

## **CSMP SAFETY PRE-QUALIFICATION and SAFETY ORIENTATION GUIDELINES**

To assist in the process of determining when contract resources are required to be Safety Pre-Qualified and attend JEA Safety Orientation, the following guidelines are provided for consideration. As always, contact the JEA Safety & Health Services Department if you need assistance in determining whether a contractor or scope of work should have the Safety Pre-Qualification requirements. Additionally, JEA Safety Orientation does not take the place of other OSHA training that may be required.

### **Level “A” Conditions**

Described as work activities involving potential hazardous and or dangerous conditions. Some examples where these condition may be expected include:

- Trenching/Excavation
- Confined Space Entry
- Construction
- Electrical
- HVAC
- Masonry
- Mechanical
- Painting
- Underground Utilities
- Steel Fabrication
- Fencing
- Roofing
- Door and Window Installation

For those resources engaged in these or similar activities, Safety Pre-Qualification and JEA Safety Orientation is a requirement. All contractors that will be considered the prime or general contractor on a JEA project must be pre-qualified 10 days prior to bid opening. Contractors who fail to pre-qualify in advance will not have their bids opened. Upon the awarding of bid, the resource will be required to attend defined training (Safety Orientation, SLD) prior to mobilization on JEA projects and or property.

### **Level “B” Conditions**

Described as work activities where personnel are not likely to be directly involved in potential hazardous and or dangerous conditions. Some examples where these services may be expected include:

- Advertising
- Architecture

## **CSMP Safety Pre-Qualification and JEA Safety Orientation Guidelines Continued**

### **Level “B” Conditions Continued**

Auto Detailing  
Business Consultant  
Computer Related Consultants  
Engineering (\*)  
Environmental (\*)  
Food Services  
Graphics  
Interior Design  
Janitorial  
Landscape Architecture  
Portable Toilets  
Technical Support (\*)

(\*) Regular and or periodic on site inspections may be considered Level A

For those resources engaged in these or similar activities, Safety Pre-Qualification and JEA Safety Orientation will not be required but awareness of site specific information shall be provided. Such information may include, PPE Requirements, Emergency Action Plans, Process Safety Management, Energy Isolation.

### **Other Considerations**

In addition to the type of work the contractor performs, other factors that should be considered are as follows:

1. Nature of work – Is the work especially hazardous, dangerous, e.g. working from elevation, heavy lifts, trench work etc. If yes, then Safety Pre-Qualification and JEA Safety Orientation shall be required.
2. Location of work – If the work is located in an office building, then Safety Pre-Qualification and JEA Safety Orientation may not be Required. However, if that same work is inside a vessel (Confined Space), then Safety Pre-Qualification and JEA Safety Orientation shall be required.