.00	
Fixed Generator Refueling Services	2,500	\$2.114	\$2.50	\$11,535.00	
Tank Monitoring Telemetry Hardware	300	\$0.00	\$2.50	\$750.00	
Temporary Fixed Tanks	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Diesel	5,000	\$0.00	\$2.50	\$12,500.00	
Terminal Fueling - Unleaded	5,000	\$0.00	\$2.50	\$12,500.00	
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00	

TAXES REMOVED
ADJUSTMENT
\$61,978,024.50

*Per bid specifications, prices above include all taxes. Current tax rates listed below and are subject to change.

Current Retail Tax Rate (per gallon)

Diesel - 0.34186

Gasoline - 0.33311

Red Dye Diesel - 0.02386

Gasoline - 0.33311

**Product not listed through OPIS Jacksonville market. Price listed is based on actual cost.

***Per bid specifications, product E (Regular Unleaded Gasoline 87-88 Octane Ethanol Free) is not listed in table above.

****Red Dye Diesel only

*****Red Dye Kerosene

Addendum 7 - Appendix B Response Workbook - 088-17 Joint Agency Fuel Supply Products, Fuel Cards, and

Related Services (Estimated Five (5) Year Consumption represents total volume for all participating agencies, separate awards will be made with each agency based on their individual consumption requirements. Rack pricing is provided as a multiplier to determine basis for award. True award value will be based on actual consumption multiplied by the actual OPIS pricing for the respective week plus the margin provided. Enter data in yellow cells only)

Bulk Delivery Fuel						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)	Tax Per Gallon	Tax Adjusted Margin
Gasoline Grades						
Regular Unleaded	15,000,000	\$0.316410	\$1.90	\$33,246,150.00	0.33311	-\$0.016700 \$
Diesel Fuel Grades						
# 2Red Dye Ultra Low Sulfur Diesel	7,500,000	\$0.016560	\$1.60	\$12,124,200.00	0.02386	-\$0.007300 \$
Diesel Exhaust Fluid	10,000	\$0.490000	\$1.60	\$20,900.00		\$0.490000 \$
Retail Fuel(Fleet Credit Cards)						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model)	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)		
Gasoline Grades						
Regular Unleaded	2,500,000	\$0.391410	\$2.00	\$5,978,525.00	0.33311	\$0.058300 \$
Mid-Grade Unleaded	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Premium Grade Unleaded	5,000	\$0.391410	\$2.25	\$13,207.05	0.33311	\$0.058300 \$
Ethanol Blended (E85)	5,000	\$0.391410	\$2.15	\$12,707.05	0.33311	\$0.058300 \$
Diesel Fuel Grades						
Ultra Low Sulfur Diesel	10,000,000	\$0.400160	\$1.60	\$20,001,600.00	0.34186	\$0.058300 \$
Total Five (5) Year Bulk Delivery Fuel and Retail Fuel (For Award Evaluation Only, Enter total on Appendix B Bid Form)				\$71,409,996.15		\$
Optional Fuel Pricing (for information only will not be used in award evaluation)						
Fuel Type	Estimated Five (5) Year Consumption - Gallons	Margin (Rack +/- Margin Model) OR Price Per Gallon	Rack Pricing (For Bid Total Award Only)	Extended Pricing (For Award Evaluation Only)		
Wet Hose Fueling	2,500,000	\$0.514860	\$1.60	\$5,287,150.00		\$0.491000
Compressed Natural Gas (CNG) - Retail	60,000	\$0.000000		\$0.00		\$0.000000
Compressed Natural Gas (CNG) - Bulk	15,000	\$0.000000		\$0.00		\$0.000000
Propane - Retail	5,000	\$0.000000		\$0.00		\$0.000000
Propane - Bulk	2,000	\$0.000000		\$0.00		\$0.000000
Kerosene	2,500	\$2.034000	\$2.50	\$11,335.00		\$2.034000
Fixed Generator Refueling Services	2,500	\$2.114000	\$2.50	\$11,535.00		\$2.114000
Tank Monitoring Telemetry Hardware	300	\$0.000000	\$2.50	\$750.00		\$0.000000
Temporary Fixed Tanks	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Terminal Fueling - Diesel	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Terminal Fueling - Unleaded	5,000	\$0.000000	\$2.50	\$12,500.00		\$0.000000
Total Optional Fuel Pricing (for information only will not be used in award evaluation)				\$5,348,270.00		

\$0.491000
\$0.000000
\$0.000000
\$0.000000
\$0.000000
\$0.000000
\$2.034000
\$2.114000
\$0.000000
\$0.000000
\$0.000000
\$0.000000

RETAIL TAX PER GALLON	
DIESEL - \$.34186	\$ 0.3418600
GASOLINE - .33311	\$ 0.3331100

**GATE FLEET CARDS
RETAIL FUEL**

Provider	Delivery Method	Fuel Type	Markup / Discount Over OPIS	Fuel Consumption (Avg. Annual Gallons)	OLD Gate mark up / discount	New Gate Mark Up/ Discount	OPIS	Total - New Contract	Total - Old pricing
Gate Fleet Card	Credit Card	Diesel	\$ -	75165	\$ 0.10	\$ 0.0583	\$ 2.15	\$ 165,986.38	\$ 169,120.76
Gate Fleet Card	Credit Card	Unleaded	\$ -	40344	\$ 0.10	\$ 0.0583	\$ 2.00	\$ 83,039.25	\$ 84,721.58
							Annual Total Spend	\$ 249,025.63	253,842.33
							5 Year Total Spend	\$ 1,245,128.17	\$ 1,269,211.67
							5 Years Savings	\$ 24,083.50	



Formal Bid and Award System

Award #5 March 7, 2019

Type of Award Request: CONTRACT INCREASE
Request #: 6537
Requestor Name: Brunell, Baley – Manager Fleet Services & Business Operations
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply, Fuel Cards, & Related Services
Project Number: A0800
Project Location: JEA
Funds: O&M
Budget Estimate: See Attached

Scope of Work:

This agreement provides fuel supply products, fuel cards, and related services to JEA, City of Jacksonville (COJ), and the Davul County Public School System (the "Participating Agencies").

This contract increase impacts the following two (2) JEA Measures of Value:

- Customer Value – This renewal ensures JEA can continue to efficiently and effectively operate the electric network grid
- Community Impact Value – This renewal will minimize network outages by ensuring a consistent flow of materials from strategic supply chain partners

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Roddy, Colin P.

Is this a ratification?: YES – To incorporate existing Standard PO's into the contract value for tracking purposes which were previously not linked to the CPA in Oracle

RECOMMENDED AWARDEE(S):

Name	Vendor Contact	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO Box 40505, Jacksonville, FL 32203	904-732-2336	\$3,069,171.48

Amount of Original Award: \$1,440,801.63
Date of Original Award: 07/20/2017
Contract Increase Amount: \$3,069,171.48
New Not-To-Exceed Amount: \$4,509,973.11
Length of Contract/PO Term: Five (5) Years w/One (1) - 1 Yr. Renewal
Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: Yes – One (1) – 1 Yr. Renewal

JSEB Requirement:

N/A – No JSEBs available

Background/Recommendations:

Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services in the amount of \$1,440,801.63 as a result of a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services featuring JEA, City of Jacksonville (COJ), and the Duval County Public School System (the "Participating Agencies"). The original award item is attached for reference.

This request is to add funding in the amount of \$3,069,171.48 to cover the forecasted requirements for the rest of the contract term, which runs until 07/31/2022. This amount was calculated using demand estimates from the Fleet Operations Group and incorporating variable pricing based on eia.gov fuel pricing forecasts. The need for this contract increase are:

- JEA has transitioned most fueling efforts away from the COJ pumps to the Gate fuel cards as the total cost is less and the logistics and reliability of Gate is exponentially better. JEA employees now have the convenience of utilizing Gate's extensive network of fuel centers located across the JEA network instead of the few COJ locations.
- JEA's internal fuel truck drivers once fueled their tankers up at the COJ pump. This practice has been discontinued as the practice was taking in excess of one hour longer than filling at the alternative Gate location allowing for a more efficient use of time, while still utilizing the contracted rate for bulk fuel.
- An increase in the fleet size of 140 units (10%) means more vehicles utilizing this service than when the Gate contract was originally awarded.

Because of these reasons, JEA has moved some fuel purchasing away from COJ to Gate and continues to only see a slight increase in commodity spend despite the increase in fuel consumption as shown below. The breakout for the rest of the contract term by FY is attached as backup.

Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$3,069,171.48, for a new total not-to-exceed amount of \$4,509,973.11, subject to the availability of lawfully appropriated funds.

Manager:

Brunell, Baley – Manager, Fleet Services & Business Operations

Director:

McElroy, Alan – Director, Operations Support Services

VP:

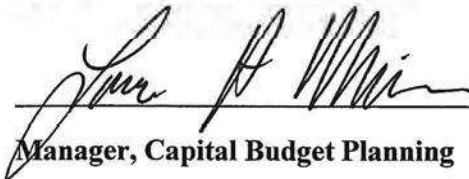
McCarthy, John P. – VP Logistics & Chief Supply Chain Officer

APPROVALS:

Chairman, Awards Committee

3/7/19

Date



Manager, Capital Budget Planning

3/7/19

Date

Vendor Fuel Dollars Spent					
Vendor	FY15	FY16	FY17	FY18	
COJ	\$ 3,599,479.82	\$ 1,623,039.21	\$ 1,455,213.73	\$ 1,333,834.63	
Gate	\$ 205,315.06	\$ 283,378.74	\$ 455,299.04	\$ 849,535.17	
Quickfuel ¹	\$ -	\$ 779,265.35	\$ 1,281,096.58	\$ 1,183,101.43	
Totals	\$ 3,804,794.88	\$ 2,685,683.30	\$ 3,191,609.35	\$ 3,366,471.24	

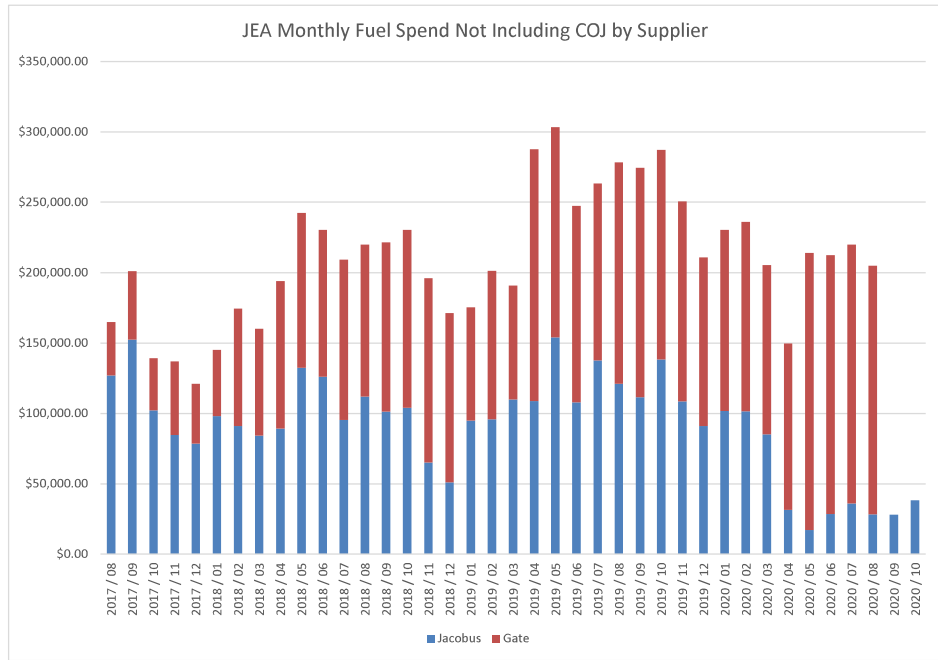
↑
↑

	FY 19 ANNUAL BUDGET	FORECASTED ANNUAL SPEND	YTD BUDGET	YTD EXPENSES	BUDGET VARIANCE
FUELS, NON-GENERATION					
Gate Fleet Services (Retail Fuel Cards)	1,661,532	2,075,403.00	553,844	691,801	-25%
Gate Fuel Services (Terminal Fuel)	507,306	1,102,905.00	169,102	367,635	-117%
Quick Fuel Wet Hose Fueling	-	342,954.00	-	114,318	100%
MOTOR POOL - COJ FUEL	1,154,226	629,544.00	384,742	209,848	45%
	1,325,360	1,025,979	441,787	341,993	23%
TOTAL	2,986,892	3,101,382			
	Over Budget FY19	\$ 114,490			

Current NTE	\$4,509,973.11
Amount Released	\$4,298,603.00
Amount of Funding Left	\$211,370.11
Realized Spend Per Day	\$3,718.51
Amount of Funding Needed	\$2,246,568.11
FY21 Value	\$1,225,400.79
FY22 Value	\$1,021,167.32
New NTE	\$6,756,541.22

Blanket & PO NUMBERS	VENDOR	Amount Agreed To	Amount Released/Invoiced Amount	Realized Spend Per Day	Amount Remaining	% Funds Remaining	Fund Tracking (% Over/Under)	Effective Date	Expires On
166925 (171237, 169258, 167540) & 168933 & 177657 & 177177 & 185574 & 186893	GATE FLEET SERVICES	\$4,509,973.11	\$4,298,603.00	\$3,718.51	\$211,370.11	4.69%	49.81%	8/9/2017	7/31/2022

Monthly Spend	Jacobus	Gate
2017 / 08	\$126,879.93	\$38,080.44
2017 / 09	\$152,365.38	\$48,643.83
2017 / 10	\$102,020.26	\$37,037.70
2017 / 11	\$84,510.12	\$52,371.43
2017 / 12	\$78,564.83	\$42,589.21
2018 / 01	\$98,035.37	\$47,203.78
2018 / 02	\$91,007.24	\$83,542.36
2018 / 03	\$84,341.12	\$75,801.96
2018 / 04	\$89,050.12	\$104,915.19
2018 / 05	\$132,358.08	\$110,224.39
2018 / 06	\$125,969.44	\$104,330.89
2018 / 07	\$95,279.60	\$113,974.53
2018 / 08	\$111,937.57	\$108,070.36
2018 / 09	\$101,235.16	\$120,187.75
2018 / 10	\$103,852.41	\$126,620.49
2018 / 11	\$65,130.94	\$131,002.63
2018 / 12	\$50,929.23	\$120,307.11
2019 / 01	\$94,774.86	\$80,651.79
2019 / 02	\$95,714.89	\$105,431.73
2019 / 03	\$109,821.25	\$81,041.71
2019 / 04	\$108,721.92	\$179,072.50
2019 / 05	\$153,848.25	\$149,500.64
2019 / 06	\$107,866.97	\$139,571.27
2019 / 07	\$137,748.19	\$125,698.02
2019 / 08	\$121,131.90	\$157,284.33
2019 / 09	\$111,406.57	\$162,974.30
2019 / 10	\$138,371.25	\$148,898.40
2019 / 11	\$108,518.43	\$142,012.78
2019 / 12	\$91,039.13	\$119,812.92
2020 / 01	\$101,830.38	\$128,502.14
2020 / 02	\$101,545.03	\$134,549.91
2020 / 03	\$85,169.39	\$120,279.60
2020 / 04	\$31,568.11	\$118,031.67
2020 / 05	\$16,994.11	\$197,025.52
2020 / 06	\$28,423.38	\$183,867.23
2020 / 07	\$36,050.07	\$183,867.23
2020 / 08	\$28,290.92	\$176,627.55
2020 / 09	\$28,016.07	
2020 / 10	\$38,184.92	





Formal Bid and Award System

Award #8 January 13, 2022

Type of Award Request: CONTRACT INCREASE
Request #: 6919
Requestor Name: Hightower, Justin – Manager, Fleet Services
Requestor Phone: (904) 665-6992
Project Title: Joint Agency Fuel Supply, Fuel Cards, & Related Services
Project Number: A0800
Project Location: JEA
Funds: O&M
Budget Estimate: \$3,176,246.76
Scope of Work:

This agreement provides fuel supply products, fuel cards, and related services to JEA, City of Jacksonville (COJ), and the Duval County Public School System (the “Participating Agencies”).

JEA IFB/RFP/State/City/GSA#: 088-17
Purchasing Agent: Eddie Bayouth
Is this a ratification?: Yes - (\$941,973.32)

RECOMMENDED AWARDEE(S):

Name	Vendor Contact	Email	Address	Phone	Amount
GATE FLEET SERVICES	Emilie Fletcher	efletcher@gatefleet.com	PO Box 40505, Jacksonville, FL 32203	904-732-2336	\$3,176,246.76

Amount of Original Award: \$1,440,801.63
Date of Original Award: 07/20/2017
Contract Increase Amount: \$3,176,246.76
New Not-To-Exceed Amount: \$9,932,787.98

List of Previous Change Orders/ Renewals:

Agreement #	Amount	Date
166925	\$3,069,171.48	03/07/2019
166925	\$2,246,568.11	11/12/2020

Length of Contract/PO Term: Five (5) Years w/One (1) - 1 Yr. Renewal
Begin Date (mm/dd/yyyy): 08/01/2017
End Date (mm/dd/yyyy): 07/31/2022
Renewal Options: Yes – One (1) – 1 Yr. Renewal

JSEB Requirement:

N/A – No JSEBs available

Background/Recommendations:

Originally bid and approved by the Awards Committee on 07/20/2017 to Gate Fleet Services, in the amount of \$1,440,801.63 because of a collaborative Joint Agency bid process for Fuel Supply, Fuel Cards, & Related Services. The agencies that participated in this joint effort were JEA, City of Jacksonville (COJ), and the Duval County Public School System. Two contract increases were processed on 03/07/2019 in the amount of \$3,069,171.48 and on 11/12/2020 in the amount of \$2, 246,568.11. The original award and contract increases are attached as references.

This request is to add additional funding in the amount of \$3,176,246.76 to cover the forecasted requirements for the duration of the contract term, which expires 07/31/2022. This amount was calculated using fuel demand estimates from the Fleet Operations Group and was derived from actual expenditures under the current contract. To date, the average realized spend per day under the agreement is \$4,801.63 dollars.

Fuel estimates and the award estimates were based on three levers, price of fuel, consumption of fuel by each vendor, and overall fuel consumption by JEA; the need for a third contract increase is driven primary by two of these factors. The first is attributed to an evolution in JEA's fueling operations due to COVID. The second is due to an increase in fuel pricing most notably in 2021. This increase is forecasted to continue at elevated levels throughout 2022. Changes to operations, began slowly after contract effectiveness, as JEA crews began migrating away from COJ fueling locations. The convenience of yard fueling, and Gate retail locations improved operational efficiency. As well, JEA's price for fueling with Gate proved advantageous. In early 2020 further utilization of Gate retail locations increased as the JEA field employees base began dispatching from locations other than the service centers to navigate COVID protocols. This change contributed to many of the crews that previously were fueled by the overnight wet fueling supplier, Jacobus, continue to fuel themselves at the Gate stations. Jacobus, is unable to fit safely into the substations for fueling, and consequently unable to fuel trucks overnight. The Jacobus wet hose fueling for JEA has a forecasted spend for their five (5) year contract at less than 44% of original spend projection.

Regarding the second primary factor, price increases in 2021 fuel rates, U.S. Energy Information Administration January 5, 2022 report has shown increases in the price of fuel of 46% in 2021* which was not information that was we were able to capture in the 2017 award. It should be noted that JEA operates on a rack rate, plus pricing model where the Gate Fleet Services receives a fixed rate per gallon for their services regardless of what the industry does and JEA is solely being impacted by fuel increases based on the fuel market as a whole increasing.

This is labelled as a ratification due to there being a few invoices for Gate pending this Contract Increase and employees continue to utilize Gate for fueling activities.

Request approval to award a contract increase to Gate Fleet Services for Fuel Supply, Fuel Cards, & Related Services in the amount of \$3,176,246.76, for a new total not-to-exceed amount of \$9,932,787.98, subject to the availability of lawfully appropriated funds.

Manager:

Hightower, Justin – Manager, Fleet Services

Director:

Brunell, Baley – Director, Facilities and Fleet Services

VP:

McElroy, Alan. – VP Supply Chain & Operations Support

APPROVALS:

Stephen Datz 1/13/22

Chairman, Awards Committee

Date

Laure A Whitmer 1/13/22

Budget Representative

Date

**AMENDMENT # 4
TO CONTRACT # JEA10198/166925
BETWEEN
JEA
AND
GATE FLEET SERVICES**

THIS AMENDMENT NUMBER 4 (“Fourth Amendment”) is made and entered into 18th day of May 2022, (the “Effective Date”), by and between **JEA**, a body politic and corporate located at 21 W. Church St., Jacksonville, Florida, 32202, and **GATE FLEET SERVICES**, a Florida corporation with a principal address of 9540 SAN JOSE BLVD, Jacksonville, Florida, 32257, United States (the “Company”).

RECITALS:

WHEREAS, on **August 09, 2017**, the parties made and entered into an agreement (the “Original Agreement”) under which Company agreed to provide **“Joint Agency Fuel Supply, Fuel Cards, & Related Services”** (the “Work”), for five (5) years until **July 31, 2022**, (the “Term”), with one (1), one (1) year renewal, pursuant to JEA Contract Number **166925**, for **One Million Four Hundred Forty Thousand Eight Hundred One and 63/100 Dollars (\$1,440,801.63)** (the “Maximum Indebtedness”); and

WHEREAS, on **March 26, 2019**, JEA increased the Maximum Indebtedness, as approved by the JEA Awards Committee, in the amount of **Three Million Sixty Nine Thousand One Hundred Seventy One and 48/100 Dollars (\$3,069,171.48)**, for a new Maximum Indebtedness of **Four Million Five Hundred Nine Thousand Nine Hundred Seventy Three and 11/100 Dollars (\$4,509,973.11)**; and

WHEREAS, on **November 23, 2020**, JEA increased the Maximum Indebtedness in the amount of the Original Agreement, as approved by the JEA Awards Committee, in the amount of **Two Million Two Hundred Forty Six Thousand Five Hundred Sixty Eight and 11/100 Dollars (\$2,246,568.11)**, for a new Maximum Indebtedness of **Six Million Seven Hundred Fifty Six Thousand Five Hundred Forty One and 22/100 Dollars (\$6,756,541.22)**; and

WHEREAS, on **January 13, 2022**, JEA increased the Maximum Indebtedness in the amount **Three Million One Hundred Seventy-Six Thousand Two Hundred Forty-Six and 76/100 Dollars (\$3,176,246.76)**, as approved by the JEA Awards Committee, for a new Maximum Indebtedness of **Nine**

Million Nine Hundred Thirty-Two Thousand Seven Hundred Eighty-Seven and 98/100 (\$9,932,787.98); and

WHEREAS, JEA now desires to increase the Maximum Indebtedness in the amount of **Nine Hundred Ninety-Three Thousand Two Hundred Seventy-Eight and 79/100 Dollars (\$993,278.79)**, as allowed by the JEA Procurement Code, for a new Maximum Indebtedness of **Ten Million Nine Hundred Twenty-Six Thousand Sixty-Six and 77/100 Dollars (\$10,926,066.77)**.

IN CONSIDERATION of the Original Agreement and for the mutual promises and covenants herein contained, the sufficiency and receipt of which is hereby acknowledged, the parties agree as follows:

AGREEMENT:

1. **Maximum Indebtedness.** The Maximum Indebtedness of the Original Agreement shall be increased by **Nine Hundred Ninety-Three Thousand Two Hundred Seventy-Eight and 79/100 Dollars (\$993,278.79)**, which shall be invoiced to JEA in accordance with the Original Agreement. The Maximum Indebtedness shall now be **Ten Million Nine Hundred Twenty-Six Thousand Sixty-Six and 77/100 Dollars (\$10,926,066.77)**.

2. The above recitals are true and correct and, by reference, are incorporated herein and made part hereof.

SAVE AND EXCEPT as hereby specifically amended herein, the terms and conditions of the Original Agreement, as amended, shall remain in full force and effect.

Rest of Page Intentionally Left Blank

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment the day and year first above written.

SIGNATURES TO FOLLOW

GATE FLEET SERVICES

Signature:

Emilie Nix

Signed on May 23,2022 | 14:58:38 (GMT -5:00)

Email: enix@gatefleet.com
Name: Emilie Nix
Title: Director, Fleet Services
Date: May 23,2022 | 14:58:38 (GMT -5:00)

JEA

Signature:

Jenny McCollum

Signed on May 24,2022 | 09:48:14 (GMT -5:00)

Email: gleejs@jea.com
Name: Jenny McCollum
Title: Director, Procurement Services
Date: May 24,2022 | 09:48:14 (GMT -5:00)

JEA-WITNESS

Signature:

Jessica Talley

Signed on May 24,2022 | 14:14:42 (GMT -5:00)

Email: talljb@jea.com
Name: Jessica Talley
Title: Contracts Assistant
Date: May 24,2022 | 14:14:42 (GMT -5:00)

Audit Summary for Amendment number JEA10198, titled Joint Agency Fuel Supply, Fuel Cards, & Related Services

Report Time	Agreement Name	Document Created Time
05/24/2022 18:14:48 (GMT)	Amendment number JEA10198, titled Joint Agency Fuel Supply, Fuel Cards, & Related Services	05/23/2022 18:53:43 (GMT)
Document Created By	Document Sent Time	Transaction ID
Jessica Talley (talljb@jea.com)	05/23/2022 18:53:44 (GMT)	024f7d01-960c-4c31-a28d-2cada5278088
Documents	Recipients	Document Status
1653332018989.pdf	Emilie Nix (enix@gatefleet.com), Jenny McCollum (gleejs@jea.com), Jessica Talley (talljb@jea.com)	Completed
Document Status Action Time	Number of Signatures	Number of Initials
05/24/2022 18:14:48 (GMT)	3	0
Number of Stamps	Number of Pages in Document	CC Users
0	3	

Audit Events

- Document created by Jessica Talley (talljb@jea.com) via API integration user Heather Beard (bearhb@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:53:44 (GMT)	207.211.63.71	-	-	-

- Document emailed by Jessica Talley (talljb@jea.com) via API integration user Heather Beard (bearhb@jea.com)
Sent to - Emilie Nix (enix@gatefleet.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:53:49 (GMT)	-	-	-	-

- Email link authenticated by Emilie Nix (enix@gatefleet.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:55:02 (GMT)	50.204.130.217	-	Chrome 101	Windows 10

- Document viewed by Emilie Nix (enix@gatefleet.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:55:03 (GMT)	50.204.130.217	-	Chrome 101	Windows 10

- Certinal eSign Terms of Use, User Disclosure and Privacy Policy associated with this document have been agreed by Emilie Nix (enix@gatefleet.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:58:38 (GMT)	50.204.130.217	-	Chrome 101	Windows 10

- Document eSigned by Emilie Nix (enix@gatefleet.com)
Signature Method - Signature Typed (Pre-Saved)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:58:38 (GMT)	50.204.130.217	-	Chrome 101	Windows 10

- Document emailed
Sent to - Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/23/2022 18:58:46 (GMT)	-	-	-	-

- Email link authenticated by Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:47:47 (GMT)	12.139.123.251	-	Chrome 99	Windows 10

- Document viewed by Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:47:48 (GMT)	12.139.123.251	-	Chrome 99	Windows 10

- Email link authenticated by Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:48:02 (GMT)	3.94.36.43	-	Chrome 99	Windows 10

- Document viewed by Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:48:03 (GMT)	3.94.36.43	-	Chrome 99	Windows 10

- Certinal eSign Terms of Use, User Disclosure and Privacy Policy associated with this document have been agreed by Jenny McCollum (gleejs@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:48:14 (GMT)	12.139.123.251	-	Chrome 99	Windows 10

- Document eSigned by Jenny McCollum (gleejs@jea.com)
Signature Method - Signature Drawn (Pre-Saved)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:48:14 (GMT)	12.139.123.251	-	Chrome 99	Windows 10

- Document emailed
Sent to - Jessica Talley (talljb@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 13:48:22 (GMT)	-	-	-	-

- Email link authenticated by Jessica Talley (talljb@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 18:14:32 (GMT)	172.56.26.46	-	Mobile Safari 15	iOS 15

- Document viewed by Jessica Talley (talljb@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 18:14:32 (GMT)	172.56.26.46	-	Mobile Safari 15	iOS 15

- Certinal eSign Terms of Use, User Disclosure and Privacy Policy associated with this document have been agreed by Jessica Talley (talljb@jea.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 18:14:42 (GMT)	172.56.26.46	-	Mobile Safari 15	iOS 15

- Document eSigned by Jessica Talley (talljb@jea.com)
Signature Method - Signature Typed (Pre-Saved)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 18:14:42 (GMT)	172.56.26.46	-	Mobile Safari 15	iOS 15

- Final Agreement Emailed
Sent to - Jenny McCollum (gleejs@jea.com)
Jessica Talley (talljb@jea.com)
Emilie Nix (enix@gatefleet.com)

Time	IP Address	Geolocation	Browser	OS
05/24/2022 18:14:48 (GMT)	-	-	-	-

End of Report

Sender Assigned Fields To Recipients					
Recipient	Field Type	Required	PDF Page No.	Value	Activity Time
Emilie Nix (enix@gatefleet.com)	Signature	Yes	Page No.: 3	<i>Emilie Nix</i> Signed on May 23,2022 14:58:38 (GMT -5:00)	05/23/2022 18:58:40 (GMT)
Emilie Nix (enix@gatefleet.com)	Title	Yes	Page No.: 3	Director, Fleet Services	05/23/2022 18:58:40 (GMT)
Emilie Nix (enix@gatefleet.com)	Signed Date	Yes	Page No.: 3	May 23,2022 14:58:40 (GMT -5:00)	05/23/2022 18:58:40 (GMT)
Jenny McCollum (gleejs@jea.com)	Signature	Yes	Page No.: 3	<i>JMcCollum</i> Signed on May 24,2022 09:48:14 (GMT -5:00)	05/24/2022 13:48:16 (GMT)
Jenny McCollum (gleejs@jea.com)	Signed Date	Yes	Page No.: 3	May 24,2022 09:48:16 (GMT -5:00)	05/24/2022 13:48:16 (GMT)
Jessica Talley (talljb@jea.com)	Signature	Yes	Page No.: 3	<i>Jessica Talley</i> Signed on May 24,2022 14:14:42 (GMT -5:00)	05/24/2022 18:14:44 (GMT)
Jessica Talley (talljb@jea.com)	Signed Date	Yes	Page No.: 3	May 24,2022 14:14:44 (GMT -5:00)	05/24/2022 18:14:44 (GMT)

Company and its Users' Disclosure Regarding Conducting Business Electronically, and Signing Documents Electronically

By using Certinal Application, you hereby specifically provide your consent to use Certinal Application for receiving notifications electronically and/or electronically signing e-documents rather than executing those documents through wet signatures. If you do not wish to receive notifications electronically and/or execute e-documents by applying electronic signatures, then you may withdraw your consent in following manner:

- You may notify the sender by writing email to the sender of e-document that you do not wish to execute e-documents by applying electronic signatures.
- You may write email to the sender of e-document and ask the sender to provide print of the document for executing the same by applying wet signatures.
- You yourself may download the document from Certinal Application and print the same for executing it by applying wet signatures.

Any such action of yours by which you do not proceed to electronically sign e-documents shall be construed as withdrawal of your consent to electronically sign e-documents.

You may be required to pay to the sender for executing hard copy of the document through wet signatures needs to be settled between you and the sender. Certinal is not liable in any manner whatsoever related to any such cost if any incurred by you.

After withdrawal of such consent if at any time in future you again use the Certinal Application either to electronically sign the same document for which you had earlier withdrawn your consent or you use the Certinal Application to sign any other new document then by such act of yours you acknowledge that you are consenting to use Certinal Application for electronically signing e-documents.

Following are the system requirements for using Certinal Application.

System Requirements	
RAM Requirements	Minimum: 8GB Recommended: 16GB
Hard Disk Requirements	100GB
Supported Operating system	MAC OS X v11 or later and Windows 8, 10
Supported Browser	<i>*Edge Chromium based browser Recommended</i> Edge Version 81.0.416.58 + Firefox Version 75.0 + Chrome 78.0.3904.97 + Safari 11 +
System Resolution	1920*1080, 1024*768, 1152*864, 1366*768, 1440x900, 2560*1600, 3072*1920
Additional Hardware/Software Requirements	4 Cores (CPU)

Please note that Edge Chromium based browser, Firefox, and Chrome are evergreen browsers with automatic updates. Support is provided for two of their latest stable releases. The supported versions will change as and when they release a new version.

Following are the document formats supported for electronic signature.

- PDF (.pdf)
- Word (.doc and .docx)
- Graphics (.tif, .jpg, .jpeg, .gif, .bmp, and .png)

You are required to have Acrobat® or similar software applications to view electronically signed document.