



Procurement Bid Office
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

April 26, 2017

ADDENDUM NUMBER: One (1)

TITLE: Design, Permitting, and Construction Management of Septic Tank Phase-Out Projects

JEA ITN NUMBER: 082-17

RESPONSE DUE DATE: May 09, 2017

TIME OF RECEIPT: 12:00 PM

TIME OF OPENING: 2:00 PM

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. Question: "Will JEA agree to extend the six-year limit to include similar projects successfully completed by the proposer within the last 15 or 20 years, so these projects can be included?"

Answer: JEA will extend the timeframe to the last ten (10) years as of the RFP due date for past project examples in section 1.2.1 Minimum Qualifications for submission and section 1.2.6.2 Past Performance/Company Experience.

1.2.1. MINIMUM QUALIFICATIONS FOR SUBMISSION

Proposer shall have the following Minimum Qualifications to be considered eligible to submit a Proposal in response to this Solicitation.

- The Proposer must be listed on JEA's Qualified Proposers List (QPL) in the following category: WE4-Water, Sewer, and Reclaimed Water Pressurized Pipe < 24".

For any questions regarding QPL qualification, current status or to apply for WE-4 QPL list, contact Karen Wenberg at: 904-665-6740 or at wenbkw@jea.com.

- In addition to being qualified on JEA's Qualified Proposers List in WE4, the proposer must demonstrate competency and experience in the design of Class I and Class II pump stations through the use of 'reference projects'.
 - o A reference project shall be defined as a project where the Proposer provided design services similar to the scope of the septic tank phase-out projects. The Proposer must have successfully completed two (2) similar reference projects

each involving at least one Class I or Class II pumping station in the last ~~six~~
~~(6)~~ **ten (10)** years of the Phase 1 Proposal Due Date.

- The proposer shall also demonstrate competency and experience in the design of utility retro-fit projects in a developed area by describing one (1) such similar project successfully completed by the proposer within the last ~~six~~~~(6)~~ **ten (10)** years of the Phase 1 Proposal Due Date.

It is the responsibility of the Proposer to ensure and certify that it meets the Minimum Qualifications stated above. A Proposer not meeting all of the following criteria will have their Proposals rejected.

1.2.6.2 PAST PERFORMANCE/COMPANY EXPERIENCE

Maximum score for this criterion is: 15 POINTS

Evaluation of this criterion shall include an assessment of the firm's specific experience in undertaking similar professional engagements. See Appendix A for complete scope of work. Qualities and indicators that will receive consideration generally include the number and types of the projects completed by the firm that are similar in nature to the scope of work being required within this solicitation; the degree of similarity of the projects completed and the ability of the firm to bring about a successful completion of such similar projects; the number and quality of references furnished in conjunction with similar projects; and any outstanding accomplishments of the firm that relate to the specific scope of services being sought.

1. Proposer shall provide the following:

Information regarding three (3) gravity sanitary sewer or water reference projects that consisted of Engineering services of designing pipeline systems which include, but are not limited to, methods of construction by open cut, horizontal directional drilling and jack and bore completed in the past ~~six~~~~(6)~~ **ten (10)** years as of the Phase 1 Proposal Due Date.

All three (3) projects must be completed by the primary proposing company (fifty percent [50%] or more of the work must have been performed by the primary proposer). If the project is a Design/Build, fifty percent (50%) of the DESIGN work must have been performed by the primary proposer.

At the Proposers option, projects used for the minimum qualification section may be used in this section.

- a) Indicate if any of these projects were in the local, state or railroad Right of Ways (ROW) and method of construction (open cut, horizontal directional drill, jack and bore). In these cases, Proposer should include details of project including experience in obtaining permits in the ROW and their Maintenance of Traffic plan. The examples should be able to demonstrate that Proposer's experience and knowledge qualify them to complete the necessary work in a successful manner.
 - b) Indicate the type of permitting requirements for each project.
 - c) Identify whether any of the proposed Phase I Team Members worked in key roles in the projects and the role.
 - d) Describe any working relationship with subcontractors that was used for this project.
 - e) Include contact information of the owner for reference verification.
2. For one (1) of the three (3) projects provided above in section 1, Proposer shall provide detailed information to explain how the Proposer managed the engagement to realize project budgetary goals, timetables and quality control objectives. Proposer shall include copies of actual project management documents. Examples include project management reporting, issue tracking, outreach exhibits, cost and schedule control and construction management documentation. Proposer shall note when the project was constructed. If project hasn't been constructed, Proposer should describe the phase the project is in. Proposer shall include contact information of the owner for reference verification. The project must have been completed by the prime proposing company and must be substantially complete (Fifty percent [50%] or more of the work must have been performed by the primary proposer). Proposer shall provide a description of their project approach. Please include descriptions of

any unique design, permitting, or construction management approaches that, if utilized for the septic tank phase-out projects, will provide added value through lowered costs, shortened schedule, or improved maintenance of access for residents.

Proposer's response for section 1 shall be limited to no more than six (6) pages, two (2) pages per project, 1-sided, single-spaced, on 8.5 x 11 sized paper. Responses to section 2 above shall be limited to three (3) pages of text (not including project documentation examples). Please use your own form for this Section. Responses that are longer than nine (9) pages will not be evaluated after page nine (9).

2. **Question:** “Did JSEB firms need to have attended the proposal meeting in order to join teams for the Phase 2 submittals?”

Answer: No, only the prime (proposal submitting) firms are required to to have attended the pre-proposal meeting.

3. **Question:** “If a JSEB firm submits a proposal as a prime firm do they get the extra points on the evaluation matrix for using in house staff?”

Answer: Yes, if the staff members for the listed positions work for a JSEB firm the extra points will be added.