



Procurement Department Bid Section
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

October 1, 2021

ADDENDUM NUMBER: ONE (1)

TITLE: 1410426646 (RFP) Emergency Preparedness Consultant Services

QUOTE DUE DATE: October 13, 2021

TIME OF RECEIPT: 11:59 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. **Question:** How many policies, plans, and other documents are needing review? Please provide list and approximate page size of each.

Response: (13) Business Continuity Plans, (29) Functional Response Procedures, (8) Mission Essential Functions, and (3) Policies. Total of 1464 pages. Please see "1410426646 Addendum 1 - Emergency Preparedness Document List" for more detail.

2. **Question:** How many pages are included in your current Emergency Preparedness (EP) plan?

Response: There are 77 pages in the CEMP.

3. **Question:** Would we need to incorporate site visits? If so, how many?

Response: The requirement for, and number of, site visits depends directly on your approach to the statement of work.

4. **Question:** How many meetings and public hearings would be required to attend? Are we required to be there in person or can we attend virtually?

Response: The number of meetings depends on your approach to the statement of work. JEA would expect a series of meetings (in/out briefings, interviews, etc.) to be outlined in your design approach to properly perform the statement of work. Virtual meetings are acceptable.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL FORM.