



Procurement Department Bid Section
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

December 30, 2020

ADDENDUM NUMBER: One (1)

TITLE: RFP 012-21 Blacksford Water Reclamation Facility Warehouse and Site Improvement Design Services

PROPOSAL DUE DATE: January 20, 2021

TIME OF RECEIPT: 12:00 PM EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. **The Proposal Due Date and Proposal Opening Date have changed from January 19, 2021 to January 20, 2021.** The Proposal Due Time and Proposal Opening Time remain the same.
2. **Clarification: If you plan to attend the Optional Site Visit on January 5, 2021 an email should be sent 24 hours in advance to Elaine Selders at seldel@jea.com.**
3. Revise and Replace Solicitation section 1.1.1. Scope of Work and Appendix A – Technical Specifications Scope of Work with the following language:

1.1.1. SCOPE OF WORK

JEA is soliciting proposals for design services for the Blacksford Water Reclamation Facility (WRF) located at 1245 Reclamation Drive, Jacksonville, FL. The contract shall furnish engineering design at 30%, 60%, 90% and 100% for JEA review and approval. Project will include construction of a 5000 square foot (SF) warehouse, add additional lighting, parking, Electric Vehicle (EV) infrastructure and make required drainage and stormwater improvements as per the drawings in Appendix C – Blacksford Drawing. The basis of design for the warehouse at Blacksford WRF will be based on the drawings and technical specifications provided as Appendix C – Mandarin Warehouse Drawings and Appendix C – Mandarin Warehouse Specifications. JEA’s intention is to have a consistent warehouse building design standard in the future. Engineered drawings shall meet all the requirements of JEA Standards, state and local building codes.

Project administration is not required for this project. We will handle this in-house. The designer only needs to provide design, COJ permit design review, and construction administration. The design will be broken up into 30%, 60% and 90% reviews with stakeholders, digital prints and manuals should be provided at these phases. Four sets of prints and manuals and digital copy should be provided at 100% Final approved phase plus what is provided to COJ permit design review.

Further information regarding the scope of work can be found in **Appendix A - Technical Specifications**.

4. Revise and Replace Solicitation section 1.1.2. Invitation – Request for Proposal with the following language:

1.1.2. INVITATION - REQUEST FOR PROPOSAL

You are invited to submit a Proposal in response to the Request for Proposals noted below:

Request for Proposals (RFP) Title: **Blacksford Water Reclamation Facility Warehouse and Site Improvement Design Services**

To obtain more information about this RFP:

Download a copy of the Solicitation, PDF quality drawings (if applicable), and any required forms at jea.com.

JEA RFP Number: **012-21**

Proposal Due Time: **12:00 P.M. EST - ALL LATE PROPOSALS WILL BE RETURNED UNOPENED.**

Proposal Due Date: **January 20, 2021**

All Proposals must reference the JEA Solicitation title and number noted above. All Proposals must be made on the appropriate Proposal forms as specified within this Solicitation, and uploaded to a JEA-provided electronic folder for submission. To submit a Proposal an interested Company must go to [https://www.jea.com/About/Procurement/Formal Procurement Opportunities/](https://www.jea.com/About/Procurement/Formal_Procurement_Opportunities/) and click on the “**Request a Submission Link**” for the solicitation number **012-21**.

Proposals are to only be delivered electronically via link provided. Please use the “Request a Submission Link” on the Formal Procurement Opportunities page of JEA.com to receive a unique, password-protected link. An automated, detailed auditing system provides sealed Proposal integrity. **The requested link will be sent out by email and should be done in advance allowing time to be processed.**

The Proposer shall be solely responsible for delivery of its Proposal to the electronic folder.

After the Proposal Due Date, JEA will subsequently post to jea.com a listing of all the companies that submitted a Proposal to this RFP, and an email will be sent to all Proposers once the highest ranked Proposer is determined (the “Intent to Award”).

Proposals are due by the time and on the date listed above.

5. Revise and Replace Solicitation section 1.1.3. Opening of Proposals with the following language:

1.1.3. OPENING OF PROPOSALS

All Proposals received shall be publicly opened, read aloud and recorded at 2:00 PM on **January 20, 2021**, via WebEx. The details for the WebEx will be on jea.com at the following website: [https://www.jea.com/Events/Public Meetings/Bid Opening](https://www.jea.com/Events/Public_Meetings/Bid_Opening) no later than 48 hours before the Proposal opening.

At the opening of Proposals, a JEA Representative will publicly open and announce each Proposal that was received on time. Proposals that have been properly withdrawn will not be opened. JEA has the right to waive any irregularities or informalities in the Proposal Document.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL FORM