



Procurement Bid Office
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, FL 32202

December 21, 2018

Addendum Number: **Two (2)** CORRECTED

Title: **Biosolids Management Services**

JEA Solicitation Number: **157-18**

Response Due Date (Step 1): **January 29, 2019**

Response Due Time (Step 1): **12:00 PM**

Time of Opening (Step 1): **2:00 PM**

This addendum is for the purpose of making the following changes and clarifications:

Clarification: The companies are encouraged to provide feedback regarding the Terms and Conditions, the Bid Workbook and Technical Scope of services in Step 1 of the Solicitation.

Change: Response Bid Due Date (Step 1) has been changed to **January 29, 2019, 12:00 PM (EST)**.

Add: JEA is providing two (2) different dates for site walkthroughs at the Buckman Water Reclamation Facility (WRF), Blacks Ford WRF, and Monterey WRF and the four (4) real estate locations. Participants attending the walkthroughs shall email Rodney Lovgren (lovgrd@jea.com) and Michael Durrett (durrme@jea.com) at least 48 hours prior to the site visit. The tour will start at Buckman WRF and proceed to each of the additional sites. The site walkthroughs will start at 9:00 AM and are expected to last through 4:00 PM. Companies that would also like to tour the Blacks Ford WRF and Monterey WRF will be provided those tours on the second day. Attendees will need to bring their own personal protective equipment.

Walkthrough 1:

January 10, 2019. Start time: 9:00 AM. Meeting point: Buckman WRF. Tour of Buckman WRF and real estate sites.

January 11, 2019: Start time: 9:00 AM. Meeting point: Blacks Ford WRF. Tour of Blacks Ford WRF and Monterey WRF.

Walkthrough 2:

January 22, 2019. Start time: 9:00 AM. Meeting point: Buckman WRF. Tour of Buckman WRF and real estate sites.

January 23, 2019: Start time: 9:00 AM. Meeting point: Blacks Ford WRF. Tour of Blacks Ford WRF and Monterey WRF.

Locations:

- Buckman WRF: 2400 Talleyrand Ave, Jacksonville, FL 32206
- Real estate sites: Exact meeting location will be provided upon arrival for site tour at Buckman WRF
 - Site 1: Northside Generating Station (NGS) Site A
 - Site 2: Northside Generating Station (NGS) Site B
 - Site 3: Trail Ridge Landfill – *Removed from Solicitation*
 - Site 4: Deep Creek (Deep Creek Solar Center)
 - Site 5: Peterson Tract (Cecil Commerce Solar Center)
- Blacks Ford WRF: 1245 Reclamation Drive, Saint Johns, FL 32259
- Monterey WRF: 5802 Harris Street, Jacksonville, FL 32211

Clarification on Minimum Qualification: For each project submitted by the company, JEA is requiring five years of operational experience for the approach proposed in the last ten years listed in the minimum qualification. Example: If a company is proposing

mulching or fertilizer process, the company will be required to provide project references for mulching or fertilizer processing for each project with five years of operations in the past 10 years. It may have been any five year period in the past ten years to qualify.

Trucking: JEA will NOT be requiring companies to use Jacksonville Small & Emerging Business (JSEB) trucking participants as previously discussed during the Pre Response meeting. Participants may use a JSEB, however, there will not be a mandated requirement.

Clarifications and Additional information that will be provided to the qualified companies in future Addenda, prior to Step

2

- JEA is adjusting the weighting of the selection criteria as follows:
 - Quotation of Rates (~~50 Points~~ **30 Points**)
 - Work Plan and Operations Approach (~~25 Points~~ **35 Points**)
 - Market Outlet and Technical Approach (~~25 Points~~ **35 Points**)
 - Presentations (25 Points)
- JEA will provide additional content on the evaluation criteria in terms of what measures the evaluator(s) and subject matter expert(s) will use in evaluating approaches more or less responsive (i.e., how points are awarded).
- In Step 2, companies should provide detailed request for resource support, along with detailed specifications related to any additional resource.
- The Trail Ridge Landfill site has been removed as an option for a Merchant Organics Recycling Facility (MORF). Companies may still negotiate rates with Waste Management at Trail Ridge for dumping dewatered cake biosolids if needed, as a secondary emergency outlet.
- **City of Jacksonville (COJ) Yard Waste** - The following additional detail is from COJ regarding the availability of Yard Waste. Companies interested in further evaluating this resource, should note this during the first round submission, so JEA can coordinate further discussions with COJ. There are two primary sources of green waste:
 - Yard waste that comes from the normal curbside collections that the City controls can and most likely will have bagged waste along with bulk. The material would have to be debagged before it could be used in a mulch process. Yard waste is under three contracts with collectors to deliver to the Trail Ridge Landfill. MORF location would need to be known, to evaluate the difference in hauling costs.
 - Yard waste collected via COJ boom trucks (typically trees, branches and vegetation): this waste will vary in quality and makeup of materials.
 - Should Bidders be interested in these resources, JEA will coordinate a teleconference with COJ to discuss. Companies will contract independently of JEA for these resources.
- **JEA Yard Waste** - JEA has a current contract with a vegetation management company for the trimming of Transmission and Distribution system. Depending on the location of a MORF facility, it could be advantageous to coordinate the disposal of the tree trimming waste a MORF facility. Travel distance would be an evaluation criteria should a company request access to this waste. Should Bidders be interested in these resources, JEA will coordinate a teleconference with current contractor to discuss. Companies will contract independently of JEA for this resource. Depending on the modelling of this agreement JEA may renegotiate terms with current contractor to provide all green waste from this contract.
- **JEA Real Estate** - JEA will draft a real estate land lease real estate agreement for Respondents consideration, if a company elects this resource, on a location by location basis, as each property has unique considerations. Should a company elect to utilize one of the land tracts, the Company will be required to execute a lease at a cost of \$1 per year for use of the property for the twenty year project. The Respondent will be responsible for all: land preparation, site conditions needed, access improvements needed, site studies, land use/zoning requirements and permitting needed and any other capital improvements needed for the site. If a JEA location is to be used, JEA and company will negotiate the terms and ownership of improvements, buildings and equipment on the property. From a concept and approach to evaluating, JEA will consider fixed assets, buildings, roadways, structures to become the property of JEA at the end of the contract. Moveable assets, equipment, trucks, trailers temporary buildings would remain the property of the company at the end of the agreement and be removed from the site. Additionally, JEA will consider negotiation of book value payment for fixed asset improvements during the Step 2, negotiation process. Please note, land application will not be allowed at any of the JEA real estate locations.
- **NGS Waste Heat resource** – JEA has reviewed the two sources of waste heat (process cooling water, emission from stack) at NGS and determined that using or integrating into either of these two sources would be NOT viable from a capital, operational and or feasibility perspective. A Bidder that would like to discuss NGS waste further may list this resource as a topic for discussion in their Step 1 response, however, at this time, JEA considers these two resources non-viable.
- **Natural Gas at NGS/St. Johns River Power Park (SJRPP)** – A company that would like to further evaluate the use of natural gas from the 8” line at SJRPP, will be responsible for the capital cost to pipe the gas line to the adjacent facilities and will need to negotiate a contract and fee structure to pay for the natural gas supply for the term of the contract.

Companies considering this option, should provide preliminary feedback on the estimated volume of gas needed to support a MORF operation at either of the two sites near NGS/JRPP (i.e, NGS Sites A and B).

Add: A draft Appendix B - Bid Workbook has been attached to this Addendum 2.

Add: A revised table for all four (4) Water Reclamation Facilities is provided for Bidders consideration.

Replace: The Appendix A - Technical Specifications issued with the original solicitation are replaced by the Technical Specifications issued with this Addendum 2. The changes in this Addendum 2, Appendix A Technical Specification are related to updating MGD and tonnage projects at various locations and revising dates.

Change: The following section 1.2 Proposed Project Schedule Milestones replaces the section 1.2 Proposed Project Schedule Milestones issued with the original solicitation:

1.2 PROPOSED PROJECT SCHEDULE MILESTONES

The proposed dates for this ITN are as outlined below. JEA reserves the right, at its own discretion, to alter this schedule prior to the execution of a Contract.

o Step 1 Unpriced Responses Due	January 30, 2019
o Evaluation Time Period & First Step Discussions	Through February 15, 2019
o Step 2 ITN Addendum issued by JEA	February 15, 2019
o Step 2 Priced Responses Due	May 28, 2019
o Contract Award	July 11, 2019
o Operational Start Date	Not to exceed 2 years from Award

Replace: The following Section 1.4.1 replaces the section 1.4.1 issued with the original solicitation.

1.4.1 EVALUATION AND NEGOTIATION PROCESS FOR STEP 2

JEA intends to select up to **three (3) Respondents** (the "Short-list") with which to commence negotiations, **after the submission of pricing in Step 2. Subject matter expert(s) (SMEs) and evaluator(s)** ~~selection committee~~ (hereinafter referred to as the "Selection Committee"), will be appointed by the Chief Procurement Officer (the "CPO"), or his designee, to review and evaluate each Response submitted. The CPO's office will distribute a copy of each Response to the Selection Committee, and the Selection Committee evaluate and rank the Responses using the "Selection Criteria" as stated below in this ITN. JEA will use this ranking to develop the Short-list of companies in which to proceed with contract negotiations.

Prior to developing the Short-list, JEA may request that the Respondents provide additional information to clarify their Response. JEA may request clarification of submitted documentation so that JEA may make an accurate assessment in developing the Short-list. JEA must be satisfied that the successful Respondent has the necessary technical expertise, experience, and resource capabilities to satisfactorily perform the Work described in this ITN.

JEA reserves the right to Award a Contract based on the Selection Committee's initial evaluation of the Responses if JEA deems the Responses demonstrate adequate competition, compliance, and responsiveness to this ITN. If JEA determines the previously stated criteria have not been met, JEA will finalize the Short-list and proceed with contract negotiations.

Respondents are cautioned to present the best possible pricing offer in their initial Responses. Failing to do so may result in a Respondent not making the Short-list, and will not be allowed to proceed with contract negotiations. **Additionally, the Total Bid Price submitted with the initial Response for each approach cannot be increased during the ITN process.**

Once a Short-list is developed, the CPO, or his designee, will appoint a negotiating team (the "Negotiating Team"). The Negotiation Team may be comprised of the same individuals as were members of the Selection Committee. JEA reserves the right to negotiate concurrently or separately with the Short-list Respondents. JEA reserves the right to seek clarifications, to request Response revisions, and to request any additional information deemed necessary for proper evaluation of the Responses. JEA reserves the right to incorporate value added services or industry standard innovations recommended by a Respondent into the Contract's scope of work.

A Respondent that is included on the Short-list may be required, at the sole option of JEA, to make an oral presentation (for additional points), provide additional written clarifications to its Response, or JEA may require site visits to Respondent's facilities.

Oral presentations, hand-outs, and written clarifications will be attached to the Respondent's Response and will become a part of the Response as if originally submitted. The CPO or his designee will initiate and schedule a time and location for any presentations which may be required.

As a part of the negotiation process, JEA may contact the references provided by the Respondent for the purpose of independently verifying the information provided in the Response, and to assess the extent of success of the projects associated with those references. JEA also reserves the right to contact references not provided by Respondents. Respondents may be requested to provide additional references. The results of the reference checking may influence the final negotiation, ranking, and Award recommendation.

After written clarifications, oral presentations, site visits, and any other negotiations deemed by JEA to be in its best interest, the Short-list Respondents will be given a deadline to submit their best and final offer (the "Best and Final Offer" or "BAFO"). The negotiation process will stop upon submission of the BAFO. Respondents will not be allowed to make further adjustments to their BAFO or communicate further with JEA, except to respond to requests for clarification from the Negotiating Team.

The JEA Negotiating Team will adjust and calculate the final rankings of the Short-list based on the BAFO submissions. JEA does not anticipate reopening negotiations after receiving the BAFOs, but reserves the right to do so if it believes doing so will be in the best interests of JEA. In the event that JEA reopens negotiations, any final rankings will be revised accordingly.

Negotiations will not be open to the public, but will be recorded. All recordings of negotiations and any records, documents, and other materials presented at negotiation sessions are public records and can be released pursuant to a public records request after a notice of intended decision for this ITN is posted, or thirty (30) days after the opening of the Responses, whichever occurs earlier.

The Award recommendation of the Negotiating Team will be based upon the scoring of the BAFOs and the Selection Criteria described below in this ITN. The Respondent with the highest score will be submitted to the CPO for approval. Once approved, the CPO will then present an Award to the JEA Awards Committee for final approval.

In its sole discretion, JEA reserves the right to withdraw this ITN either before or after receiving Responses, to reject any and all Responses either in whole or in part, with or without cause, or to waive any ITN requirement informalities, minor irregularities, and deficiencies in any Response, and to determine such action is in the best interest of JEA. Issuance of this ITN in no way constitutes a commitment by JEA to make an Award or enter into a Contract.

All Responses submitted to JEA are subject to the JEA's terms and conditions contained in this ITN and JEA's Procurement Code. Any and all additional terms and conditions submitted by Respondents are rejected and shall have no force.

Acknowledge receipt of this addendum on the Response Form