



Procurement Department Bid Section  
Customer Center 1<sup>st</sup> Floor, Room 002  
21 W. Church Street  
Jacksonville, Florida 32202

June 26, 2023

ADDENDUM NUMBER: Two (2)

TITLE: Progressive Design-Build Services for the JEA Headquarters Fitness Center Project - 1411276046

RESPONSE DUE DATE: July 6, 2023

TIME OF RECEIPT: 12:00 PM EST

**THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:**

1. **Question:** The submittal indicates 9 resumes including the Civil Engineer. Since this is an interior renovation problem, I do not see the need for a Civil Engineer.

**Answer:** The requirement for a Civil Engineer for this RFP has been removed. The Respondent shall provide eight (8) resumes of the professional staff to be assigned to perform the Work. The resumes provided shall identify the Overall Project Manager, Primary Architect, Mechanical Engineer, Electrical Engineer, Structural Engineer, Security and Low Voltage Consultant Specialist, Project Manager Construction, and Construction Superintendent (collectively, the "Team Members").

2. **Question:** Would it be possible to get a CAD drawing of the floorplan for Sections A and B.

**Answer:** JEA does not have a CAD drawing for this project.

3. **Question:** Please advise requirements under the lease that must be incorporated into the design for the fitness center build-out.

**Answer:** Ryan's Contractors Rules and Regulations for Safety, Insurance and Indemnity were included in Appendix C, other than that there is no other requirement. We will include Ryan REM in the design process on behalf of landlord.

4. **Question:** Will experience/credentials for LEED and/or WELL be a part of the evaluation/scoring?

**Answer:** Fitness Center is not required to meet LEED and WELL requirements.

5. **Question:** Please clarify the required # of restrooms and/or if we are to consider the future adjacent space in our code review. Will there be shared access?

**Answer:** 2 for men and 2 for women, only JEA access. May have plumbing drain stub out and potable water line stub out sized for future tenant space based off two additional public RR's with 4 fixtures total.

6. **Question:** Please clarify the anticipated phase of design submissions.

**Answer:** Revise existing plans to provide 90% plans for phase I and 100% for phase II.

7. **Question:** Will the drawings be required to be completed in Revit? Will the Revit model of the existing construction be provided? Or is AutoCAD acceptable?

**Answer:** Revit not required. CAD is acceptable.

8. **Question:** On the Minimum Qualifications - If a member of the D/B team meets the requirement, would that be satisfactory?

**Answer:** Yes. It is acceptable for the Respondent and the other "Team Members" to provide three similar DB projects. JEA is aware that this may be a partnership between firms and will accept projects from the various team members.

9. **Question:** Since the fitness center sf is significantly less than the 8,000 sf listed above along with the construction value, would projects of similar size and scope be acceptable (approx. 4,000 sf)?

**Answer:** JEA does not intend to change the minimum qualification at this time.

**10. Revise and Replace Appendix B - Response Form with Addendum 2 - Appendix B - Response Form.**

**11. Revise and Replace Solicitation Section 1.2.6.1 with the following language:**

**1.2.6.1 PROFESSIONAL STAFF EXPERIENCE**

**Maximum score for this criterion is: 25 POINTS**

Points for each subsection will be awarded as described on the Evaluation Matrix attached to this Solicitation. Each Evaluator will independently evaluate the submitted staff experience.

**1. Team Members**

The Respondent shall provide eight (8) resumes of the professional staff to be assigned to perform the Work. The resumes provided shall identify the Overall Project Manager, Primary Architect, Mechanical Engineer, Electrical Engineer, Structural Engineer, Security and Low Voltage Consultant Specialist, Project Manager Construction, and Construction Superintendent (collectively, the "Team Members"). **Primary positions shall only serve in one (1) role.** Note, the Project Manager must be from the company submitting the Response and not a Subcontractor. **All proposed engineering staff shall be registered Professional Engineers in Florida.** Persons whose resumes are submitted as a Team Member must actually perform the Work unless Respondent receives prior approval by the JEA Project Manager to use a backup Team Member. Finally, if Respondent submits a resume of a Subcontractor that is employed by a JSEB firm, please note this on the resume.

At a minimum, each resume shall present the Team Member's name, title, years of service with company, total years of experience, applicable professional registrations, education, and work experience. Resumes shall also identify any specialty or technical process expertise. **Resumes shall be no more than two (2) pages in length, and on 8.5" x 11" sized paper. If more than two (2) pages are submitted, only the information contained on the first two (2) pages will be evaluated by JEA. No more than nine (9) resumes will be evaluated.**

**2. Team Experience**

Provide a summary of the experience the team being presented has working with one another on similar Construction Management-At-Risk (CMAR) or Progressive Design-Build Delivery projects.

**3. Organizational Chart**

Finally, Respondent shall provide an organizational chart delineating company's personnel responsibilities and functions associated with the Work. If applicable, this chart shall also delineate any responsibilities and functions of subcontractor(s) and/or JSEB firm(s).

**ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RESPONSE FORM**