

Evaluation Matrix									
Specification: 030-17 Wastewater/Water System Resiliency Assessment, Program Management and Engineering Design Services			Firm:			Evaluator:			
Professional Staff Experience (32 Points)	Professional Staff Experience (32 Points)								
	Years of Relevant Experience (based on this type of work)		≥ 20 yrs = 5 pts, 15 to 19.9 yrs = 4 pts, 10 to 14.9 yrs = 3 pts, 5 to 9.9 yrs = 2 pts, < 5 yrs = 1 pt Deduct two points if employee has been with Company for less than two years or is a subconsultant						
	Depth of Experience (in designated role)		0-5 points						
	Communication		0-5 points						
	Share of Work for this Project (based on Proposed Work Plan)		> 20% available = 5 pts, 15-20% = 4 pts, 10-14% = 3 pts, 5-9% = 2 pts, < 5% = 1 pt % = primary individuals assigned hours on project / total hours on project as depicted on comprehensive and appropriate resource plan						
	Resume Titles (Primary Positions can only serve one role)		Years of Relevant Experience (0-5 points)	Depth of Experience (0-5 points)	Communication (0-5 points)	Share of Work for this Project (0-5 points)	Multiplier for Key Personnel	Total (0-40 points)	
	Program Manager (Primary)						2x	0	
	Program Manager (Back-up)							0	
	Resiliency Specialist (Primary)						2x	0	
	Resiliency Specialist (Backup)							0	
	Design Engineer (Primary)						2x	0	
	Design Engineer (Backup)							0	
	Electrical/I&C Engineer (Primary)						2x	0	
	Electrical/I&C Engineer (Backup)							0	
	O&M Specialist (Primary)						2x	0	
O&M Specialist (Backup)							0		
							Total	0.00	
Total Score / Maximum Possible Score x Maximum Points								0.00	
Design Approach and Work Plan (32 Points)	Design Approach and Work Plan (32 Points)								
	Comprehensive and Appropriate Resource Plan, and completeness of program schedule with milestones and deliverables is provided with proposal (10 points)		Excellent (7-10 points)	Very Good (4-6 points)			Good/Average (0-3 points)		
	Completeness and Depth of Tasks and Subtasks in relation to the Technical Specifications (10 points)		Excellent (7-10 points)	Very Good (4-6 points)			Good/Average (0-3 points)		
	Cost effectiveness of proposed approach and solution (7 points)		Excellent (5-7 points)	Very Good (3-4 points)			Good/Average (0-2 points)		
	Creativity and Innovation in program approach and solution selection options (5 points)		Excellent (4-5 points)	Very Good (2-3 points)			Good/Average (0-1 points)		
Company Experience (32 Points)	Company Experience (32 Points)								
	Past Company and Project Team experience / performance that can demonstrate successful engineering and consulting with the unique characteristics of this program (10 points)		Excellent (7-10 points)	Very Good (4-6 points)			Good/Average (0-3 points)		
	A summary of two similar programs (10 points)		Excellent (7-10 points)	Very Good (4-6 points)			Good/Average (0-3 points)		
	Published project/program documents, including studies, exhibits, reports with specific recommendations, final basis of design report and resulting design documents from a relevant engagement, with similar scope of work with brief description of how the report framework will be modified for JEA's project (12 points)		Excellent (8-12 points)	Very Good (4-7 points)			Good/Average (0-3 points)		
PM/RS Proximity to JEA (1 Point)	Program Manager or Resiliency Specialist Proximity to JEA (1 Point)								
	Location of the office of the Proposed Program Manager or Resiliency Specialist (use Google Maps for miles) (1 point)		Office within 400 miles of JEA Headquarters (1 point)			Office > 400 miles from JEA Headquarters (0 points)			
JSEB (3 Points)	Jacksonville Small & Emerging Business Program (JSEB) (3 Points)								
	Amount of work that will be subcontracted (3 points)		Sub ≥ 5% (3 points)		Sub ≥ 3% and < 5% (1 point)		Sub < 3% (0 point)		
Total							0.00		

Optional Additional Comments: