



Building Community®

Purchasing, Bids and Awards  
225 North Pearl Street  
Jacksonville, Florida 32202

April 11, 2024

ADDENDUM NUMBER: Four (4)

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TITLE: Business Excellence – 1411645246

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RESPONSE DUE DATE: April 23, 2024

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TIME OF RECEIPT: 12:00 PM EST

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**THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:**

- 1. Question:** Is JEA willing to accept any modifications to the terms and conditions?

**Answer:** The company may submit a Response with requested modifications by making redlines to the terms and conditions of the Solicitation. The redlines would be reviewed and JEA shall have the option reject the modifications or negotiate the terms and conditions if it is in the best interest of JEA.

- 2. Question:** Is there a budget for the project? If so, what is the budgeted amount?

**Answer:** No

- 3. Question:** Do we assume all operational areas are part of the phase one review? Are certain areas higher priorities than others?

**Answer:** Yes, JEA intends for all areas to be included in Phase one. Certain areas do not have a priority over others.

- 4. Question:** On page 2 of 38, under External Affairs, what is the definition of audit? Can you explain further? Is this an assessment of JEA audit practices? Evaluation of external audits? Etc.

**Answer:** Audit refers to JEA's internal audit team which is a part of External Affairs in the JEA organization. The bulleted list on page 2 refers to the various organizational areas of JEA.

- 5. Question:** Is there a requirement on response submission in Word, would a PowerPoint response be ok?

**Answer:** JEA will accept Responses in PDF, Word, or PowerPoint formats.

- 6. Revise and replace Appendix A – Response Form with Addendum 4 - Appendix A – Response Form.**

- 7. Revise and replace Solicitation section 1.18 with the following language as referred to in Addendum 2:**

**1.18) Design Approach and Workplan**

Respondent must provide an explanation of how it typically manages its engagements to realize project price, timetables and quality control objectives.

Respondent must explain how it intends to meet the proposed price, timetables and quality criteria established in the specific Scope of Work (Section 1.1). Consideration shall be given for cost effectiveness of potential solution(s),

creativity and innovation of proposed solutions and comprehensive utilization of proposed personnel to meet the deliverables.

The response shall also include the following items:

- Company profile and relevant experience in providing cost-reduction consulting services for government-owned utilities.
- Write-up describing the Consultant's understanding of
  - JEA's current situation,
  - the challenges JEA faces, and
  - the Consultant's approach to addressing the sensitive nature of this work.
- Detailed project plan, including timelines, milestones, and deliverables.
- Team qualifications, including resumes of key personnel assigned to the project.
- Including a detailed breakdown of fees by professional, including estimated hours and rates for the lump sum pricing in the quotation of rates, plus travel expenses.

There is no required JEA Form for this explanation. Respondent's explanation of its design approach and workplan as described in this Section should be limited to no more than twenty pages, 1-sided, single-spaced, on 8.5" x 11" sized paper and JEA will not evaluate any information provided after page **twenty**.

**ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RESPONSE FORM**