

Part I - JEA Barricade and Traffic Control Services

1. Scope

JEA is seeking a Vendor to furnish and setup barricades, related signs and other traffic control equipment for JEA Electrical, Meter Services, Water and Wastewater Maintenance and Construction and Repair Work within JEA's four (4) county service territory (Duval, Clay, Nassau and St. Johns Counties). The Vendor shall provide and make available staff and resources on a twenty-four (24) hours, seven (7) days per week basis to respond to requirements for placement and pickup of barricades and other traffic control equipment on a routine and emergency basis.

2. Services Rendered

- 2.1. The Vendor shall provide a twenty-four (24) hours, seven (7) days per week point of contact to respond to requirements for placement and pickup of barricades and other traffic control equipment. This includes all work related to Maintenance of Traffic (MOT) and protection of the public from hazards that are created by JEA crews in the performance of the required infrastructure repairs. The Vendor shall furnish JEA a contact list of their point of contact employees that includes office telephone numbers, pagers, cellular telephone numbers, etc. as necessary to ensure contact can be made. Placing and picking up barricades within the time frames described below constitute mandatory contract deliverables, on which vendor performance shall be evaluated. Failure to achieve contract deliverables may potentially give rise to the penalties set forth below.
- 2.2. The Vendor shall be responsible for the development and submission of the required Maintenance of Traffic (MOT) plan to meet the City of Jacksonville or Florida Department of Transportation requirements, whichever may be applicable. Upon request, the Vendor shall supply the aforementioned MOT plan to the requestor (JEA representative) within five (5) business days of said request. Failure to supply the requested MOT plan within the five (5) business days required, may potentially give rise to the penalties set forth below.
- 2.3. The Vendor shall receive a work ticket from **JEA** authorizing the placement or pick-up of barricades and other traffic control equipment. **Only one (1) ticket shall be issued for each work location site.** All work associated with each location shall be referenced with the assigned work ticket number. All requests for Emergency Placement and pick-up of barricades and emergency equipment shall be with the ticket assigned to an individual location. Each work ticket shall be charged to a particular account or project number. The Vendor is not to proceed with invoicing any work before receiving a work ticket covering said work.
- 2.4. Emergency Placement of barricades and other traffic control equipment requires the Vendor to activate mobilization and complete placement within one (1) hour of notification by JEA. An Emergency Placement is defined as placement required for protecting the public from an existing hazard. Routine Placements of barricades and other traffic control equipment requires the Vendor to activate mobilization and complete placement within two (2) hours after notification by JEA. Routine Placements are defined as any placements that are not Emergency Placements and are needed for scheduled work and special events. When JEA personnel notifies the company of damaged, missing, or non-working placements, a one (1) hour response time for repairs shall be met.

* The same rates shall apply to Emergency Placements and Routine Placements, with the exception that if the call to schedule is After Normal Business Hours the company may charge a One Time After Normal Business Hours callout fee. Please be advised that this is a One Time After Normal Business Hours callout fee, NOT an hourly rate, NOT a per person rate. *
- 2.5. The Vendor shall be compensated After Normal Business Hours call outs as indicated in Bid Workbook Item # 5 as applicable. The Vendor shall submit a completed form, to be provided by JEA, and sent to JEA the next business day. This form shall be used to verify call out payments indicated on the invoices submitted. If a form is not received for verification, payment shall NOT be allowed. The After Normal Business Hours' time period is after 6:00 PM and before 7:00 AM, seven (7) days a week, to include weekends and holidays that are observed by JEA and the City of Jacksonville (COJ). All placement request calls made by JEA during Normal

Appendix A - Technical Specifications
017-19 Barricade Services

Business Hours, which are on or between 7:00 AM and 6:00 PM, seven (7) days a week are NOT subject to the addition of a One Time After Normal Business Hours call out fee.

The After Normal Business Hours call out fee shall only be charged (applied) one time for each event/ work location site as listed in the Quotation of Rates Workbook and may only be applied to Bid Workbook Items; 1, 1A, 1B, 2, 2A, 3, 4 and 7. The following examples provide times when a One Time – After Normal Business Hours call out fee may be charged.

Normal Business Hours are defined as 7:00 AM to 6:00 PM, seven (7) days a week, including weekends and JEA Holidays, as published on JEA.com.

EXAMPLE: JEA calls the Vendor at 7:00 PM to schedule barricade placement (Bid item 1) on Normandy Blvd. The Vendor bid, item 1, at \$200.00 per event. The Vendor also bid the item 5, One Time After Normal Business Hours call out fee at \$50.00. The Vendor shall invoice JEA \$250.00 total in this event. No other charges shall be accepted for the work.

- 2.6. The Vendor shall ensure barricades and other traffic control equipment remain placed and functioning during the entire time period of JEA use. The Vendor is responsible for replacing non-functioning lights and disturbed equipment, and for ensuring that the correct kinds and quantities of barricades are in place to protect the public.
- 2.7. The Vendor shall maintain communications between JEA personnel and the Vendor's delivery/pick-up vehicles. Communications shall be by cellular telephone. The Vendor shall provide all necessary contacts to ensure twenty-four (24) hours per day, seven (7) days per week service is provided. JEA Point of Contact requesting services shall be identified by JEA after acceptance and issuance of the contract documents.
- 2.8. Barricades shall be Type I, II & VP (vertical panel) and drums provided with type A and C lights as required, and all devices shall be as specified by the Florida Department of Transportation Manual on Traffic Control and Safety Practices for Streets and Highways Construction, Maintenance and Utility Operations, current edition, and with all current and subsequent revisions. Barricades shall be constructed in a manner that serves the desired purpose such as protection from and identification of a potential hazard. Barricades shall be of sufficient weight to withstand non-Tropical Storm rated winds defined by NOAA, or falling down from the wind of passing vehicles, or ambient breezes, thereby removing the warning capability of the barricade unit.
- 2.9. JEA may provide Ground Positioning System (GPS) coordinates as backup to physical addresses. Within thirty (30) days of the contract being awarded, the Vendor shall acquire GPS equipment at its own expense, and be fully operational.
- 2.10. At the time of a pick-up request, the Vendor shall, in some instances, have to re-set barricades due to circumstances, unknown to JEA, in order to protect the general public. In those instances, the Vendor shall be eligible to charge JEA a \$20.00 One Time Re-Set fee, if it is in the best interest of public safety that the barricades be re-set. The Vendor shall immediately notify JEA of a reset condition. This shall be covered under the **miscellaneous/SWA line** item on the bid sheet.

3. Barricade Placements and Pick-ups

- 3.1. The Vendor shall be required to have computer and internet capabilities to receive work ticket authorizations for equipment placements and pick-ups through e-mail communication. The work tickets shall be sent via e-mail and shall establish actual times and dates for placement and pick-ups and provide for transaction reconciliation. Should the Vendor not be able to temporarily access e-mail, notice shall be given by telephone to the JEA Representatives at the Pearl Street Service Center (PSSC) for technical assistance and to provide an alternative means of communicating work tickets. The Vendor must be operational with the e-mail within two weeks of contract commencement.
- 3.2. The Vendor is also responsible for collecting work site address, requester's name, requester's contact number and project number (if applicable, there may not always be a project number) when a placement or pick up request is made.

Appendix A - Technical Specifications
017-19 Barricade Services

3.3. A daily placement reconciliation report of all transactions shall be performed between the Vendor and the PSSC personnel if requested.

3.4. The Vendor shall maintain a stock of 400 barricades at the Pearl Street Service Center for placement by JEA crews. These yard stock barricades shall be charged the flat monthly fee (line #6 on bid workbook) for billing purposes. Yard stock inventory levels shall be minimized by JEA as conditions dictate.

4. Number of units placed unless otherwise notified

The number of barricades and other traffic control equipment placed shall be in accordance with JEA, City of Jacksonville (COJ) and Florida Department of Transportation (FDOT) design standards and policies, consistent with public safety. If JEA personnel give instructions that conflict with COJ's FDOT standards, then the Florida Department of Transportation standards and policies shall take precedence, and the Vendor shall then notify JEA Pearl Street Service Center (or JEA System Operations Control Center for after hours) of such changes for proper accounting. To ensure adherence, the Vendor shall be required to retain at least one employee certified as a work site Traffic Supervisor, holding currently active certification issued by the American Traffic Safety Service Association (ATSSA) of such changes for proper accounting.

5. Identification of Traffic Control Equipment

Vendor's barricades and other traffic control equipment shall be marked with the Vendor's name in accordance with Florida DOT specifications, including the Vendor's telephone number.

6. Responding to Customer Inquiries

The Vendor shall respond to all customer inquiries, providing courteous, professional, and timely resolution to customer complaints. The Vendor shall keep a log, recording the date, time, and description of the inquiry, the customer's name, address, and telephone number, corrective action taken and date and time the corrective action was taken. For complaints that are not the Vendor's responsibility, the Vendor shall notify JEA within one (1) hour of receiving a complaint, or, if received after business hours, notify JEA by 9 AM the next morning. The Vendor shall be mindful that "Customer Satisfaction" is a JEA strategic initiative, and the Vendor personnel shall respond to customer inquiries with a sense of urgency and sensitivity.

7. Loss and damage

All damaged, lost, and missing barricades, flasher lights, batteries and arrow boards shall be replaced by the Vendor at no cost to JEA.

8. Conversion period

If the successful bidder is a new Vendor, the bidder shall be responsible for coordinating with JEA Pearl Street Service Center personnel prior to the transitioning of service from the current Vendor (the incumbent) so as to maintain the safety of the public. Requirements for new placements shall be the responsibility of the new Vendor upon award of the contract. Replacement of the on-site equipment belonging to the current Vendor with the new Vendor's assets shall be completed **within thirty (30) working days after award of the contract**. The successor Vendor shall work in cooperation with the current Vendor to transfer barricade responsibilities.

9. Estimated Usage

Estimated quantities of traffic control equipment are based on past usage experience. No guarantee of total requirements can be made. Equipment may be required in larger quantities (for instance, during sustained periods of bad weather) or traffic control equipment may be required in smaller quantities.

10. Daily Completion Report

The Vendor shall notify the JEA Rehab Office at rehabdept@jea.com each day by submitting a completion report detailing all the work completed the prior day. Notification of completed work means that all barricades and associated equipment have been removed from the site as directed. Acceptance by JEA of the daily report does not certify the work is final and ready for payment. JEA reserves the right to post-inspect the job site prior to approving an invoice for payment.

11. Conduct of Work

Appendix A - Technical Specifications
017-19 Barricade Services

All work shall be executed in such a manner as not to interfere with the operation of the JEA utility system. The method of conducting work shall, at all times, be subject to the approval of JEA without in any way relieving the Vendor of responsibility of the same.

12. Implementation Questions

Questions during construction should be directed to the JEA Customer Response Manager at (904) 665-8946 or to the Rehab Office at (904) 665-8431.

13. Measurement and Payment – Provide Pricing on Appendix B - Bid Workbook

13.1. Barricade Placement Request (Line #1) Up to 20 Barricades

The Vendor shall provide a twenty-four (24) hours, seven (7) days per week point of contact to respond to requirements for placement and pickup of barricades and other traffic control equipment. This includes everything related to Maintenance of Traffic (MOT) and protection of the public for hazards that are created by JEA crews in the performance of the required infrastructure repairs. The Vendor shall receive a work ticket from JEA authorizing placement or pick-up of barricades and other traffic control equipment. **Only one ticket shall be issued for each work site.** Payment for this section shall be on a per ticket basis as shown on Line Item #1. Each ticket shall be all inclusive of the barricade placement, pick-up and manpower needed to complete the requested work.

13.2. Additional Barricade Request in Excess of 20 Barricades (Line #1A)

The requirements for this line item are identical to the services being requested in Section 13.1 Barricade Placement Request (Line #1) with the exception that the Vendor may be asked to place more than 20 barricades. The volume of the barricades is indicative of a larger project site than normally experienced for Line #1 but does not generate the need for a Lane Closure as provided for in 13.3 Lane Closures and Road Detours (Line #2). This fee would be in lieu of a fee on Bid Workbook Line #1.

13.3. Supply of Additional Barricades on already barricaded site (Line #1B)

Due to the nature of the utility business, work sites can change in scope and size. The payment for this line item is for those instances where a work ticket was issued for the placement of barricades, the barricades were placed and then an additional request on the same ticket for the same site is issued for additional barricades. This one (1) time fee shall be charged for additional barricades, regardless of quantity (up to the volume of a lane closure), for each instance and additional request for the same work ticket. This one (1) time fee would be in addition to the fee on Bid Workbook Line #1 or #1A.

13.4. Lane Closures and Road Detours (Line #2)

Most requests for barricade placement shall be for work completed on the shoulder of the roadway or with minor encroachment that shall not require lane closures. Payment for this item shall be for those instances where Lane Closures and Road Detours shall be required, where JEA crews or their Contractor may be working in the travel lanes of the public right-of-way. **The Vendor shall be responsible for the development and submission of the required Maintenance of Traffic (MOT) plan to meet the City of Jacksonville or Florida Department of Transportation requirements, whichever may be applicable within five (5) business days of request.** Payment for this item shall be for the development and placement of traffic control equipment for each approved Lane Closure and/or Road Detour regardless of duration until the work requiring the Lane Closure and/or Road Detour is completed and JEA formally requests complete removal.

In some instances, JEA or their Contractor may request the Vendor clear the Lane Closure or Road Detour and store equipment in place until such time JEA or their Contractor may request the Vendor re-establish the Lane Closure or Road Detour. In this instance, the Vendor would be allowed to charge JEA a fee for re-establishing existing Lane Closures and Road Detours as provided on the Bid Workbook Line #2A.

13.5. Fee for re-establishing existing Lane Closures and Road Detours (Line #2A)

Appendix A - Technical Specifications
017-19 Barricade Services

Payment for this item is for those instances where Lane Closures and Road Detours provided in Line #2 are in place and the Lane Closure or Road Detour has been cleared from the street or location and stored in place until such time JEA or their Contractor requests to return to the same street or location and re-establish the Lane Closure or Road Detour. This fee can be assessed in addition to the fee on Bid Workbook Line #2.

13.6. Lighted Arrow Board (Line #3)

Payment for this item is for the placement, set-up, maintenance and pick-up of each Lighted Arrow Board as requested. This is a one-time fee for each event regardless of time duration. This is NOT a daily fee nor a part of the re-establishing and existing lane closure and road detours.

13.7. Solar Powered Message Boards (Line #4)

Payment for this item is for the placement, set-up, maintenance and pick-up of each Solar Powered Message Board requested. This is a one-time fee for each event regardless of time duration. This is NOT a daily fee nor a part of the re-establishing and existing lane closure and road detours.

13.8. After Normal Business Hours Call Out Fee (Line #5)

The Vendor shall be compensated for After Normal Business Hours call outs on a one time flat fee per occurrence as indicated in bid workbook item # 5. Please be advised that this is a One Time After Normal Business Hours call out fee, NOT an hourly rate, NOT a per person rate. This fee is based on the time JEA calls to schedule an equipment placement, NOT the time the vendor places equipment. The call out time period or After Normal Business Hours time period is after 6:00 PM and before 7:00 AM, seven (7) days a week, including weekends and holidays that are observed by JEA. The Vendor shall submit a completed form, to be provided by JEA, and sent to JEA the next business day. This form shall be used to verify callout payments indicated on the invoices submitted. If a form is not received for verification, payment shall NOT be allowed.

13.9. Maintenance and Supply of Yard Stock (Line #6)

The Vendor shall be responsible to maintain the yard stock of 400 pieces of equipment at the Pearl Street facility as described in Section 2.5. The Vendor shall supply Type III Barricades with 2 Type "B" High Intensity Flasher Units Six Feet Long - or - Barricades (Temporary) Type I, II, VP & Drum with type "A" Flasher Unit or "C" Steady Burn (or as regulations apply). The Vendor shall be paid on a monthly flat fee basis for maintaining and providing the yard stock at the requested level and in good working condition.

13.10. Maintenance and supply of the Yard Stock (Each additional piece in excess of 400 pieces listed in item #6A)

The Contractor upon request shall add additional yard stock on a per piece basis in excess of 400 pieces as requested by JEA. Historically, JEA is charged for 300-450 barricades in addition to the 400 stock per month. The estimate given on the bid workbook is the total number of monthly charges that we received in the last 12 month period.

13.11. Flag-person - Hourly rate all-inclusive of travel round trip to local office and transport (item #7)

The Contractor, upon request, provides a flag person, at the hourly rate provided on this line. The hourly rate shall be inclusive of transportation and travel time. The flag person's time shall include drive time to the worksite and shall not exceed one (1) hour for mobilization or demobilization.

13.12. Supplemental Work Authorization (SWA) (item #8)

During the performance of the contract, JEA may request ad hoc work within scope of supply of barricade and maintenance of traffic control services that is outside the definitions and price list provided in this solicitation. JEA shall request rates from the Vendor and the Parties shall mutually agree to the scope and pricing associated with the additional work, prior to mobilization for the work.

14. Vendor's Responsibility

Appendix A - Technical Specifications
017-19 Barricade Services

The Vendor shall begin and complete the work **within two (2) hours for routine placements and within one (1) hour for emergency placement of barricades**, after receiving a work ticket or being notified by the JEA representative that barricades or other traffic control equipment is needed to be placed. **The Vendor shall also be required to pick-up barricades and other traffic control equipment within twenty-four (24) hours of notification.**

14.1. Liquidated Damages/Non-Performance Penalties

If the Vendor fails to place barricades or traffic control equipment within one (1) hour for emergencies and two (2) hours for routine placements (including weekends and holidays), the Vendor can be liable to incur non-performance penalties of \$20.00 per event at the discretion of JEA.

If the Vendor fails to complete and return requested Maintenance of Traffic (MOT) plans within five (5) business days of the request, non-performance penalties of \$20.00 per request, per day thereafter, shall be levied and charged against the next monthly billing for each incident. The Vendor shall be notified when a penalty is identified.

If the Vendor fails to properly complete the pickup of barricades and other traffic control equipment within twenty-four (24) hours of formal notification by a work ticket (including weekends and holidays), the Vendor is liable to incur penalties and fees as listed below:

For pickups not performed within twenty-four (24) hours after formal notification, non-performance penalties of \$20.00 per location, per day thereafter, shall be levied and charged against the next monthly billing for each incident. The Vendor shall be notified when a penalty site is identified. In addition, JEA retains the right to remove the barricades and other traffic control equipment when necessary to ensure excellent customer service and to open roads for traffic flows in certain instances. **If a JEA inspector has to visit the site due to non-pickup and/or a customer complaint, an additional \$75.00 fee shall be assessed for each visit. In these instances, the daily cost per ticket shall be deducted for these sites.**

Part II - Rental Services in support of the City of Jacksonville's Right of Way and Stormwater Maintenance (RWSM) Division

1. Scope

Furnish and setup barricades and related signs for maintenance and construction and repair work within the City of Jacksonville. Provide twenty-four (24) hour, seven (7) day per week point of contact to respond to requirements for placement and pickup of barricades and other equipment on a routine and emergency basis. The scope of this contract includes activities for the City of Jacksonville and its Right of Way and Stormwater Maintenance Division.

2. Service Rendered

- 2.1. Provide a twenty-four (24) hour, seven (7) day per week point of contact to respond to requirements for placement and pickup of barricades and other rental equipment. This includes everything related to Maintenance of Traffic (MOT) and protection of the public for hazards that are created by City of Jacksonville crews in the performance of the required infrastructure repairs. A list of company individuals shall be furnished that includes office telephone numbers, pagers, cellular telephone numbers, etc. as necessary to ensure contact can be made. Placing and picking up barricades within the time frames described below constitute mandatory contract deliverables, on which contractor performance will be evaluated, potentially giving rise to penalties set forth below.
- 2.2. Perform emergency barricade and other rental equipment placement within the City of Jacksonville within one (1) hour of notification by an authorized representative of the City of Jacksonville. An emergency placement is defined as placement required to protect the public from an existing hazard. Perform routine placements within two (2) hours after notification. Routine placements are normally needed for scheduled work and special events. When City of Jacksonville personnel notify the Company of damaged, missing, or non-working placements, a one hour response time for repairs shall be met.
- 2.3. The Company will be compensated for emergency call out as indicated in bid item # 15 as applicable. The Company shall submit a completed form (to be provided by the City of Jacksonville) to the City of Jacksonville Radio Room the next business day. This form will be used to verify callout payments indicated on the invoices submitted. If a form is not received for verification, payment will be disallowed. Call out time period is after 5:30 PM and before 7:00 AM, Monday thru Friday, weekends and holidays that are observed by the City of Jacksonville.
- 2.4. The Company shall ensure barricades and other rental equipment remain placed and functioning during the entire rental period. The Company is responsible for replacing non-functioning lights and disturbed rental equipment, and for ensuring that the correct kinds and quantities of barricades are in place to protect the public.
- 2.5. The Company shall maintain communications between the City of Jacksonville Radio Room personnel and the Company's delivery/pick-up vehicles. Communications shall be by cellular telephone. The Company shall provide all necessary contacts to ensure twenty-four (24) hour per day/7 days per week service is provided.
- 2.6. Barricades shall be Type I, II & VP (vertical panel) and drum provided with type A and C lights as required, and all devices shall be as specified by the Florida Department of Transportation Manual on Traffic Control and Safety Practices for Streets and Highways Construction, Maintenance and Utility Operations, current edition, and with all current and subsequent revisions. Barricades shall be constructed in a manner that serves the desired purpose: protecting from and signaling a potential hazard. Barricades shall be of sufficient weight to withstand non-Tropical Storm rated winds (defined by NOAA), or falling down from the wind of passing vehicles, or ambient breezes, thereby removing the warning capability of the barricade unit.

3. Rental placements and pickups

Appendix A - Technical Specifications
017-19 Barricade Services

- 3.1. The Company shall be required to have computer Internet capability to receive authorization for rental placements and pick-ups through email communication.
- 3.2. The Company and the City of Jacksonville Radio Room shall establish a mutually acceptable means by which placements and pick-ups will be tracked.
- 3.3. A daily reconciliation of all transactions shall be performed between the Company and the City of Jacksonville Radio Room personnel if required.
- 3.4. Perform pickup of barricades and other rental equipment within twenty-four (24) hours of formal notification (excluding holidays). Payment will be terminated at 12:00 midnight after notification is given to pick-up.

4. Number of rental units placed unless otherwise notified

The number of barricades and other rental equipment placed shall be in accordance with Federal and State standards and policies, consistent with public safety. In addition, any applicable standards and policies set forth by Federal or State agencies shall be adhered to by the Company. If City of Jacksonville personnel give instructions that conflict with State or Federal standards and policies, the State or Federal standards and policies will take precedence, and the Company shall then notify the City of Jacksonville Radio Room of such changes for proper accounting. To ensure adherence, the Company will be required to retain at least one employee certified as a work site Traffic Supervisor, holding currently active certification issued by the American Traffic Safety Service Association (ATSSA).

5. Identification of Rental Equipment

The Company's barricades and other rental equipment shall be marked with the Company's name in accordance with Florida DOT specifications, including the Company's telephone number.

6. Loss and damage

All damaged, lost, and missing barricades, flasher lights, batteries and arrow boards shall be replaced by the Company at no cost to the City of Jacksonville.

7. Conversion period

If the successful bidder is a new company, the bidder shall be responsible for coordinating with the City of Jacksonville Radio Room personnel prior to take over of service from the current Company (the incumbent) so as to maintain the safety of the public. Requirements for new placements shall be the responsibility of the new Company upon award of the contract. Replacement of the on-site equipment belonging to the current Company with the new Company's assets shall be completed **within thirty (30) working days after award of the contract**. The successor Company shall work in cooperation with the current Company to transfer barricade responsibilities.

8. Estimated Usage

Estimated quantities of rental equipment are based on past usage experience. No guarantee of total requirements can be made. Rental equipment may be required in larger quantities; for instance, during sustained periods of bad weather, or smaller quantities due to infrastructure improvements.

9. Non-Performance Penalty

Beginning three months after contract execution, if the Company fails to properly complete the pickup of barricades and other rental equipment within twenty-four (24) hours of formal notification by a work ticket (excluding holidays), payment will be terminated at 12:00 AM (midnight) after notification is given to pick-up. For pickups not performed within twenty-four (24) hours after formal notification, non-performance penalties of

Appendix A - Technical Specifications
017-19 Barricade Services

\$20.00 per location plus an amount equal to the daily rental cost of each device, per day thereafter, shall be levied and charged against the next monthly billing for each incident. The Company will be notified when a penalty site is identified. In addition, the City of Jacksonville retains the right to remove the barricades and other rental equipment when necessary to ensure excellent customer service and to open roads for traffic flows in certain instances.

10. Company's Responsibility

The Company shall begin and complete the work **within 5 business days**, excluding Saturdays and Sundays, and holidays observed by the City of Jacksonville, after receiving a work ticket or being notified by the City of Jacksonville Streets and Drainage Division representative that there is a disturbed grass area ready to be restored. If required to complete the work on time, the Company shall add extra crews and work Saturdays. Sunday work is strictly prohibited, excepted as specifically approved by the City of Jacksonville Streets and Drainage Division Project Manager.

11. Invoicing

The Company shall submit all Invoices or Applications for Payments in accordance with the payment method agreed upon in these Contract Documents. The original invoices shall be submitted to the following address:

City of Jacksonville
General Accounting Division
117 West Duval Street, Suite 375
Jacksonville, FL 32202.

Appendix B - Minimum Qualifications Form
017-19 Barricade Services

The minimum qualifications shall be submitted in the format attached. The references shall be presented in the order described below. In order to be considered a qualified supplier by JEA you must meet all the criteria listed and be able to provide all the services listed in this specification. Submit with Bid or Proposal in accordance with the requirements of the solicitation.

Company shall ensure listed references can be contacted to verify minimum qualifications compliance. If the reference cannot be verified, JEA may reject the submitted Bid or Proposal.

RESPONDENT INFORMATION

COMPANY NAME: _____

BUSINESS ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE: _____

FAX: _____

E-MAIL: _____

- The successful Respondent shall have successfully completed at least one (1) similar project in the past five (5) years, date ending January 1, 2019.
 - A similar project is defined as a Barricade Rental Services in excess of \$500,000.00. The \$500,000.00 (or greater) in Barricade Rental Services must have been provided under one contract.

Appendix B - Bid Form
017-19 Barricade Services

Submit an **original, two (2) copies and one (1) CD or thumb drive** along with other required forms in a sealed envelope to: JEA Procurement Dept., 21 W. Church St., Bid Office, Customer Center, 1st Floor, Room 002, Jacksonville, FL 32202-3139.

Company Name: _____

Company's Address _____

License Number: _____

Phone Number: _____ FAX No: _____ Email Address: _____

BID SECURITY REQUIREMENTS

- ☒ None required
☐ Certified Check or Bond Five Percent (5%)

TERM OF CONTRACT

- ☐ One Time Purchase
☒ Annual Requirements: Five (5) years, with one (1) optional renewal
☐ Other, Specify - Project Completion

SAMPLE REQUIREMENTS

- ☒ None required
☐ Samples required prior to Response Opening
☐ Samples may be required subsequent to Bid Opening

SECTION 255.05, FLORIDA STATUTES CONTRACT BOND

- ☒ None required
☐ Bond required 100% of Bid Award

QUANTITIES

- ☐ Quantities indicated are exacting
☒ Quantities indicated reflect the approximate quantities to be purchased throughout the Contract period and are subject to fluctuation in accordance with actual requirements.

INSURANCE REQUIREMENTS

Insurance required

PAYMENT DISCOUNTS

- ☐ 1% 20, net 30
☐ 2% 10, net 30
☐ Other _____
☐ None Offered

| Description of Services | TOTAL BID PRICE |
|---|-----------------|
| Total Bid Price for Work as described in this Solicitation 017-19 | \$ |

☐ **I have read and understood the Sunshine Law/Public Records clauses contained within this solicitation. I understand that in the absence of a redacted copy my proposal will be disclosed to the public "as-is".**

BIDDER CERTIFICATION

By submitting this Bid, the Bidder certifies that it has read and reviewed all of the documents pertaining to this Solicitation, that the person signing below is an authorized representative of the Bidding Company, that the Company is legally authorized to do business in the State of Florida, and that the Company maintains in active status an appropriate contractor's license for the work (if applicable). The Bidder also certifies that it complies with all sections (including but not limited to Conflict Of Interest and Ethics) of this Solicitation.

We have received addenda

_____ through _____

Handwritten Signature of Authorized Officer of Company or Agent Date

Printed Name and Title