



Procurement Department Bid Section
225 North Pearl Street
Jacksonville, Florida 32202

April 21, 2025

ADDENDUM NUMBER: Two (2)

TITLE: JEA Fleet Services Automotive Equipment & Shop Supplies – 1411966048

RESPONSE DUE DATE: ~~April 23, 2025~~, April 28, 2025

TIME OF RECEIPT: 12:00 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. JEA has changed the Response Due Date from ~~Wednesday April 23, 2025, by 12PM ET~~ to Monday April 28, 2025, by 12:00 PM ET.

2. JEA has made a change to the solicitation document Section 1.2) Scope of Work:

Current: 1.2) Scope of Work

The purpose of this Solicitation is to evaluate and select a Company or Companies that can provide JEA Fleet Services with Maintenance and Repair Services and provide the best value to JEA (the "Work" or "Services"). "Best Value" means the highest overall value to JEA with regards to pricing, quality, design, and workmanship.

This Invitation for Bid (IFB) is for the purchase and installation of Automotive Shop Equipment and Supplies with additional Ad Hoc Services. The intent is to award at minimum, a primary contract for the one-time purchase of Automotive Shop Equipment and Supplies. It must be noted that quantities and percentages indicated reflect the approximate quantities to be purchased throughout the Contract period and are subject to change. JEA does not commit to any volume to the Primary Contract Awardee. JEA reserves the right to adjust award percentage amounts and Award additional Contracts based on certain groupings of the Work items, or JEA may exclude certain Work items, if JEA determines that it is in its best interest to do so.

Change: 1.2) Scope of Work

The purpose of this Solicitation is to evaluate and select a Company or Companies that can provide JEA Fleet Services with Automotive Equipment & Supplies and provide the best value to JEA (the "Work" or "Services"). "Best Value" means the highest overall value to JEA with regards to pricing, quality, design, and workmanship.

This Invitation for Bid (IFB) is for the purchase of Automotive Shop Equipment and Supplies. The intent is to award at minimum, a primary contract for the one-time purchase of Automotive Shop Equipment and Supplies. It must be noted that quantities and percentages indicated reflect the approximate quantities to be purchased throughout the Contract period and are subject to change. JEA does not commit to any volume to the Primary Contract Awardee. JEA reserves the right to adjust award percentage amounts and Award additional Contracts based on certain groupings of the Work items, if JEA determines that it is in its best interest to do so.

3. JEA has removed previous Section 1.13) Safety Requirements:

Removed: 1.13) Safety Qualification Requirements

Respondent shall be approved as JEA Safety Qualified. JEA may reject the company's Bid, and proceed to Award to the next responsive and responsible Respond JEA Safety Qualification information is available online at http://www.jea.com/About/Procurement/Contractor_Safetyunder Contractor Safety Reference Materials. A

Respondent must have a three-year average Experience Modification Rating (EMR) of 1.0 or less and agree to the provisions of the Contractor Safety Management Process (CSMP) in order to become JEA Safety Qualified. It is the Respondent's responsibility to ensure it is JEA Safety Qualified. A list of the JEA's Safety Qualified vendors can be found on https://www.jea.com/About/Procurement/Contractor_Safety/. For additional information, contact Jim Fisher at (904) 226-5045 or Curtis Stothers at (904) 665-7736.

Each Company once awarded a JEA Contract is required to provide regular and continuing training for their employees. Such training shall not be charged to JEA as a separate billable fee. Company (including General / Prime Contractors) will also monitor the training activities of Subcontractors under their direction. All training outside of JEA specific training must meet OSHA requirements. Company employees working on JEA projects or sites shall receive JEA Safety Orientation and JEA Site-Specific Training before beginning work.

4. JEA has removed Section 2.3 Safety, Section 3. Subcontracted Work and Section 4. Ad Hoc Support Services:

Removed: 2.3. SAFETY (WHEN APPLICABLE)

2.3.1. The Company must become JEA Safety Qualified prior to beginning actual work at JEA.

2.3.2. JEA Safety Qualification information is available online at https://www.jea.com/About/Procurement/Contractor_Safety JEA Safety Qualification is based on the Experience Modification Rate (EMR) provided by the Company's Workers' Compensation Insurance provider. Company's must have a three-year average Experience Modification Rating (EMR) of 1.0 or less and agree to the provisions of the Contractor Safety Management Process (CSMP) in order to become JEA Safety Qualified. It is the Company's responsibility to ensure it is JEA Safety Qualified. Companies not meeting the EMR of 1.0 or less will be disqualified. A list of the JEA's Safety Qualified vendors can be found at the link above. For additional information, contact JEA Safety and Health Services at safety@jea.com

2.3.3. Upon receipt of the Intent to Award, the Awardee must complete and email the Contractor Safety Qualification form to JEA Safety & Health Services at safety@jea.com. The template is attached as Appendix C – JEA Contractor Safety Qualification Form.

2.3.4. The Company must familiarize all employees with all JEA, Federal, State, and local fire, and safety regulations.

2.3.5. It is the General / Prime Contractor's responsibility to ensure all their Subcontractors comply with the JEA CSMP.

2.3.6. The Company is required to provide regular and continuing training for their employees.

2.3.6.1. Such training must be carried out at no expense to JEA.

2.3.6.2. General / Prime Contractors will also monitor the training activities of Subcontractors under their direction. Subcontractors are equally subject to the CSMP as any General / Prime Contractors.

2.3.6.3. All training outside of JEA specific training must meet OSHA requirements. Contractor employees working on JEA projects or sites must receive JEA Safety Orientation and JEA Site-Specific Training as appropriate before beginning work.

2.3.7. All Company personnel, including Supervisors who perform work on JEA property, must be JEA safety certified and adhere to JEA Safety and Training regulations prior to beginning actual work at JEA.

2.3.8. The Company must have and upon request, provide safety data sheets for all chemicals brought onto a JEA site or used on a JEA project.

2.3.9. The Company must take all precautions to protect the safety of its employees and others. Work safety requirements must comply with JEA Contractor Safety Management Process, available on-line at: https://www.jea.com/About/Procurement/Contractor_Safety/CSMPSafetyPre-QualOrientGuide_pdf/

2.3.10. At no cost to JEA, the Company must provide, and personnel must wear, proper Personal Protective Equipment (PPE), as required at specific locations. Hearing protection may be required at specific locations and for tasks such as operating machinery or equipment (including saws). Footwear must have closed toes and slip resistant soles. PPE minimums may include safety boots with steel / composite toes, hard hat, and safety glasses.

2.3.11. The Company must be responsible for all damages to JEA property and personal injury caused by non-compliance with safety and training requirements.

2.3.12. The Company must keep the work area free from accumulation of waste materials or rubbish.

2.3.13. Hot Zone work must not be performed on JEA assets in the field, nor on JEA sites without prior approval from the Vehicle Asset Coordinator. If approved, Hot Zone work will only be performed by technicians that are Hot Zone Safety certified.

2.3.14. No firearms are allowed on JEA property at any time or under any circumstance.

2.4. COMPANY PERSONNEL (WHEN APPLICABLE)

2.4.1. All services must be rendered by individuals that are dressed appropriately at all times during performance of this work.

2.4.2. Shirts with offensive logos or messages, ripped jeans, shorts, and sleeveless shirts are not acceptable.

2.4.3. The Company must provide competent, experienced employees. Any worker employed by the Company, who exhibits inadequate experience and knowledge or is incapable in his/her field, must be removed from the work site at the discretion of the JEA Fleet Manager.

2.4.4. Company must provide qualified mechanics and technicians to meet OEM standards for maintaining JEA equipment in accordance with warranty requirements.

2.4.5. When warranty repair work is to be performed, it must be performed by a technician that is certified in the area of the work being performed to qualify for warranty coverage.

2.4.6. Parking is the responsibility of the Company. Parking on JEA property may be approved at the sole discretion of JEA Fleet Services.

2.4.7. All vehicles must display Company identification and must be moved when requested by JEA Fleet Services (or his/her designee) or Security Personnel.

Removed: 3. SUBCONTRACTED WORK (The pricing for this section must be included in Appendix B – Bid Response Workbook)

All installation subcontracted by the Company must be solely managed by Company, must meet manufacturer and warranty standards, and must still be factored into all performance goals. Company may provide a list of subcontracts with response documents to be reviewed and approved. The markup for subcontracted installation services must be provided in the subcontracting markup section on the Ad-Hoc Services Installation Tab on Appendix B – Bid Response Workbook, in order to validate invoices and the total cost. The Company must not exceed ten percent (10%) on subcontractor markup.

Removed: 4. AD HOC SUPPORT SERVICES (The pricing for this section must be included in Appendix B – Bid Response Workbook)

When directed by the Fleet Manager or Vehicle Asset Coordinator (or their designee), the Company may be required to provide additional support that falls outside the services detailed above. The tasks detailed below will establish pricing for these services should they be required.

4.1. INSTALLATION AND ASSEMBLY OF EQUIPMENT AND SUPPLIES (PRICING FOR THIS SECTION MUST BE INCLUDED IN APPENDIX B – BID RESPONSE WORKBOOK)

4.1.1. The Company must ensure that only qualified, licensed, and authorized technicians/mechanics perform installations and assemblies of all shop equipment and supplies.

4.1.2. All installations and assemblies must be performed per the approved guidelines and specifications set forth by JEA Fleet Services.

4.1.3. Installation of all equipment and supply's locations must be approved by JEA Fleet Services. All installations and assemblies must be performed in a consistent manner that does not interfere with the performance or functionality of the product.

4.1.4. Installations may include, but are not limited to, electrical wiring and plumbing components that are required to make the designated item functional and operational.

4.1.5. Upon completion of installations and assemblies, JEA Fleet Services will inspect and test all equipment and supplies for performance, functionality, and safety. During time of inspection, JEA Fleet Services has the right to request any changes that need to be made.

5. JEA has removed the Summary Tab and Ad-Hoc Installation & Assembly tab from the Appendix B Workbook.

(See Attached Solicitation Document, Technical Specifications and Response Workbook)

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RESPONSE FORM