

December 13, 2023

ADDENDUM NUMBER: One (1)

TITLE: Consulting Services for Residential, Commercial, and Industrial Development Planning for St. Johns, Clay, and Baker Counties – 1411527046

RESPONSE DUE DATE: January 3, 2024

TIME OF RECEIPT: 12:00 PM ET

**THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:**

**1. Revise and Replace Solicitation section 1.8 Minimum Qualifications with the following language:**

Respondent must meet the following Minimum Qualifications to be considered eligible to have its Response evaluated by JEA. Respondent must complete and submit the Minimum Qualification Form provided in this Solicitation. Respondents that are working or have worked for JEA in the past 2 years involving similar work must submit JEA as a reference. JEA reserves the right to ask for additional back up documentation or additional reference projects to confirm the Respondent meets the requirements stated above.

JEA will reject Responses from Respondents not meeting all of the following Minimum Qualifications:

- Respondent must have an office located in Duval, St. Johns, Clay, or Baker County. The address shall be included on the Minimum Qualifications Form.
- Respondent shall designate the Company's Lead Consultant who will serve as the primary representative for JEA. The Company shall provide two (2) account references where the Lead Consultant being proposed for JEA's contract was also the lead consultant on the referenced work. References should cover work within the last five (5) years ending October 31, 2023.
  - A similar account reference is defined as consulting services which include a thorough understanding of regional **Residential, Commercial, and Industrial Development Planning** as described in the Technical Specifications. The references must include the reference Company name, contact person, phone number, email address and the scope of service details. JEA will contact and verify the supplied references.

Any Respondent whose contract with JEA was terminated for default within the last two years shall have its Response rejected.

**2. Revise and Replace Appendix B – Minimum Qualifications with Addendum 1 - Appendix B – Minimum Qualifications.**

**3. Question:** Regarding the referenced ITN (SOLICITATION NUMBER: 1411527046), RFQ requirement, will JEA consider firms with offices in Duval County?

**Answer:** JEA has added Duval County to the minimum qualification office location requirement.

**ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RESPONSE FORM**