

Evaluation Matrix

Specification: 019-18 Engineering Services for
Norwood Water Treatment Plant High Service
Pump Replacement

Firm:

Evaluator:

Professional Staff Experience (30 Points)						
Years of Relevant Experience	≥ 15 yrs = 5 pts , 12 to 14.9 yrs = 4 pts , 9 to 11.9 yrs = 3 pts , 6 to 8.9 yrs = 2 pts , < 6 yrs = 1 pt Deduct two points if employee has been with Company for less than two years or is a sub consultant					
Depth of Experience	0-10 points					
Share of Work for this Project (based on Proposed Work Plan)	> 20% available = 5 pts , 15-20% = 4 pts , 10-14% = 3 pts , 5-9% = 2 pts , < 5% = 1 pt % = primary individuals assigned hours on project / total hours on project as depicted on comprehensive and appropriate resource plan					
Resume Titles (Primary Positions can only serve one role)	Years of Relavant Experience (0-5 points)	Depth of Experience (0-10 points)	Share of Work for this Project (0-5 points)	Multiplier for Key Personnel	Total (0-30 points)	
Project Manager (Primary)				1.5x	0	
Project Manager (Backup)					0	
Civil Engineer (Primary)				1.5x	0	
Civil Engineer (Backup)					0	
Mechanical Engineer (Primary)				1.5x	0	
Mechanical Engineer (Backup)					0	
Electrical Engineer (Primary)				1.5x	0	
Electrical Engineer (Backup)					0	
Total					0.00	
Total Score / Maximum Possible Score x Maximum Points					0.00	

Design Approach and Work Plan (40 Points)			
Comprehensive and Appropriate Resource Plan & completeness of project schedule is provided with proposal (10 points)	Very Good (7-10 points)	Good (4-6 points)	Average / No Information (0-3 points)
Completeness and Depth of Tasks & Subtasks in relation to the Technical Specifications (10 points)	Very Good (7-10 points)	Good (4-6 points)	Average / No Information (0-3 points)
Cost effectiveness of proposed solution (10 points)	Very Good (7-10 points)	Good (4-6 points)	Average / No Information (0-3 points)
Creativity & Innovation in project approach and solution selection options (10 points)	Very Good (7-10 points)	Good (4-6 points)	Average / No Information (0-3 points)

Company Experience (20 Points)	

Company Experience (20 Points)	Published project documents, including conformed drawings, specs, and final basis of design report from a relevant engagement, with similar scope of work with brief description of how the report framework will be modified for JEA's project (5 points)	Very Good (4-5 points)	Good (2-3 points)	Average / No Information (0-1 point)	0		
	A summary of two similar projects (5 points)	Very Good (4-5 points)	Good (2-3 points)	Average / No Information (0-1 point)	0		
	Past Company and Project Team experience / performance that can demonstrate successful engineering with the unique characteristics of this project: High Service Pump selection and 0.5 million gallon ground storage tank design. (10 points)	Very Good (7-10 points)	Good (4-6 points)	Average / No Information (0-3 points)	0		
PM Proximity to JEA (5 Points)	Project Manager Proximity to JEA (5 Points)						
	Location of the office of the Proposed Project Manager (use Google Maps for miles) (5 points)		Office in Duval or Contiguous County (5 points)	Office between 51 to 175 miles from JEA Headquarters (4 points)	Office between 176 to 400 miles from JEA Headquarters (3 points)	Office > 400 miles from JEA Headquarters (0 points)	
JSEB (5 Points)	Jacksonville Small & Emerging Business Program (JSEB) (5 Points)						
	Amount of work that will be subcontracted (5 points)	COJ/JEA Certified JSEB Firm (5 points)	Sub ≥ 8% (4 points)	Sub ≥ 6% and < 8% (3 points)	Sub ≥ 4% and < 6% (2 points)	Sub ≥ 2% and < 4% (1 point)	Sub < 2% (0 point)
Total							0.00

Optional Additional Comments: