



Procurement Bid Office  
Customer Center 1<sup>st</sup> Floor, Room 002  
21 W. Church Street  
Jacksonville, Florida 32202

April 12, 2018

ADDENDUM NUMBER: ONE (1)

TITLE: CLASS I, II, III, IV SEWAGE PUMPING LIFT STATION WET WELL CLEANING AND HAULING SERVICES FOR JEA

JEA ITN NUMBER: 075-18

RESPONSE DUE DATE: May 8, 2018

TIME OF RECEIPT: 12:00 PM

TIME OF OPENING: 2:00 PM

**THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:**

**CHANGE:** The Bid Due Date has been moved to May 8, 2018, 12:00 PM (NOON EST).

**ADD:** There will be an additional optional prebid meeting.

OPTIONAL PRE-RESPONSE MEETING IN PERSON ON **APRIL 17, 2018, AT 9:00 AM**

OPTIONAL PRE-RESPONSE MEETING LOCATION: **JEA BID OFFICE, CUSTOMER CENTER 1ST FLOOR, ROOM 002  
21 W. CHURCH STREET, JACKSONVILLE, FL 32202**

OPTIONAL TELEPHONE CALL IN: **1-888-714-6484, PARTICIPATION CODE 817050.**

**CHANGE:** The following section 1.2.4 Number of Contracts to Award replaces the section 1.2.4 issue with the original solicitation.

**1.2.4 NUMBER OF CONTRACTS TO BE AWARDED**

JEA intends to Award one (1) Primary contract(s) and up to two (2) secondary contracts. The intended distribution of work will be a minimum of 70% of the work will be performed by the Primary Contract. The secondary contracts will be used on a call-out basis to support performing work on a lift station/pump station basis. JEA reserves the right to Award more than one contract. Additionally, JEA may exclude certain Work items, if JEA determines that it is in its best interest to do so.

**CHANGE:** The following section 1.2.1 Minimum. Qualifications replaces the Minimum Qualifications issued with the original solicitation.

**1.2.1 MINIMUM QUALIFICATIONS:**

These minimum qualifications are split into two sections; Section 1 for companies bidding for the Primary Contract Award and Section 2 for companies bidding for the Secondary Contract Award.

Respondent shall meet the following Minimum Qualifications to be considered eligible to submit a Response to this ITN. A Respondent not meeting all of the following criteria will have their Response rejected:

**Section 1 Minimum Qualifications for Companies Bidding the Primary Scope:**

- Respondent shall own a minimum of four (4) vacuum trucks with a minimum capacity of **3,000** gallons **each**
- Respondent shall have performed one (1) similar projects in the last three (3) years, ending March 30, 2018.
  - A similar project is defined a wastewater pump station or wet well cleaning services contract, where greater than 25 tons of debris has been removed.
  - A Respondent may use multiple purchase orders to fulfill the project requirements as long as the volume of work performed and time frames have been met.

**Section 2 Minimum Qualifications for Companies Bidding the Secondary Scope:**

- **Respondent shall own a minimum of two (2) vacuum trucks with a minimum capacity of 3,000 gallons each**
- **Respondent shall have performed one (1) similar project in the last three (3) years, ending March 30, 2018.**
  - **A similar project is defined a wastewater pump station or wet well cleaning services contract, where greater than 15 tons of debris has been removed.**
  - **A Respondent may use multiple purchase orders to fulfill the project requirements as long as the volume of work performed and time frames have been met.**

A Minimum Qualification Form, which is required to be submitted with the Response Form, is provided in Appendix B of this ITN.

Please note, any Respondent whose contract with JEA was terminated for default within the last two (2) years shall have their Response rejected.

075-18 **ADDENDUM 1** APPENDIX B - MINIMUM QUALIFICATIONS FORM

GENERAL

THE MINIMUM QUALIFICATIONS SHALL BE SUBMITTED ON THIS FORM. IN ORDER TO BE CONSIDERED A QUALIFIED BIDDER BY JEA YOU MUST MEET THE MINIMUM QUALIFICATIONS LISTED BELOW, AND BE ABLE TO PROVIDE ALL THE SERVICES LISTED IN THIS SOLICITATION.

THE BIDDER MUST COMPLETE THE BIDDER INFORMATION SECTION BELOW AND PROVIDE ANY OTHER INFORMATION OR REFERENCE REQUESTED. THE BIDDER MUST ALSO PROVIDE ANY ATTACHMENTS REQUESTED WITH THIS MINIMUM QUALIFICATIONS FORM.

BIDDER INFORMATION

COMPANY NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PRINT NAME OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

MINIMUM QUALIFICATIONS:

**Section 1 Minimum Qualifications for Companies Bidding the Primary Scope:**

- Respondent shall own a minimum of four (4) vacuum trucks with a minimum capacity of **3,000** gallons **each**
- Respondent shall have performed one (1) similar projects in the last three (3) years, ending March 30, 2018.
  - A similar project is defined a wastewater pump station or wet well cleaning services contract, where greater than 25 tons of debris has been removed.
  - A Respondent may use multiple purchase orders to fulfill the project requirements as long as the volume of work performed and time frames have been met.

## 075-18 ADDENDUM 1 APPENDIX B - MINIMUM QUALIFICATIONS FORM

**REFERENCE 1 – FOR PRIMARY CONTRACTS**

Customer Name \_\_\_\_\_

Customer Address \_\_\_\_\_

Reference Name \_\_\_\_\_

Reference Phone Number \_\_\_\_\_

Reference E-Mail Address \_\_\_\_\_

Contract Year/Amount \_\_\_\_\_

Tons of Debris Removed \_\_\_\_\_

Description of Service Contract \_\_\_\_\_

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**075-18 ADDENDUM 1 APPENDIX B - MINIMUM QUALIFICATIONS FORM**

**Section 2 Minimum Qualifications for Companies Bidding the Secondary Scope:**

- Respondent shall own a minimum of two (2) vacuum trucks with a minimum capacity of 3,000 gallons each
- Respondent shall have performed one (1) similar project in the last three (3) years, ending March 30, 2018.
  - A similar project is defined a wastewater pump station or wet well cleaning services contract, where greater than 15 tons of debris has been removed.
  - A Respondent may use multiple purchase orders to fulfill the project requirements as long as the volume of work performed and time frames have been met.

075-18 **ADDENDUM 1** APPENDIX B - MINIMUM QUALIFICATIONS FORM**REFERENCE 1 - FOR SECONDARY CONTRACTS**

Customer Name \_\_\_\_\_

Customer Address \_\_\_\_\_

Reference Name \_\_\_\_\_

Reference Phone Number \_\_\_\_\_

Reference E-Mail Address \_\_\_\_\_

Contract Year/Amount \_\_\_\_\_

Tons of Debris Removed \_\_\_\_\_

Description of Service Contract \_\_\_\_\_

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**Acknowledge receipt of this addendum on the Response Form**