



Building Community®

Procurement Bid Office  
Customer Center 1<sup>st</sup> Floor, Room 002  
21 W. Church Street  
Jacksonville, Florida 32202

October 23, 2019

ADDENDUM NUMBER: One (1)

TITLE: ITN Supply of Water and Wastewater Materials for JEA Inventory Stock

JEA ITN NUMBER: 004-20

RESPONSE DUE DATE: November 13, 2019

TIME DUE: 12:00 PM

**THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:**

1. **Section 1.1.1 Scope of Work, Section 1.2.5 Quotation of Rates, 1.3.1 Required Forms to Submit with Response, 1.4.2 Alternate Provisions and Conditions, 2.2.1 Definitions, 3. Forms of the Solicitation is updated to the following language which clarifies the Response Workbook as Appendix A not Appendix B.**

**Section 1.1.1 Scope of Work:**

JEA intends to Award up to a one (1) year Contract. All technical requirements and service requirements are provided in Appendix B – Response Form, **Appendix A Response Workbook**, and Appendix A – Service & Technical Specifications, attached hereto.

**Section 1.2.5 Quotation of Rates:**

Respondent shall provide a firm-fixed price quote for all Work in this ITN by completing the enclosed Appendix B Response Form and **Appendix A Response Workbook**. The prices shall include all profit, taxes, benefits, travel, consumables, and all other overhead items.

**1.3.1 Required Forms to Submit with Response:**

Response Workbook - This form can be found in **Appendix A**. Any item that is bid must include what manufacturer and manufacturer part number that will be supplied to JEA.

**1.4.2 Alternate Provisions and Conditions**

Responses that contain provisions that are contrary to requirements found on this ITN, including, but not limited to, the Contract terms and conditions contained in Section 2 of this ITN, and any requirements found in the **Response Workbook attached as Appendix A** and Response Form attached as Appendix B to this ITN, will be reviewed but may not be accepted by JEA. However, as this is an ITN, JEA reserves the right to negotiate the best terms and conditions if determined to be in the best interests of JEA, and negotiate different terms and related price adjustments if JEA determines that it provides the best value to JEA.

### 2.2.1 Definitions

Words and terms defined in this section shall have the same meaning throughout all parts of the Contract Documents. Where intended to convey the meaning consistent with that set forth in its definition, a defined word or term is marked by initial capitalization. The "Technical Specifications" part found in **Appendix A – Response Workbook** and Appendix B - Response Form may define additional words and terms where necessary to clarify the Work. Unless otherwise stated in the Contract Documents, definitions set forth in the "Technical Specifications" shall apply only within the "Technical Specifications."

### 3. Forms

Forms required to be submitted with this ITN are **Appendix A - Response Workbook**, Appendix B – Response Form, and Appendix B – Minimum Qualification Form and can be obtained on the JEA website at [www.jea.com](http://www.jea.com).

## 2. Response to Vendor Request:

**Vendor is formally requesting an extension of the bid due date to 30 business days to allow ample time to acquire quotes for our manufacturers.**

As of now, we are keeping it as is as this follows the internal timeline established. We are planning on going to JEA awards for this work scope on December 12th so there is a lot to fit in over that month period to get there. That means we need to release an Intent to Award no later than December 6th which gives about two and a half weeks to complete initial evaluations, ITN's, BAFO, and BAFO evaluation. The team has to keep the process moving and we apologize for the short cycle time, but given a 12/31 contract finish and the need for a potential Tab B or Tab C outcome potentially requiring a vendor to lease or purchase additional transportation equipment, we cannot alter the schedule.

As a reminder, you can continue engaging suppliers up until final BAFO bid due date.