

# Appendix B

## Field Safety Assessment Form

## Safety Assessment Report

The following is to be used as a guide by the team to perform the safety inspection. Observations that generate a NO response should be noted on the attached observation sheet. Corrective actions that are not taken during the Assessment need to be documented and emailed to the person conducting the Assessment.



**Contractor Safety  
Assessment**

Note: If a Contractor is NOT JEA Safety Qualified and when it is safe to do so, stop/pause the work activities and contact the JEA Contractor Sponsor and JEA Safety and Health Services.

Company Name:			Date:	
Location:		Contr.Suprv:	Safety Qualified:	
<b>1</b>	<b>Housekeeping</b>	YES	NO	NOT APPLICABLE
1	Project work areas are clean and free of excess trash, debris			
2	Walkways and passageways clear			
3	Material or equipment properly stored			
4	Electrical cords, hoses, welding leads, etc. situated to prevent trip hazards			
5	Trash receptacles are provided for work areas			
6	Barricades, and/or rebar caps installed and maintained			
7	Other:			
<b>2</b>	<b>Personal Protective Equipment</b>	YES	NO	NOT APPLICABLE
1	Hard hats worn and maintained as required			
2	Hearing protection worn as required			
3	Eye protection required and worn in a proper manner/side shields			
4	Proper foot protection worn for job performed			
5	Face shield or goggles worn as required			
6	High Voltage work: clothing & gloves w/current inspections (annual & monthly)			
7	Proper work gloves being used - leather, cut resistant, chemical resistant, etc.			
8	Are work gloves being used when handling materials			
9	Are safety vests or high visibility clothing being worn			
10	Other:			
<b>3</b>	<b>Falls</b>	YES	NO	NOT APPLICABLE
1	Body Harness req'd and worn in a proper manner			
2	Lanyards adequately secured to suitable anchorage - minimum 5000 pounds per person			
3	Is Perimeter guarding in place and no closer than 6 feet to roof edge			
4	Static lines, rat lines installed and capable of supporting 5,400 lbs. of force			
5	Fall protection equipment used only for fall protection			
6	Fall protection maintained and has current inspection documented			
7	Other:			
<b>4</b>	<b>Excavations</b>	YES	NO	NOT APPLICABLE
1	Sloped and shored properly or trench box in use for excavations deeper than 5 feet			
2	Access and egress provided every 25 ft. for excavations over 4 feet deep			
3	Spoil pile location 2 feet or more away from excavation edge			
4	If trench exceeds 4 feet is there an atmospheric check			
5	Barricades in place to protect other workers and the public			
6	Competent Person assigned			
7	Other:			
<b>5</b>	<b>Scaffolds and/or Ladders</b>	YES	NO	NOT APPLICABLE
1	Are scaffolds erected with proper access and egress provided			
2	Inspection program implemented, documented and tagged correctly (green - yellow - red)			
3	Is the Proper ladder for the job being used and properly secured			
4	Proper angle and exceed the landing 3 ft.			
5	Is the access secured at the end of the work day to prevent the public from access			
6	Other:			
<b>6</b>	<b>Hoisting and Lifting Equipment</b>	YES	NO	NOT APPLICABLE
1	Chainfalls, come-a-longs and chokers in good condition with current inspection			
2	Softeners used as required			
3	Are Nylon slings and chokers in good condition			
4	Proper rigging techniques used			
5	Is there a lift plan or Heavy lift procedure in place			
6	Other:			

## Safety Assessment Report

7	<b>Vehicles / Mobile Equipment</b>	YES	NO	NOT APPLICABLE
1	Lights, brakes, horns, alarms working properly, back up alarms			
2	Seat belts provided and used - includes forklifts, all terrain lifts, and other mobile equipment			
3	Equipment used properly			
4	Proper clearances from overhead lines - 10' LV & 20' HV			
5	Are operators qualified and/or certified as required for the equipment in operation			
6	Has equipment been inspected (annual for cranes) and at least daily for all other equipment			
7	Other:			
8	<b>Tools and Equipment</b>	YES	NO	NOT APPLICABLE
1	Are Electrical cords in good condition with current inspection			
2	Are GFCI's in use and located at the power source			
3	Tools are maintained in a safe condition (no cracks or wear for High Voltage work)			
4	Proper tools used for the job performed (insulated tools for High Voltage work)			
5	Are portable generators grounded above 5kv			
6	When powder actuated tools are used - are the employees trained (ask for documentation)			
7	Are tools properly stored and carried as to prevent damage			
8	Are pneumatic tools in use - check for cotter pins in hose connections			
9	Are hydraulic tools in use - check connections for leakage			
10	Water blasing equipment - check hose connections for leakage and safety straps			
11	Vacuum hoses - are the areas identified and are hoses clamped to prevent coming loose			
12	Other:			
9	<b>Fire Protection</b>	YES	NO	NOT APPLICABLE
1	Flammables stored properly			
2	Oxygen and combustibles separated			
3	Containers labeled as to content			
4	Fire extinguishers properly located			
5	Fire extinguishers properly inspected (monthly and annual)			
6	Containment of hot work and welding screens as required			
7	Compressed gas cylinders, gauges and arrestors used and maintained properly			
8	Is there a HOT Work Permit in use and is someone designated as the fire watch			
9	Other:			
10	<b>Traffic Control</b>	YES	NO	NOT APPLICABLE
1	Are Advance Warning Signs in place as required to direct traffic away from work area			
2	Are Cones and Barricades in use as required			
3	Are Vehicles and Equipment located out of traffic flow areas			
4	Is Flagman Utilized when required			
5	Where needed - is the public protected from the work in process			
6	Other:			
11	<b>First Aid</b>	YES	NO	NOT APPLICABLE
1	Is there a trained First Aid/CPR person on site - ask for documentaiton			
2	Is there a site appropriate First Aid Kit available on site and is it in servicable condition			
3	Other:			
12	<b>Procedures</b>	YES	NO	NOT APPLICABLE
1	Are access gates secured after entering and leaving facility			
2	Are Safety Data Sheets available for chemicals in use			
3	Are daily job briefings conducted and documented			
4	Other:			

Inspection Team:

JEA Contractor Sponsor:



