



Procurement Department Bid Section
225 North Pearl Street
Jacksonville, Florida 32202

April 18, 2024

ADDENDUM NUMBER: Six (6)

TITLE: Facilities Janitorial Service – Open Market for Downtown, Service Centers and Other Sites - 1411644846

RESPONSE DUE DATE: April 23, 2024

TIME OF RECEIPT: 12:00 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. **Question:** JEA Tower Plaza I at 21 W Church St, 32202 – Even though Attachment B – Proposal Workbook says frequency = 1, we are quoting 5x7 daily cleaning services (Monday to Friday). For this specific building, JEA may change the frequency of visits? Asking because this can impact in our pricing solution.

Answer: The Appendix B – Proposal Workbook has been revised. Please see #2 below. The “Downtown” tab has been revised to clarify the price calculation. The service at JEA Tower Plaza I (21 W Church St, 32202) will require a porter to walk the facilities listed and provide cleaning services where necessary, primarily in the Wellness Center. This is a low traffic building with a very low amount of individuals utilizing the space. The pricing entered should reflect the weekly rate for an individual to perform these services.

JEA does not anticipate changing the frequency of visits for any site but reserves the right to in case of an internal change that may adjust out needs in different areas.

2. **Revise and Replace Appendix B – Proposal Workbook with Addendum 6 - Appendix B – Proposal Workbook.** Revised “Downtown” tab to clarify the porter position requirement. Revised Frequency from “1” to “Daily,” revised the Unit from “per month” to “Weekly,” and revised Estimated 1 Year Volume from “12” to “52” as shown below.

Frequency	Unit	Estimated 1 Year Volume
Daily	Weekly	52

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL FORM