



Building Community®

Procurement Bid Office
Customer Center 1st Floor, Room 002
21 W. Church Street
Jacksonville, Florida 32202

October 5, 2018

ADDENDUM NUMBER: One (1)

TITLE: ITN Secondary Wire and Cable for JEA Inventory Stock

JEA ITN NUMBER: 006-19

RESPONSE DUE DATE: October 30, 2018

TIME DUE: 12:00 PM

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

1. Section 1.1.1 of the Solicitation has been updated to the following.

The primary purpose of this Invitation to Negotiate (ITN) is to evaluate and select a vendor that can supply Secondary Wire and Cable items for JEA Inventory Stock along with Fiber Optic Cable. The secondary purpose of the solicitation is to secure an additional backup source for JEA inventory in the event of supply disruptions, nonconformance of materials, noncompliance to contractual obligations, or other scenarios deemed acceptable under the provisions of the agreement.

JEA intends to Award up to a Five (5) year contract for this scope of work to both a primary and secondary supplier. All technical requirements (approved manufacturers, materials and ratings) and service requirements are provided in Appendix A – Response Workbook and Form and Appendix B – Technical Specifications, attached hereto.

The vendor awarded a Primary Supply Contract will be required to comply with the reporting requirements stated herein. The reports are expected to be provided in an Excel format and emailed to the JEA Representative. The reports will be utilized to determine compliance with delivery and lead times. Failure to comply with the delivery and lead times could result in JEA terminating the Contract for default. In the instance a vendor is only awarded a Secondary (Backup Supply) Contract, they would not be obligated to provide these reports unless they were transitioned into a Primary Supply role.

The required reports are as follows:

All Orders Status – This report must be provided weekly and include the Purchase Order (PO) and Blanket Release number, item ID, order quantity, date order received, expected delivery date, actual delivery date, quoted lead time in awarded proposal, compliance to the quoted lead time in a +- days deviated to lead time format, name of JEA employee who signed for delivery, and any additional comments regarding the orders.

Non-contract Purchase History – This report must be provided quarterly and will provide detailed information such as price, item description, manufacturer, manufacturer part number, and quantities at a minimum for all non-contracted items that are sold to JEA during the term of the agreement.

Storm Stock Status – This report must be provided monthly starting in May and include the amount of on-hand quantities of each wire and cable item currently in stock at the vendors site(s).

2. The first paragraph of Section 1.2.3.1 of the Solicitation has been updated to the following.

JEA will make an Primary and Secondary Supply Award of a Contract to the Respondents that are able to demonstrate that they can successfully meet the requirements of this ITN, and can provide the best value to JEA.

3. Section 1.2.4.1 of the Solicitation has been updated to the following.

Respondent shall provide pricing for the initial Term of the Contract by completing the enclosed Response Workbook. On items CAICL001, CAICL011, CAIRH010, CAICL002, CAICL013, CAIRH005, CAIRH004, CAIRH007, and CAIRH008 only a Secondary (Backup) Award will be made as a Primary Agreement already exists. At JEA option, the selected Secondary (Backup) Award for these items may transfer to a Primary Award at the termination of the current agreement, which is currently scheduled for February 28, 2022.

Respondents will be ranked based on their total price. **Please note, all pricing shall include shipping cost.**

Respondents are required to return their completed Response Workbook in a Microsoft Excel format.

Note: The overall bid price submitted in the Response Workbook cannot be increased during the ITN process.

4. The title of Section 2.4.6 of the Solicitation has been updated to reflect the correct spelling and has been updated to the following.

2.4.6 PRICE ADJSUTMENT - QUARTERLY

5. An updated Solicitation labeled “006-19 Secondary Wire and Cable for JEA Inventory Stock – Addendum 1” is attached to reflect these changes noted above in a tracked changed format.