



**JEA**<sup>®</sup>



**Example  
Commercial  
SagesGov  
Application**

### Commercial New Service Application

<b>Date</b>	* 12/30/2020		
<b>Contact First Name</b>	* Sue 	<b>Contact Last Name</b>	* Customer
<b>Contact Phone #</b>	* (904) 987-6543	<b>Contact Email</b>	* customer@company.com
<b>JEA Account Number</b>	* 1234567890	<b>Account Name</b>	* Company Inc.
<b>Subdivision</b>		<b>Premise Type:</b>	

**Notes:**  
Customer can add special notes here.

All fields with an \* are required. Some information can be prepopulated using log on information.

Address the meter will serve.  
If multiple meters are located at the same address, apartment numbers (ex. APT 1 ) are added.

Service Address \*

123 Main St

Business Name

Company Inc

Is this a meter increase or decrease?

NA

Options are Decrease, Increase, NA

Flow required for meter \*

5000 GPD

From availability letter

Options are Existing tap and box – new meter, New tap and meter, No potable water service

What type of Potable water service do you need?

New tap and mete

What size Potable meter do you currently have or wish to install?  
(Typical Single Family Home meter is 3/4")

2-inch

From approved plans

Options are Left Property Line, Right Property Line, See Stakes Or Paint

Where do you want the potable meter installed?

See Stakes and/o

Do you have a private well that needs a meter?

-- Select --

Private Well Meter Size?  
(Typical Single Family Home meter is 3/4")

-- Select --

Options are Left Property Line, Right Property Line, See Stakes Or Paint

What type of sewer service do you need?

New tap

Options are Existing service, New tap, No sewer service

Where do you want your sewer service installed?

See Stakes and/o

Options are Existing service, New tap, and, No irrigation service	<b>What type of irrigation service do you need?</b>	New tap ▾	
	<b>What is your irrigation source?</b>	Reclaim Water ▾	Options are Potable Water, Reclaim Water
	<b>What size irrigation meter do you wish to install?</b>	1-inch ▾	From approved plans
Options are Left Property Line, Right Property Line, See Stakes Or Paint	<b>Where do you want the irrigation meter installed?</b>	See Stakes and/o ▾	
	<b>Will you have a Un-metered fire protection line</b>	Yes ▾	Options are Yes, No
	<b>Un-metered fire protection line size</b>	6-inch ▾	From approved plans
Options are Left Property Line, Right Property Line, See Stakes Or Paint	<b>What type of un-metered fire line do you need?</b>	New tap ▾	Options are Existing service, NA, and New tap
	<b>Where do you want your un-metered fire line to be installed?</b>	-- Select -- ▾	
	<b>Will you have a Fire/Domestic water service on your project?</b>	No ▾	Options are Yes, No
	<b>Fire/Domestic Water Meter Size</b>	-- Select -- ▾	From approved plans
Options are Left Property Line, Right Property Line, See Stakes Or Paint	<b>What type of Fire/Domestic water service do you need?</b>	-- Select -- ▾	Options are Existing service, NA, and New tap
	<b>Where do you want your Fire/Domestic water service to be installed?</b>	-- Select -- ▾	

**Draft Fee Schedule**

Standard fees or calculated special estimate

**Water Tap Fee (requires special estimate)**

\$700.00

**Note**

All Meter, Capacity, and Growth Capacity Fees are populated based on meter size

**Water Meter Fee**

\$588.96

**Note**

**Water Capacity Fee**

\$4850.00

**Note**

**Water Growth Capacity Fee**

\$1352.00

**Note**

**Box & Curb Stop Fee**

\$0.00

**Note**

Standard fees or calculated special estimate

**Sewer Tap Fee (requires special estimate)**

\$1853.00

**Note**

**Sewer Capacity Fee**

\$18200.00

**Note**

**Sewer Growth Capacity Fee**

\$1148.00

**Note**

Standard fees or calculated special estimate

**Irrigation Water Tap Fee (requires special estimate)**

\$610.00

**Note**

**Irrigation Water Meter Fee**

\$223.71

**Note**

**Irrigation Water Capacity Fee**

\$1850.28

**Note**

**Irrigation Water Growth Capacity Fee**

\$1352.00

**Note**

Standard fees or calculated special estimate

**Un-meted Fire Protection Tap Fee (requires special estimate)**

\$0.00

**Note**

**Un-metered Fire Protection Inspection Fee**

\$20.00

**Note**

The Note area is for JEA Water Preservice use only. If fees are adjusted an explanation is provided in these fields.

Un-metered Fire Protection Inspection Fee	\$20.00	Note	<input type="text"/>
Un-metered Fire Protection Water Growth Capacity Fee	\$2705.00	Note	<input type="text"/>
Fire/Domestic Water Tap Fee (requires special estimate)	\$0.00	Note	<input type="text"/>
Fire/Domestic Water Meter Fee	\$0.00	Note	<input type="text"/>
Fire/Domestic Water Capacity Fee	\$0.00	Note	<input type="text"/>
Fire/Domestic Water Growth Capacity Fee	\$0.00	Note	<input type="text"/>
Fire/Domestic Sewer Tap Fee (requires special estimate)	\$0.00	Note	<input type="text"/>
Fire/Domestic Sewer Capacity Fee	\$0.00	Note	<input type="text"/>
Fire/Domestic Sewer Growth Capacity Fee	\$0.00	Note	<input type="text"/>
<b>TOTAL</b>	<b>\$35,452.95</b>		

Standard fees or calculated special estimate

Standard fees or calculated special estimate

Total Draft Fees will be verified and confirmed during Preservice Review. Application processing is not completed until after payment is made.

\*Submit application to JEA for review. They will verify costs and communicate back to you when the application is approved so that you can pay the applicable fees. Installation will not be scheduled until all fees have been paid and project has been accepted.\*

How would you like to pay the fee?

Options are Check (Mail in or hand deliver check, Pay by phone, Pay through JEA Account (Log on to JEA account to pay by credit card or check)

If payment is made at the time of application, verification of payment can be uploaded here. A screen shot of a successful jea.com payment can be copied to a Word document and then uploaded. Please note, the payment amount will still be verified and confirmed during the Water Preservice Review. Any payment discrepancies must be corrected before the application process is completed.

## Commercial New Service Application



### Upload New Files

Select files to upload

Optional files: [view](#)

Back

Cancel

Save & Continue

# Commercial New Service Application



▸ Application Form

▸ Uploaded Files

These are accordions - the Application Form and any Uploaded Files can be reviewed here

Back Cancel Submit

←

If the Application is complete, click Submit.