



Procurement Department Bid Section
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

March 28, 2023

ADDENDUM NUMBER: Three (3)

TITLE: Employee Benefits Consulting Services - 1411146246

RESPONSE DUE DATE: April 4, 2023

TIME OF RECEIPT: 12:00 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. Clarification/Change to Addendum 1 – Question 13:

Question: With respect to the audits outlined in 2.4 of Appendix A – Technical Specifications, is that work currently performed by the incumbent consulting firm? If not, can you provide the audit firm and a copy of that contract?

Answer: ~~Yes Audit work is performed by the incumbent under the current consulting contract.~~ Gallagher Benefit Services performed the medical audit in 2017.

2. Clarification/Change to Addendum 1 – Question 18:

Question: Have you conducted dependent audits consistently in the past as outlined in Appendix A? If so, who has done that work?

Answer: ~~Yes. Gallagher Benefit Services completed the audits.~~ Yes – The last audit was completed in 2019 by Consova. Gallagher Benefit Services and JEA completed a separate competitive procurement for the dependent audit services.

3. Clarification/Change to Addendum 1 – Question 19:

Question: Given the 5-year total pricing in Appendix B, that would include three medical and pharmacy audits, two dependent eligibility audits, correct?

Answer: ~~JEA intends to complete the medical and pharmacy audits in 2024, 2026, 2028, dependent audits in 2024 and 2028.~~ JEA intends to complete the medical and pharmacy audits in 2024, 2026, 2028, spouse audits 2023 and 2027, and children audits in 2024. The audit pricing shall be separate from the monthly consulting fee. If additional audits are requested JEA will negotiate the pricing with the awarded Company.

4. Revise and Replace Appendix B – Response Form with Addendum 3 - Appendix B – Response Form. The audit pricing has been separated from the all-inclusive monthly fee on this form.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RESPONSE FORM