

**Appendix B - Minimum Qualifications Form**  
**137-19 Construction Management-at-Risk (CMAR) Services for the Arlington East Water Reclamation Facility (WRF) Upgrade Projects**

**THE MINIMUM QUALIFICATIONS SHALL BE SUBMITTED IN THE FORMAT ATTACHED. THE REPORT SHALL BE PRESENTED IN THE ORDER DESCRIBED BELOW. IN ORDER TO BE CONSIDERED A QUALIFIED SUPPLIER BY JEA YOU MUST MEET ALL THE CRITERIA LISTED AND BE ABLE TO PROVIDE ALL THE SERVICES LISTED IN THIS SPECIFICATION.**

**THE PROPOSER MUST COMPLETE THE FOLLOWING INFORMATION AND ANY OTHER INFORMATION OR ATTACHMENTS.**

**PROPOSER INFORMATION**

COMPANY NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PRINT NAME OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

- Successfully completed at least two (2) Water/Wastewater Treatment Plant collaborative delivery (CMAR, or Design-Build via Progressive Design-Build) projects in the last ten (10) years with a contract value of at least \$15,000,000.00, or six (6) mgd or larger plant size.
- Most recent Experience Modification Rate (EMR) (provided on letterhead from current insurance provider) not greater than 1.0; Five-year average OSHA Total Recordable Incident Rates (TRIR) of less than 3.4; Five-year average OSHA Days Away, Restricted or Transferred (DART) Rate of less than 2.1; and Five-year average OSHA Days Away from Work Case (DAWC) rate of less than 1.0.
- The Proposer, or in the case of a Joint Venture (JV), each JV member, will furnish annual audited financial reports for the three (3) most recent full financial years, prepared in accordance with Generally Accepted Accounting Principles (GAAP), and all relevant notes. Each page of the financial documents provided should be marked "Confidential". Quick Ratio (liquidity ratio that measures the level of the most liquid current assets available to cover current liabilities) with a minimum value of 1.0 is preferred. Complete balance sheets and income statements must be included. Data provided for parent or child entities related to the applicant firm in lieu of the applicant's data shall not be reviewed and shall be considered non-responsive.
- The Proposer shall provide evidence of bonding capacity, in the form of a letter or letters from a surety or insurance company stating that the Proposer is capable of obtaining separate performance and payment bonds to cover a minimum amount of \$20,000,000.00.
- Licensure: The Proposer shall be licensed as a General Contractor in the State of Florida at the time of submittal of its RFP. The CMAR Contractor will be a licensed General Contractor in the state of Florida and maintain licensure for the duration of the Pre-Construction Contract and Construction Contract.

**REFERENCE 1**

Reference Name\_\_\_\_\_

Reference Phone Number\_\_\_\_\_

Reference E-Mail Address\_\_\_\_\_

Contract Year/Amount \_\_\_\_\_

Project Title \_\_\_\_\_

Address of Work \_\_\_\_\_

Description of Project \_\_\_\_\_

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**REFERENCE 2**

Reference Name\_\_\_\_\_

Reference Phone Number\_\_\_\_\_

Reference E-Mail Address\_\_\_\_\_

Contract Year/Amount \_\_\_\_\_

Project Title \_\_\_\_\_

Address of Work \_\_\_\_\_

Description of Project \_\_\_\_\_

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