



Procurement Department Bid Office
Customer Center – 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

August 10, 2017

ADDENDUM NUMBER Two (2)

TITLE: Safety Products for JEA Inventory Stock

JEA IFB NUMBER 110-17

BID DUE DATE: August 22, 2017

TIME OF RECEIPT: 12:00 PM

TIME OF OPENING: 2:00 PM

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. The Bid Due Date has been changed from August 15, 2017 to August 22, 2017. The Time of Receipt and Time of Opening will remain the same.
2. Replace section 1.2.3.1 QUTATION OF RATES (100 POINTS) with the following:

1.2.3.1 QUOTATION OF RATES (100 POINTS)

Respondent shall provide pricing for the initial Term of the Contract by completing the enclosed Response Workbook.

JEA will determine which Respondent has the lowest pricing by calculating a total price for each Respondent, by totaling the prices for the items that all Respondents provided pricing for (referred to as the "Common Items"). The Respondent with the lowest total pricing to JEA will receive higher points.

Any item that is not included within the Common Items will be reviewed and may also be included in the Contract awarded to the highest ranked Respondent. If the highest ranked Respondent is unable to provide any items not in the Common Items, JEA will then review the next highest ranked Respondent to determine if an additional contract is needed.

Respondents are required to return their completed Response Workbook in a Microsoft Excel format. **Please note, all pricing shall include shipping cost.**

Note: The overall bid price submitted in the Response Workbook cannot be increased during the ITN process.

Questions:

1. Can we get a copy of the present from today's pre-response meeting? **Yes. The presentation is provided along with this addendum.**
2. Are there any stocking requirements in this solicitation? **No.**
3. In Section 2.11.5 Returned or Unused Materials, what does JEA define as "excess items?" **Delete clause 2. 11.5.**
4. If it's not a problem for JEA I'd like to request the following:

If an addendum is issued and some of the bid items are removed from the bid please don't delete those lines from Appendix A – Response Workbook. Delete the information on the line and put a note in the ITEM DESCRIPTION cell stating "Item Removed from Bid." **If an item is removed, we will strike through all information on the line, but there will not be a note stating "Item Removed from Bid."**

It's no problem if items are added to the bottom of the workbook. **If new items are added to the bid, they will be added to the bottom of the workbook.**

5. What happens if there is a catastrophic industries increase to us. Say leather price for gloves goes up tremendously. How does this get remedied? **See below.** I am not sure how the index can help? How much is the increases on the index per year. **The increase varies according to the Market.** The usual increase we see is 3-6% a year from manufactures to us. **The increase is determined by the Consumer Price Index as shown in 2.4.6. of the solicitation. If an unusual increase occurs during the life of the contract JEA will review to determine if the increase is reasonable.**
6. Does the warehouses at NSG and commonwealth do min orders? I am asking as we would need to set up a min order so freight does not make a contract a liability of over time. *Example: Order one glove for \$5 and it cost \$5 to ship that one glove from our DC.* ~~There is a place~~ **JEA's preference to add your standard not have minimum order quantities or restrictions. This can be discussed further during the bid workbook negotiation phase.**
7. Where it says approved manufacturers, is that the only manufacturer we can quote. I use several other large companies that make the same or better quality items and was not sure if I could submit those products instead. **That is correct, you may only submit bids on the approved manufacturers listed. However, you can submit a new manufacturer for approval to Henry Hoff in our Standards group. Henry handles approval of safety materials. All requested approvals must be received prior to bid opening. Understand that timing plays a role in the approval of items by our Standards department. All items submitted may not have sufficient time to be approved prior to bid opening. You can contact Henry at hoffht@jea.com.**

Acknowledge receipt of this addendum on the Response Form (Appendix A).